Annual Budget

APPLE VALLEY, CA
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20th ANNIVERSARY

Fiscal Year July 1, 2008 - June 30, 2009
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Town of Apple Valley
Fiscal Year 2008/09
Annual Budget

Town Officials

Town Council

Timothy J. Jasper
Mayor

Bob Sagona – Mayor Pro-Tem

Rick Roelle

Scott Nassif

Peter W. Allan

Town Staff

James L. Cox
Interim Town Manager

Patty Saady, Deputy Town Manager
William Pattison, Finance Director/Treasurer
Neal Singer, Town Attorney
Dennis Cron, Public Services Director
Gina Whiteside, Municipal Services Director

LaVonda Pearson, CMC, Town Clerk
Captain Bart Belknap, Chief of Police
Kenneth Henderson, Director of Economic,
Community Development / Executive Director
Redevelopment Agency
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July 1, 2008

Honorable Mayor and Members of the Town Council
Town of Apple Valley
14955 Dale Evans Parkway
Apple Valley, CA  92307

RE: Fiscal Year 2008/09 Budget Message

Transmitted herewith is the adopted budget of the Town of Apple Valley for Fiscal Year 2008/09. The budget is balanced and, I believe, reflects the policies established by the Town Council’s vision of Apple Valley as an upscale community with high quality residential character. The Town Council’s Vision 2010, which establishes this year’s Goals and Objectives in order to achieve the Council’s long range vision, has been incorporated throughout the budget document.

The Town continues to be challenged by growth and the accompanying need to meet our citizens’ demands to maintain and expand municipal services including capital infrastructure, recreation facilities and economic development. This budget document can be characterized as a plan to navigate the Town through next year and to respond to changes in future financial conditions. The foundation of this plan is the policy of a long-term sustainable budget, which has served the Town well in prudently managing the monies available in past years.

This year’s budget reflects a higher level of service to our community than already provided. Staff increases include Four (4) Full Time Equivalent (FTE) positions (including new and proposed staffing changes). Two (2) in the general fund, both of which are in Public Safety; the other Two (2) Full Time Equivalent (FTE) positions have been budgeted in the Apple Valley Redevelopment Agency.
The Finance Director has prepared a more detailed summary of the Town’s various departments and funds. Together, these documents provide the blueprint for the Town’s programs, projects and activities to be carried out in the upcoming fiscal year. Town citizens will continue to be served well by the Town Council’s vision, as reflected throughout the 2008/09 budget.

Sincerely,

s/s James L. Cox
James L. Cox
Interim Town Manager
Town of Apple Valley  
Budget – 2008/09  

Summary of Key Points

The Total Town Budget for Fiscal Year 2008/09 is $104,458,129 which includes the Redevelopment Agency budget of $41,098,060. Each budget as presented is balanced with the exception of Parks and Recreation, CIP/Measure I and the Redevelopment Agency which is spending bond proceeds received last year for capital projects. Each manager has developed a working plan for providing excellent service to the community while continually working toward the Town Council’s Vision 2010 Goals and Objectives have been included for each department as a supplement to the budget submitted. Staff has also made the adjustments for cost of living made to fees charged for services as requested and ultimately approved by the Town Council. The direction provided by the Council has enabled staff to better address the needs of not only their departments but the Town as a whole realizing their contribution to the Town as a whole. This proposed budget, as presented, accomplishes those directives.

Four (4) Full Time Equivalent (FTE) positions have been budgeted, two (2) in the general fund, both of which are in Public Safety; One (1) Gang Task Force Officer and One (1) Retail Officer; the other Two (2) Full Time Equivalent (FTE) positions have been budgeted in the Apple Valley Redevelopment Agency; One (1) Economic Development Specialist II and One (1) Housing and Community Development Specialist I.

Employee Salaries and Benefits, as pointed out throughout the budget have been increased by a cost of living and step increases as directed by Council policy.

