



# TOWN OF APPLE VALLEY

## TOWN COUNCIL STAFF REPORT

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**To:** Honorable Mayor and Town Council      **Date:** February 14, 2012

**From:** Dennis Cron/Assistant Town Manager      **Item No:** 9  
Municipal Operations and Contract Services

**Subject:** ACCEPTANCE OF WORK, NOTICE OF COMPLETION AND RELEASE  
OF RETENTION FOR THE TOWN OF APPLE VALLEY PUBLIC  
WORKS FACILITY

**T.M. Approval:** \_\_\_\_\_      **Budgeted Item:**  Yes  No  N/A

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### RECOMMENDED ACTION:

That the Town Council:

1. Accept the work of the attached 4 prime contractors for the work performed at the Public Works Facility; release the total retention in the amount of \$89,958.75.
2. Direct the Town Clerk to file a Notice of Completion for their contract work, notify surety and to exonerate contract bonds.
3. Direct the Finance Director to release retained funds 30 days after the filing of the Notice of Completion, or notify prime contractors escrow account holders to release the withheld retention funds provided no claims are filed against the contractor or Town.

### SUMMARY:

On June 8, 2010 the Town awarded contracts to the first seven (7) prime contractors for construction of the Town of Apple Valley Public Works Facility. The remaining trades were further evaluated and the next seventeen (17) trades were awarded contracts on July 13, 2010. The remaining seven (7) trades were re-bid and contracts were awarded on September 14, 2010.

At the November 8, 2011 council meeting acceptance of work, notice of completion and release of retention was approved for nineteen (19) prime contractors. At the December 13, 2011 council meeting acceptance of work, notice of completion, and release of retention was approved for another eight (8) prime contractors.

An additional four (4) prime contractors have satisfactorily completed their work and their work has been accepted by the Town (list below). This completes all retention releases for the Public Works Facility.

| <u>Prime Contractor</u>                 | <u>Final Retention</u> | <u>Contract Awarded</u> |
|---|------------------------|-------------------------|
| Waterproofing Experts (Bid Package# 14) | \$13,517.00            | 7/13/10                 |
| Waterproofing Experts (Bid Package# 16) | \$4,538.00             | 7/13/10                 |
| Pro Spectra Flooring                    | \$11,602.59            | 7/13/10                 |
| PTL Electric                            | \$60,301.16            | 6/08/10                 |
| Total                                   | \$89,958.75            |                         |