



Town of Apple Valley
Substantial Amendment
to the 2018-2019
Action Plan

**SUBSTANTIAL AMENDMENT TO THE 2018-2019
ANNUAL ACTION PLAN**

A. EXECUTIVE SUMMARY

The U.S. Department of Housing and Urban Development (HUD) requires all entitlement communities receiving Community Development Block Grant (CDBG) funds, such as the Town of Apple Valley, to prepare and submit a Consolidated Plan every five years to establish a unified, strategic vision for economic development, housing and community development actions. The Consolidated Plan encompasses the analysis of local community needs and coordinates appropriate responses to those needs and priorities. The Apple Valley Town Council adopted the 2017-2021 Five Year Consolidated Plan (“Consolidated Plan”) on July 1, 2017.

The Consolidated Plan is carried out through Annual Action Plans which provide a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified in the Consolidated Plan. The Town must submit an Annual Action Plan to HUD by no later than May 15 of each year during the five-year period. The Town Council adopted and submitted the 2018-2019 Action Plan (“Action Plan”) to HUD by the May 15 deadline of 2018.

Per the Town’s Citizen Participation Plan (CPP), a Substantial Amendment to an Action Plan is required when a “substantial” change is proposed as it relates to funding priorities, proposed activities, goals and objectives. This substantial amendment to the Action Plan is necessary because the Town has identified one (1) previously awarded activity that is recommended to cancel and reprogram funds into the 2018-2019 CDBG Residential Rehabilitation Loan project. In addition, the Town has received Program Income that was determined to one (1) be best re-programmed into projects that will assist in building-up the Town’s infrastructure and two (2) increase selected public service organization to be funded additional monies and three (3) fund a public service organization with remaining program income dollars.

B. CITIZEN PARTICIPATION

A Notice of Public Hearing and 30-day public review period was published in the Apple Valley Review on March 9, 2019, informing the public of the proposed Substantial Amendment and inviting comments at the public hearing. On April 9, 2018, the Apple Valley Town Council will be hearing public comments regarding the Substantial Amendment. The public review period will begin on March 9, 2019 and will end on April 9, 2019. Citizens can review copies of the Substantial Amendment at the Housing and Community Development Department, Town Hall, and the San Bernardino County Public Library.

C. CHANGES TO THE 2018-2019 ACTION PLAN

The Town is proposing to one (1) Increase funding to Inland Fair Housing and Mediation Board, two (2) create new activity that will allow for land acquisition through future program income. In addition, the Town will allocate current program income that will be programmed into projects that will assist in building-up the Town’s infrastructure in the northwest section of the Jess Ranch senior community.

Table 1: Revised Proposed Goals for the Town’s 2018-2019 Action Plan

Sort Order	2018-2019 Goal Name	Description / Proposed Activities (Goal)	Category	Priority Need(s) Addressed	Objective	Outcome	Five Year Goal Outcome Indicator
1	IFHMB	<i>Landlord Tenant Mediation Services.</i>	Affordable Housing	Strengthen economic opportunity through business assistance	Decent Housing	Availability / Accessibility	<u>35</u> Residents Assisted
2	Land Acquisition	<i>Acquisition of Real Property</i>	Affordable Housing	Build affordable housing unit(s)	Decent Housing	Availability	<u>3+/-</u> Real property Acquired through tax sales
3	Capital Improvement	<i>Replacing cleanouts with manholes within Jess Ranch Senior Community.</i>	Capital Improvement	Suitable Living Environment-Senior community	Suitable Living Environment	Availability / Accessibility	<u>600</u> Households will benefit

D. CHANGES TO THE 2018-2019 ANNUAL ACTION PLAN

Town will add two (2) additional activities for 2018-2019. One (1) add Land Acquisition activity for the acquisition of real property through tax sales; in CDBG targeted areas. Two (2) add Capital Improvement activity to fund the Town’s Public Works department using CDBG-unprogrammed dollars.

The following Table outlines the activity budgets that are being modified to reprogram funds to the proposed activity described in this Substantial Amendment:

Table 3: Proposed Activity Budget Modifications

Program Year/ Activity Title	Existing Budget	New Budget
<i>Program Income Received*</i>		
<i>2018/19 Program Year Activity</i>		
2018/19 Capital Improvements (unprogrammed dollars)	\$0.00	\$230,000.00
2018/19 Increase Inland Fair Housing & Mediation Board (unprogrammed dollars)	\$0.00	\$30,000.00
TOTAL		\$260,000.00

***Program Income is received through loan payoffs from existing housing loans.**

E. 2018-2019 PROPOSED ACTIVITY DETAIL

The following narrative provides activity descriptions, national objectives, and other required information for the proposed activities.

○ 2018-2019 Land Acquisition

The proposed activity will allow the Town of Apple Valley the opportunity to develop a suitable living environment and encourage affordable housing for Apple Valley Residents. Land Acquisition will be purchased through eligible tax lien sales in CDBG target areas. Incoming Program Income will be used for land acquisition opportunities.

○ 2018-2019 Capital Improvement

This project is a continuation of the Town's 5-year goal to provide adequate and well-maintained infrastructure for the residents of Apple Valley. The project will provide funding for professional services which include but are not limited to contractor, materials, design, and administration. The improvements will increase efficiency and service needs within the Jess Ranch Senior Community.

○ 2018-2019 Inland Fair Housing and Mediation Board

Inland Fair Housing and Mediation Board (IFHMB) among other public services was awarded CDBG funding for the 2018-2019 fiscal year. With the unexpected increase in program income the Town of Apple Valley was able to increase allocations to IFHMB totaling their allocation to \$30,000. IFHMB helps the Town of Apple Valley meet one of its 5-years goal by providing fair housing information through services, literature, media, workshops and a variety of community programs.

F. PUBLIC COMMENTS

All public comments received during the 30-day public review period or at the public hearing will be incorporated into the overall Substantial Amendment submitted to HUD.