General Fund
Total Budget - $20,176,237

General Fund Revenues

- Revenues are projected at a conservative level due to uncertainty in residential construction activity. However, even with a conservative estimation of revenues, they are still sufficient to meet the needs of the General Fund without reducing reserves. They provide sufficient funds to provide the Town Council with the necessary contingencies to address unanticipated expenditures to continue efforts to attain those Goals and Objectives as outlined in Vision 2010. In Fiscal Year 2007/08 expenditures are anticipated to exceed revenues by approximately $428,000, however, the Fiscal Year 2008/09 budget is projected to have revenues meet expenditures. Local tax revenues are expected to increase from a budgeted amount of
$13,749,144 in Fiscal Year 2007/08 to $16,470,000 in Fiscal Year 2008/09 due to anticipated increases in property tax, and sales tax revenues as demonstrated during Fiscal Year 2007/08 year to date receipts and the anticipated opening of the Best Buy, Bed Bath and Beyond, and Office Max.

Town Council

• The Town Council is responsible for policy direction and the legislative activity of the community. Town Council provides direction to Town staff, through the Town Manager, as to the policy direction and legislative agenda and related issues to the Town. The Town Council budget continues to reflect the enhanced legislative advocacy by the Council at both State and Federal levels.

Public Information

• This budget reflects the Council’s desire for more public notice to the community of activity in the Town including the continuation of a bi-monthly newsletter which is now mailed to 32,000 households. The Events Coordinator works closely with the Public Information Officer and as a result is now charged directly to this department. The proposed changes in the budget this year relate to consolidating costs of some special events by combining efforts with Community Services, and the expansion of the concerts in the park series to six nights. Funding has also been included for the Town’s 20th anniversary.

Town Manager

• The office of the Town Manager is responsible for the management of the Town services implementing those programs and activities directed by the Town Council. The Town Manager is directly responsible for all activities of the Town in addition to providing primary contact to the Town’s citizens and responding to their needs. The Town Manager monitors state and federal legislation affecting the Town and advises the Town Council.

Deputy Town Manager

• This department is responsible for assisting in the day to day management of Town activities and providing the Town Manager direct assistance in achieving goals and objectives directed by the Town Council. As recommended in the Citygate Organizational Analysis, the Deputy Town Manager has assumed the duties of coordinating Capital Projects in relation to the Five Year Town Wide Capital Improvement program which is included as part of the Town Budget document. The Deputy Town Manager is also responsible for the comprehensive risk management program including claim review and monitoring. The Deputy Town Manager is designated as the Risk Manager for the Town of Apple Valley.
**Town Clerk**

- The Clerk's office is responsible for maintaining the official records of the Town and all respects connected with that record keeping, preparing the official minutes and serving the public when information requests are received. The Town Clerk serves as the Election Official, Notary Public, and performs all duties imposed by the California Political Reform Act (FPPC) and maintains the Town's Municipal Code. Included in this year's budget are funds to be used to maximize the in-house storage center located near the Town Clerk's office.

**Town Attorney**

- The Town Attorney is responsible for advising the Town Council and staff on legal matters that may affect the Town. As in the past, this Fiscal Year, all General Fund legal expenses are charged to this account to better monitor the total cost of legal services in non restricted departments in the Town. In review of the total Town budget, legal expenses will be included in other areas for those restricted funds that are outside the General Fund.

**Municipal Services**

- The Municipal Services Department directs the administration of the animal control, animal shelter, waste management, transit, code enforcement and grant administration programs of the Town of Apple Valley. In addition, Municipal Services is responsible for coordinating construction management of Civic Center Park and directing the activities of the Apple Valley Community Resource Foundation. The department is instrumental in identifying alternative funding sources, including grants, which assist in implementing projects that fulfill the Council's Vision 2010. The department maintains close liaison with representatives from Federal, State and Local Government agencies to closely analyze and monitor opportunities that will provide funds for priority projects. This year's budget includes the reduction of staff to the Municipal Services Department by one Secretary. The Secretary requested a lateral transfer to the Code Enforcement Division. The duties of the Secretary will be absorbed by existing staff members.

