



## TOWN OF APPLE VALLEY

### TOWN COUNCIL STAFF REPORT

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**To:** Honorable Mayor and Town Council **Date:** November 13, 2012

**From:** Gina Schwin-Whiteside **Item No:** 11  
Animal Services Manager  
Animal Services

**Subject:** ANIMAL SERVICES SATURDAY SCHEDULE

**T.M. Approval:** \_\_\_\_\_ **Budgeted Item:**  Yes  No  N/A

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#### RECOMMENDED ACTION:

Provide direction to staff regarding continued hours and days of operation.

#### SUMMARY:

Staff was directed to bring back alternative schedules for Town Council consideration. The current schedule provides animal related services and access to the Municipal Shelter, six days a week, without increasing staffing levels. The discussion at the October 23, 2012, Town Council Meeting was to provide alternative days of closure and a five-day work week option. Options have been included in this report for Council consideration and further direction.

Given that hiring additional staff is not an option, staff recommends that Council selects a permanent schedule that maximizes staffing levels and creates consistency for the residents we serve.

#### BACKGROUND:

On May 1, 2012, the Apple Valley Animal Services Department expanded the days and hours of operation of the Municipal Shelter to provide services to the public on Saturdays. Opening on Saturdays was requested by various animal welfare groups and individuals seeking availability of services on Saturday. The primary areas of concern voiced by the various individuals, included opportunity for Saturday adoptions, access to the shelter for owners to claim their impounded pets, opening on Saturday consistent

with a local non-profit animal shelter in Apple Valley, and reduction in euthanasia rates. The decision to offer a sixth day of service included direction from the Town Council that staff provide an update after at least three-months of Saturday service. The statistical data did not show a significant increase or decrease in the short-period of time. In addition, while one month may have shown increases in a positive direction (live release rates) the next month showed increases in a negative direction (euthanasia rates). Three months is not a statistically sound time-frame for gathering data that will provide a clear picture of overall operations long-term.

### **Schedule Options:**

Current Schedule – Monday through Saturday open to the public from 9:00 a.m. to 4:00 p.m. Closed Sunday. Staff alternate various 9/80 schedules. (Without increased staffing, a permanent reduction in off-site adoption events and shelter activities will need to be made.)

Alternative 1 – Monday through Friday with alternating Friday's off, consistent with other Town Departments 9/80 schedule. Closed (Friday)Saturday/Sunday. Open to the public from 9:00 a.m. to 3:30 p.m.

Alternative 2 – Monday through Friday. Closed Saturday/Sunday. Open to the public from 9:00 a.m. to 4:00 pm using a traditional workweek eight (8) hour days.

Alternative 3 – Tuesday through Saturday. Existing staff would alternate schedules to accommodate a 9/80 schedule with every other Saturday off. Closed Sunday/Monday. Open to the public from 9:00 a.m. to 4:00

Municipal Shelter Saturday Opening Data

	May-12 (Saturday)		May-11		Jun-12 (Saturday)		Jun-11		Jul-12 (Saturday)		Jul-11	
	26	4	20		26	5	21		25	4	20	
Days open to the public												
Impounded Animals (All)	591	67	655		538	77	681		577	54	563	
Stray Dogs/Cats	372	49	465		348	46	444		392	34	431	
Owner-turn-in Dogs/Cats	185	17	131		148	28	177		137	13	89	
Largest Number of Impounds in a Single Day	87	24	57		39	24	52		68	19	45	
Adopted (Rescued) Dogs/Cats	120	14	122		142	20	211		110	10	179	
Return-to-Owners	43	3	40		33	1	47		57	12	52	
LIVE RELEASE ALL	163	17	162		175	21	258		167	22	231	
EUTHANASIAS Performed (Includes Owner Requests)	345	27	295		355	73	370		272	15	290	
Visitors to the Shelter	2954	315	1186		3274	370	890		3066	330	774	
Unaltered Dog Licenses Issued	177	15	198		173	24	153		142	26	137	
Altered Dog Licenses Issued	643	33	724		548	57	588		537	70	613	
Monthly Revenue	\$43,332	\$3,460	\$49,219		\$42,827	\$4,971	\$43,223		\$40,788	\$5,010	\$41,440	

SOUTHERN CALIFORNIA EDISON DATA

SCE	May	June	July	August	September
2012	\$3,259.65	\$4,579.45	\$6,331.99	\$6,589.79	\$6,627.14
2011	\$3,108.97	\$3,838.70	\$6,475.98	\$6,066.98	\$6,398.09
	<b>\$150.68</b>	<b>\$740.75</b>	<b>(\$143.99)</b>	<b>\$522.81</b>	<b>\$229.05</b>