



TOWN OF APPLE VALLEY

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council **Date:** October 08, 2013

From: Captain Lana Tomlin **Item No:** 11
Apple Valley Police Department

Subject: APPROPRIATION OF ASSET SEIZURE FUNDS

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

That the Town Council approve the attached Budget Amendment No. 14-06 appropriating available Asset Seizure Fund resources for the purchase of office equipment and other expenditures as discussed herein.

SUMMARY:

Asset Seizure Funds are received by the Town periodically due to drug enforcement activities. Asset forfeitures/ seizure funds are tracked and reported to the Federal Government based upon case activity. Upon the conclusion of each case, assets forfeited or seized are re-distributed to local agencies based upon the assets forfeited or seized within each jurisdiction. These funds are then used for the enhancement of future drug enforcement activities. Since adoption of the Fiscal Year 13-14 Budget, the Town has received \$28,732 in asset seizure funds. Together with the existing \$18,576 in available fund balance in the Asset Seizure Fund, a total of \$46,000 is available for appropriation. At the time of adoption of the FY 13-14 Budget, no funds were requested to be appropriated. Adoption of the attached Budget Amendment No. 14-06 will appropriate available resources for the enhancement of drug enforcement activities.

BACKGROUND:

Approval of the attached BA No. 14-06 will appropriate \$14,760.00 from the Asset Seizure fund balance to purchase updated and more efficient work space, file and supply storage for staff assigned to the Apple Valley Police Department. These staff members have various responsibilities including those related to drug enforcement activities. This purchase will allow for more efficient utilization of the existing work space. Of the the remaining \$31,240.00 of Assesst Seizure funding, \$6,200.00 will remain available for additional office equipment and upgrades, \$15,000.00 will be used

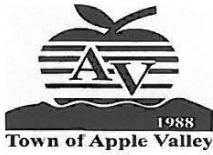
to fund education and training or other materials and supplies for officers assigned to drug enforcement activities, and \$10,000.00 will be available for equipment which will support front line enforcement.

FISCAL IMPACT:

A total of \$46,000.00 is available for appropriation in the Asset Seizure Fund. Funding is available for appropriation as recommended in the attached BA 14-06. These funds are restricted in use for expenditures related to the enhancement of drug enforcement activities. The appropriation request as proposed in the attached budget amendment complies with the intended purposes for the utilization of asset seizure funds.

ATTACHMENT:

Budget Amendment No. 14-06



TOWN OF APPLE VALLEY
BUDGET AMENDMENT REQUEST

14-6

Requesting Department	Prepared By	Date Prepared
Public Safety	Thomas Brown	October 1, 2013

REVENUES AND OTHER FINANCING SOURCES

Account Description	Fund	Dept	Account No.	Amendment Amount
REVENUE TOTAL				-

EXPENDITURES AND OTHER FINANCING USES

Account Description	Fund	Dept	Account No.	Amendment Amount
Capital Equipment	2620	2010	9120	20,960
Special Dept Supplies / Expenses	2620	2010	7370	25,000
EXPENDITURE TOTAL				45,960

PURPOSE

Capital Equipment items to purchase and install office workstations and storage
Special Dept Supplies / Expense for education and training as well as to purchase equip to support front line enforcement.

Department Director	Date	Finance Mgr. / Dir.of Finance	Date

Town Manager	Date	Entered by	Date



TOWN OF APPLE VALLEY

BUDGET AMENDMENT REQUEST

Requesting Department	Prepared By	Date Prepared
Planning	Planning Secretary	January 10, 2006

REVENUES AND OTHER FINANCING SOURCES

Account Description	Fund	Dept	Account No.	Amendment Amount
REVENUE TOTAL				-

EXPENDITURES AND OTHER FINANCING USES

Account Description	Fund	Dept	Account No.	Amendment Amount
Salaries Regular	101	401	701.000	(5,000)
Overtime	101	401	703.000	(500)
Contract Services	101	401	740.000	5,500
EXPENDITURE TOTAL				-

Because staffing accounts are affected, approval by the Town Manager is required; otherwise, if the TOTAL is 0.00 only the Department Head approval would be required.

Because the TOTAL is zero, Council approval is not required.

PURPOSE

Use salary savings from two vacant positions to cover additional expenses incurred from the use of contracted services.

Department Head	Date	Accounting Manager	Date

Town Manager	Date	Entered by	Date

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