**Administrative Services**

- The Administrative Services Department coordinates a comprehensive personnel program including all aspects of position classification, compensation, administration, recruitment, placement, evaluation and training, coordinates employee benefits program and provides professional and technical assistance to employees and managers. The Administrative Services Department is also responsible for the coordination of data processing activities for all Town Departments including coordinating the purchase of all computer and network equipment, conducting computer software and equipment analysis for all departments; providing training for a variety of computer software applications; maintaining the local area network; the
Town’s phone system and security system. Included in this year’s budget request is the purchase of Trimble devices. This software is an essential tool to urban and resource planning and management for the Town. Also proposed is a web-based GIS solution. This system is a web-based tool for searching and monitoring zoning, permits, economic trends, subdivision requests, land development projects, utility access, fiber optic access, communication carriers/coverage areas, property tax data, and parcel data. The budget also includes funding for a larger UPS (uninterruptible power supply) system, laptops for animal control and code enforcement, this mobile alternative will provide a secure connection to the Town’s network while personnel are in the field.

Finance

- The Finance Department is responsible for the coordination of the Town’s annual budget, issues financial reports, and administers the disbursement of Town funds in accordance with adopted fiscal policies and internal control procedures. Program activities for the department include: Financial planning and reporting, Coordination of the annual budget; preparing the comprehensive annual financial report (CAFR); coordinating annual and special audits. Processing the Town’s employee payroll; filing monthly and annual reports with taxing authorities and regulatory agencies; coordinating employee benefit coverage and reporting with the Administrative Services Department; processing payments for insurance benefits and withheld taxes; providing payroll statistics to various departments and agencies. Accounts Payable, processing the Town’s accounts payable and issuing checks to vendors; filing annual reports required by regulatory agencies; reviewing internal controls and adhering to established procedures. The Finance Department budget request includes the remaining budget for the completion of the upgrade of the current accounting system used by the department, the upgrades will allow departments to input budget requests directly into the accounting system, and will allow the Finance Department the ability to record encumbrances against existing budgets to more truly reflect remaining fund balance month to month on revenue and expenditure status reports.

General Government

- This department purchases the general operating supplies for the Town. All insurance is charged to this account, postage and credit card discount charges and general Town memberships are also charged here. However, $50,000 has been added to this account for contingency items and special projects directed by the Town Council. Staff has also budgeted for improvements to Town Facilities in this budget including security improvements, and furniture upgrades totaling $50,000.

Public Facilities

- With the now five year old Town Hall and Police Facility, the cost associated with those facilities are now charged to this account. Because of expansions made by the Town Council in these areas, the costs have increased proportionately. Also, Building Maintenance is performed by in-house staff and Town supplies. The debt service for Town Hall is also included in
this budget. $100,000 has been budgeted for the creation of a backup Emergency Operations Center and for additional physical plant improvements to the entire Town Hall facilities. Also within the budget request is an additional Custodian due to the additional square footage added during the last fiscal year to the Police/Code Enforcement Building and the addition of the Pool in the Parks and Recreation Department.

**Public Safety/Sheriff**

- The Sheriff budget currently represents approximately 49% of the General Fund Expenditures. Included in this budget is an increase of over $588,000 as a result of a new Public Safety contract awarded by the County and the addition of one sworn gang task force officer and one sworn retail officer. It has been projected that this increase will continue and total approximately $800,000 annually each year not including additional staffing increases. This year again an additional $34,000 has been budgeted for proactive law enforcement and education on Apple Valley Road and the addition of one full time sworn officer and the retention of the additional sworn officer and sheriff service specialist last fiscal year giving a total of staff of 65 with 51 sworn positions in the department.

