

**TOWN OF APPLE VALLEY  
TOWN COUNCIL/SUCCESSOR AGENCY**

**SPECIAL MEETING  
MINUTES – May 31, 2012**

**CALL TO ORDER:**

Mayor Stanton called to order the Special Meeting of the Apple Valley Town Council/Successor Agency at 5:00 p.m.

Roll call was taken with the following members present:

**ROLL CALL:**

Present: Council Members: Emick; Nassif; Roelle; Mayor Pro Tem Coleman; Mayor Stanton.  
Absent: None.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Mayor Pro Tem Ginger Coleman

**PUBLIC COMMENTS**

None.

***BUSINESS OF THE COUNCIL***

**1. Fiscal Year 2012-2013 Budget Review**

Frank Robinson, Town Manager, introduced the budget review process. He commented on the meetings that both Finance and the Town Manager's office have had with staff to bring a balanced budget to the Town Council. He commented on the changes in the budget process that allow a more involved and structured process and also allows for more transparency for both the Town Council and the public.

Marc Puckett, Director of Finance, presented the Proposed Budget Report for fiscal year July 1, 2012 – June 30, 2012. He briefly reviewed the financial summaries, fund summaries and capital improvement projects. He stated that the proposed general fund budget for FY 2012/2013 is approximately \$23,524,407.

Mr. Puckett discussed the general fund structural budget gap and the balancing strategies approved by the Council. This reduces the gap to approximately \$265,000.

Captain Tomlin, Apple Valley Police Department, commented on cost saving measures that have been conducted by the Sheriff's Department. \$240,663. Captain Tomlin also discussed the crime statistics for the Town of Apple Valley in comparison for previous years. She stated that her department believes that they will be able to provide the same level of service with the reduced cost saving measures.

Fire Chief Art Bishop, Apple Valley Fire Protection District, commented on cost saving measures of approximately \$42,000.

Mr. Puckett with the review of the Town's proposed budget by reviewing each departments/program highlights.

Council Member Emick questioned the 2% increase in administrative fees for the Sheriff's contract. He asked if this was reflected in the budget.

Mr. Robinson stated that it was reflected in the budget. He commented that he spoke with the County CAO on this issue and it appears that the increase will be adopted by the County Board of Supervisors.

Council Member Nassif questioned the County's last minute request to add a 2% fee to the Sheriff's contract. He also commented on the county paving project.

Council Member Roelle commented on the funding allocated for golf course.

Mayor Stanton asked a series of questions dealing with the golf course enterprise fund budget under Operations and Maintenance. She expressed concern regarding the amounts listed under the clubhouse, pro shop, maintenance and utilities.

Mr. Puckett explained the golf budget as presented by the golf management company. He spoke of the benefit of providing the budget to the Council as directly submitted by the company.

Mayor Stanton stated that she would like additional information provided to the Town Council regarding the clubhouse and the pro shop.

Mayor Pro Tem Coleman asked questions on the Summary of Appropriations for all funds.

Mayor Stanton commented on the cost allocated for Town Attorney fees.

Mr. Robinson stated that they have reduced their retainer fees to \$18,000 and included additional items within the retainer.

Mayor Pro Tem Coleman commented on possibly establishing a reserve account within a reserve account specifically for litigation type issues.

Mr. Puckett stated that the Town's current unassigned fund balance is approximately 17.9% of the General fund budget or 4.53% of the total operating budget for all funds.

David Mueller, highdesertpolitics.org, asked questions regarding the water for the golf course as well as other issues dealing with the course. He also asked questions regarding reclaimed water at Brewster Park, the use of the Wastewater Fund, as well as what bond was funding the AMCAL project.

Laura Whitehead, Emergency Preparedness Officer, thanked the Town for their support. She reminded the Council that under the new agreement, the Volunteer program will be strictly volunteer. She also clarified an error that she believed existing within the budget.

Mr. Robinson stated that staff would verify the numbers

Dennis clarified Sub-regional is not the Town's project. He also explained that the funding did not belong to the Town and that it belonged to Victor Valley Waste Water Reclamation Authority (VWVRA).

Council Member Nassif provided an update regarding this project to the Town Council and the public.

Gina Schwin-Whiteside, Animal Services Manager, stated that it has been three weeks; have individuals sign in for tracking purposes but not adopting. She announced that Animal Services Department will be having their Cruising for Critters this Saturday, June 2, 2012.

**ADJOURNMENT**

**MOTION**

Motion by Council Member Nassif, seconded by Mayor Pro Tem Coleman, and unanimously carried, to adjourn the Special Meeting of the Apple Valley Town Council at 7:10 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Town Clerk