**Emergency Preparedness**

- This budget represents the Town’s share of the cost associated with the maintenance and operations related to disaster preparedness. This program is critical asset of the Town. In the event of an emergency as the Town has already experienced on several occasions since incorporation including in Fiscal Year 2004/05, this program has proven an essential tool in providing citizen and public safety assistance. Also, without this program in place, the Town would risk loss of critical Federal Emergency Management Assistance (FEMA) reimbursement funds as received in the past. The expenditure for the full-time Emergency Services Manager are divided equally between the Town and the Apple Valley Fire Protection District.

**Public Services/Administration**

- This department is responsible for managing and administering a comprehensive public service program for the Town including street maintenance and wastewater. Public Services Administration is responsible for overseeing the daily operation of the departments mentioned above and include the following: establishing policies and procedures; monitoring work flow and performance levels; administration of consultant contracts. In addition to providing administrative services to the department programs, Public Services staff serves as the designated contact with the VVWRA joint powers authority for sewage treatment and disposal services. Based on the classification study, the Public Services Director will be taking over the operations of the Parks Department.
Animal Control

- The Animal Control Division is responsible for the administration and enforcement of State, and Town adopted codes and ordinances related to animals. This responsibility includes meeting all State mandates for the control of rabies, and humane care of the animals. In 2002 the division responded to a total of 3,670 calls for service, in 2006 the division responded to 5,197 calls for service. This represents a 42% increase in calls for service. Estimates for 2007 calls for service are estimated to be approximately 5,700. In addition, animal control is open six days a week, providing increased service to the residents of the Town. Animal Control is requesting a vehicle to replace an existing vehicle that was purchased in 2002 with over 82,000 miles. The vehicle has broken down twice in the last three months and is unable to operate all of the equipment required to safely and adequately complete their job duties.

Animal Shelter

- The Animal Shelter is responsible for the care and welfare of animals impounded and housed at the Town’s Animal Shelter. The goal of the department is to house and care for all animals impounded or placed in the facility until the animals are returned to the owner, or adoptable animal’s placed with a new owner. This includes spay or neuter of all adopted animals and providing all necessary vaccinations to dogs and cats less than 1 year of age when admitted to the shelter. Included in this year’s budget request are funds to provide equipment for the on-site clinic, which would allow for spay and neuters to be done at the shelter, with the long-term goal to reduce veterinary costs and staff time associated with the transporting of the adopted animals.

Code Enforcement

- The Code Enforcement Department is responsible for the administration and enforcement of the uniform codes and Town adopted laws and ordinances. There are three components to the Code Enforcement Department: Reactive, Proactive, and Problem Oriented Policing (POP). The property maintenance inspection program has been expanded to include single family housing rentals. To adequately staff this program the Council approved during the fiscal year 2006/07 an additional officer and a part-time code enforcement technician, which have been included in this budget. Code Enforcement has also increased coverage on Saturdays. With the departure of one district supervisor the department has adjusted and is working well under the supervision of one supervisor; at this point the recommendation is that the position not be filled. The department is not requesting any additional staff and with the supervisor vacancy the department is now operating with one less staff person. Cost increases included in the submitted budget have been offset by not filling the supervisor position.
Planning

- The planning division continues to experience increasing demands for services at the public counter, over the phone, providing Plan Check Services, revising Development Code, assisting in Code Enforcement activities. This Fiscal Year’s Budget does not add an additional position. Current levels should be sufficient to meet the continuing demands of the department, Council and citizens. This year $578,000 has been included in the budget for the General Plan Update. In addition, $500,000 will be requested to proceed with the Habitat Conservation Plan which will be reimbursed to the Town by a fee collected from developers.

Building & Safety

- The Building Services division continues as a contracted service through Charles Abbott & Associates. The cost associated with these services is in direct relationship with building activity in the community. The Town, by contract, pays 65% of fees collected to Abbott with the balance offsetting costs associated with Community and Economic Development services. Fiscal Year 2007/08 has continued to be one of the most active since incorporation and even though continued growth is anticipated, both revenue and expenditure amounts have been reduced to reflect continued conservative projections.

Engineering

- Costs for General Fund Engineering services have remained constant for several years. These relate to services which generate revenues to offset approximately 70% of the cost. The remaining costs relate to special services provided to other General Fund department activity.

Street Maintenance Fund

Total Budget - $1,499,500

- The budget calls for an aggressive street maintenance program including over $1,100,000 in street repairs, paving & sealing and street sweeping. Revenue comes from two major sources: Gas Taxes, Proposition 42 Traffic Congestion Relief Funds and Local Transportation Funds. Total expenditures in the fund are offset by a transfer in from the Local Transportation Fund. Total Street Maintenance Fund expenditures are approximately $2,449,868. All items included in the budget reflect a continuation of a similar aggressive level of street maintenance service when compared to the previous fiscal year. Funds have been allocated to reflect new traffic loads and patterns resulting from various projects, new school sites and continued contingency funding for flood or other emergency damage or repairs. A new 2-ton pothole repair truck has been added as well as the addition of a 2 truck-mounted tilt-up arrow boards for the safety of employees and motorists.
Local Transportation Fund
Total Budget – $2,449,868

- All of the expenditures in this budget ($2.45 million) reflect a transfer of SB325/Article 8 funds to the street maintenance programs. There is currently a fund balance of $2,092,720 and expected revenues of $1,350,000 in SB325 and interest earnings of $100,000 are expected to be received in fiscal year 2008/09, leaving and expected fund balance at the end of fiscal year 2008/09 of $1,092,850.

Capital Improvement/Measure I Fund/Prop 1B
Total Budget – $8,434,568

- Several projects are planned or in progress from Measure I, TIF Fees, State Proposition 1 B funds and special grants received by the Town. It is anticipated that the Town will spend over $1,800,000 on various paving projects throughout the community and $6,384,568 completing various Town of Apple Valley Road improvements from Bear Valley to Stoddard Wells Road; and a complete rehab of Corwin Rd. providing additional freeway access to the Town.

Waste Management Fund
Total Budget – $9,014,700

- With the Solid Waste Disposal agreement with the County, the Council has directed funds be set aside to offset future increase in landfill rates with the balance subsidizing special programs including the Household Hazardous Waste program and CRT Collection Program. Continuing with the direction of Town Council to obtain voluntary involvement from the business community in recycling efforts, staff will be implementing a comprehensive educational program for commercial recycling. Beginning in fiscal year 2007/08, the Municipal Services Department began offering free “waste audits” to businesses to see if they are missing opportunities to recycle and save money. Staff will contact individual businesses and the Chamber of Commerce to make this service available to the business community.
Wastewater Enterprise Fund
Total Budget – $3,313,930

- This program operates the Town’s Sewer collection and transmission systems, and performs feasibility studies and design engineering necessary to determine how an area may best receive sewer service. As in past years, the Sewer Replacement Fund has been budgeted to provide necessary improvements to the existing system. Included in this year’s budget is the request for one additional Maintenance Worker III. Sewage treatment costs are increased due to the pass-through cost increase of approximately 20% from the VVWRA. The budget also includes capital expenditures to purchase an equipment trailer for response to emergency by-pass operations, a portable sewer cleaning snake to reach lines in the Jess Ranch Development and a gas detector to monitor hydrogen sulfide gas in our system for improved odor control. Also included is video sewer line inspection truck with camera and DVD recorder to comply with more stringent State Waste Discharge Requirements. Other capital expenditures include replacement of aeration blowers and piping at the AD-3A lift stations, the installation of a combinator on the influent line a the AD-3A lift stations and the reinstallation of the original pump at the AD-2B lift station.

General Government Facilities
Total Budget - $11,306,093

- During the 2007/08 fiscal year the Town Council approved the issuance of Certificates of Participation in the amount of $11,306,093 to finance and build the Town Hall Annex. This project is expected to be completed in mid 2008 and take approximately 18 months to complete.

Parks & Recreation/Grant Funds
Total Budget – $5,244,586

- The Park and Recreation Department is responsible for managing the operation, maintenance, repairs and renovations of all Town owned parks, Town Hall, Police Department, Municipal Services Department, the James A. Woody Community Center and gymnasiums and the Civic Center Aquatic Center. In addition the department coordinates and implements a vast community recreation program. To better manage departmental expenditures, all Grant and Quimby related funds have been budgeted separately. The Civic Center Park Aquatic Center budget reflects a year-round operating season including operational expenses for winter months, anticipating that the school district will rent the facility during those months as they have done in the past. As in the past expenditures are expected to exceed revenues by approximately $688,124 in fiscal year 2008/09.
This year as in previous Fiscal Years, in an attempt to better recognize expenditures in the various areas of Economic and Community Development, ten different funds have been established, each with a specific purpose. Town Council approved the issuance of tax allocation bonds in both the VVEDA and PA2 project areas. These bond proceeds have been budgeted to construct a new Public Works Facility estimated to cost $7,000,000 and a new Animal Care/Control Facility at a cost of $8,000,000. There are also bond proceeds set aside for road projects, $13,000,000 for the Yucca Loma Bridge project and $3,700,000 for the completion of the Apple Valley Road Phase 1B project.
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RESOLUTION NO. 2008-20


WHEREAS, the Town has been notified of funding for Capital Projects by the State and by San Bernardino Association of Governments, the following represents current funding levels and adjustments as necessary, and

WHEREAS, the Town Council of the Town of Apple Valley adopted a new employee classification plan and to better represent the cost to each department rather than funding all from one fund, and

WHEREAS, the Town Manager and Finance Director have heretofore submitted to the Town Council a proposed budget for the Town for Fiscal Year 2008-09, as the same may have been revised by the Town Council, a copy of which is attached, and copies of which are in the possession of and in the office of the Town Clerk and the Finance Director; and

WHEREAS, the said proposed budget contains estimates of the services, activities and projects comprising the budget, and contains expenditure requirements and the resources available to the Town; and

WHEREAS, the appropriations limit for the Town for Fiscal Year 2008-09 is $27,946,495 (Twenty Seven Million Nine Hundred Forty Six Thousand Four Hundred Ninety Five Dollars), and the total annual appropriations subject to such limitation for Fiscal Year 2008-09 is estimated to be $15,672,200; and

WHEREAS, the Town Council has made such revisions to the proposed budget as appears to be desirable; and

WHEREAS, the proposed budget, as herein approved, will enable the Town Council to make adequate financial plans and will ensure that Town officers can administer their respective functions in accordance with such plans,

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF APPLE VALLEY AS FOLLOWS:

SECTION 1: That the appropriation-expenditure budgeting system is hereby adopted. The system consists of:

A. Present Personnel Policies and Procedures, including salary schedules and benefits, except as hereinafter changed by resolution or ordinance of the Town Council.
B. An appropriation-expenditure system which will show budgetary categories by department.

C. This system will apply to Operating and Capital Improvement Budget expenditures as intended for use in Fiscal Year 2008-09.

D. The Town Manager is authorized to transfer Operating Budget Appropriation Balances between functions and/or programs when he deems it necessary to do so.

E. Budget system assumes existing service levels; Council approval will be required for any significant changes involving increased or decreased service levels.

F. The Director of Finance shall be responsible for constant monitoring of the budget and shall establish and implement appropriate control mechanisms necessary for said purpose, after approval of the Town Manager.

G. A monthly report shall be prepared by each department and/or project indicating any changes in service levels and the progress each entity has achieved or failed to achieve and the reasons for said status, if they have not obtained results. Each manager shall be accountable for achieving results of his/her organization unit based upon the objectives set for each unit by the Town Manager and Town Council and shall be evaluated as to their performance in an annual performance appraisal conducted by the Town Manager.

H. A deflator procedure, to be administered by the Town Manager, is hereby established for reducing appropriations in the event that projected revenues are reduced due to a reduction in the State subventions or other revenues that may fluctuate downward due to changes in economic conditions. For Fiscal Year 2008-09, the amount of Total Operating and Capital Budget Appropriation shall be reduced, as determined by the Town Manager based on his assessment of total Town needs.

I. A monthly status report will be provided to the Town Council reflecting budget, year-to-date expenditures, and percentage used by each department and fund of the Town.

SECTION 2: The proposed budget for the Town of Apple Valley for the Fiscal Year 2008-09 is hereby approved and adopted, and the amounts of proposed expenditure as specified are appropriated for the budget programs and units as herein specified.

A. The 2008-09 Operating and Capital Improvement Budget programs are hereby adopted, establishing the following expenditure levels:
<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>2008-09 ADOPTED BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Town Council</td>
<td>$169,558</td>
</tr>
<tr>
<td>2. Public Information</td>
<td>275,347</td>
</tr>
<tr>
<td>3. Town Manager</td>
<td>347,210</td>
</tr>
<tr>
<td>4. Town Clerk</td>
<td>308,686</td>
</tr>
<tr>
<td>5. Town Attorney</td>
<td>164,250</td>
</tr>
<tr>
<td>6. Administrative Services</td>
<td>633,168</td>
</tr>
<tr>
<td>7. Finance</td>
<td>349,794</td>
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<tr>
<td>8. General Government</td>
<td>390,560</td>
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<tr>
<td>9. Public Facilities</td>
<td>1,474,078</td>
</tr>
<tr>
<td>10. Deputy Town Manager</td>
<td>246,643</td>
</tr>
<tr>
<td>11. Municipal Services</td>
<td>327,578</td>
</tr>
<tr>
<td>12. Public Safety/Police</td>
<td>9,819,630</td>
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<tr>
<td>13. Emergency Preparedness</td>
<td>73,500</td>
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<td>14. Public Services/Administration</td>
<td>118,493</td>
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<td>15. Animal Control Services</td>
<td>1,363,905</td>
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<tr>
<td>16. Code Enforcement</td>
<td>1,167,353</td>
</tr>
<tr>
<td>17. Planning Services</td>
<td>1,894,886</td>
</tr>
<tr>
<td>18. Building &amp; Safety</td>
<td>701,000</td>
</tr>
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<td>19. Engineering Services</td>
<td>350,600</td>
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<tr>
<td>20. Street Maintenance Fund (Gas Tax)</td>
<td>1,499,500</td>
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<tr>
<td>21. Local Transit Fund</td>
<td>2,449,868</td>
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<tr>
<td>22. Capital Improvement Projects Fund</td>
<td>8,434,568</td>
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<tr>
<td>23. Waste Management Fund</td>
<td>9,014,700</td>
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<tr>
<td>24. Wastewater Enterprise Fund</td>
<td>3,313,930</td>
</tr>
<tr>
<td>25. General Gov't Facilities</td>
<td>11,306,093</td>
</tr>
<tr>
<td>26. Debt Service Fund</td>
<td>1,920,587</td>
</tr>
<tr>
<td>27. Parks &amp; Recreation</td>
<td>5,244,586</td>
</tr>
</tbody>
</table>

TOTAL OPERATING & CAPITAL EXPENDITURES $ 63,360,069

B. Operating and Capital Budget Revenues are hereby adopted establishing a revenue base by which Town Expenditures will be Judged:
1. General Funds $ 20,176,237
2. Street Maintenance Funds (Gas Tax) 1,499,500
3. Transit Funds 1,450,000
4. Waste Management Funds 9,014,700
5. Capital Improvement Projects Funds 4,088,000
6. Wastewater Enterprise Funds 3,313,930
7. General Gov't Facilities 167,000
8. Debt Service Fund 1,920,587
9. Parks & Recreation 4,676,463

TOTAL OPERATING AND CAPITAL REVENUES $ 46,306,417

SECTION 3: Pursuant to Section 53901 of the California Government Code, within 60 days after the adoption hereof, the Town Clerk shall file a copy of this resolution with the Auditor of the County of San Bernardino.

SECTION 4: Within fifteen days after the adoption of this resolution, the Town Clerk shall certify to the adoption hereof and, as so certified, cause a copy to be posted in at least three public places within the boundaries of the Town.

APPROVED and ADOPTED by the Town Council of the Town of Apple Valley this 27th day of May, 2008.

/s/s Timothy J. Jasper
Mayor

ATTEST:

/s/s LaVonda Pearson
Town Clerk
RESOLUTION NO. 2008-21

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
APPLE VALLEY ESTABLISHING THE 2008-09 FISCAL YEAR
APPROPRIATION LIMIT FOR THE TOWN OF APPLE VALLEY

WHEREAS, Article XIIIIB of the California Constitution and Section 7910 of the California Government Code require that each year the Town of Apple Valley shall, by resolution, establish an appropriations limit for the Town for the following fiscal year; and

WHEREAS, the Director of Finance of the Town has heretofore prepared and submitted data and documentation required for and to be used in the determination of an appropriations limit for the Town for Fiscal Year 2008-09 and such data and documentation has been available to the public for at least fifteen days prior to adoption of this Resolution; and

WHEREAS, the Town of Apple Valley has established its 2007-08 Fiscal Year Appropriation Limit of $26,823,731 (Twenty Six Million, Eight Hundred Twenty Three Thousand, Seven Hundred Thirty One Dollars) and

Whereas, to the best of the Town's knowledge and belief the State Department of Finance figures reflect the following statistics relevant to the calculation of the Fiscal Year 2008-09 Appropriation Limit:

Per Capita Personal Income Change for Fiscal Year 2007-08: plus 4.29% (Four point two nine percent).

Population Adjustment for 2008: minus .10% (minus point one Percent).

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF APPLE VALLEY AS FOLLOWS:

Section 1. Based on the foregoing figures and the provisions of Article XIIIIB of the Constitution of the State of California, the following figure accurately represents the 2008-09 Fiscal Year Appropriation Limit of the Town of Apple Valley to be $27,946,495 (and said sum is hereby determined and established as the appropriation limit for the Town of Apple Valley for Fiscal Year 2008-09).
Section 2. The Town Clerk shall certify to the passage of the Resolution.

APPROVED and ADOPTED by the Town Council of the Town of Apple Valley this 27th day of May, 2008.

s/s Timothy J. Jasper
MAYOR

ATTEST:

s/s LaVonda Pearson
TOWN CLERK
<table>
<thead>
<tr>
<th>Department: Town Manager</th>
<th># of Positions</th>
<th>Position % of Fulltime (FTE)</th>
<th>Budgeted FTE's</th>
<th>Salary Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Town Manager</td>
<td>1</td>
<td>100%</td>
<td>1.00</td>
<td>NR</td>
</tr>
<tr>
<td>Administrative Analyst I/II</td>
<td>1</td>
<td>100%</td>
<td>1.00</td>
<td>58/62</td>
</tr>
<tr>
<td>Executive Secretary</td>
<td>1</td>
<td>100%</td>
<td>1.00</td>
<td>50</td>
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<table>
<thead>
<tr>
<th>Department: Deputy Town Manager</th>
<th># of Positions</th>
<th>Position % of Fulltime (FTE)</th>
<th>Budgeted FTE's</th>
<th>Salary Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy Town Manager</td>
<td>1</td>
<td>100%</td>
<td>1.00</td>
<td>93</td>
</tr>
<tr>
<td>Administrative Analyst I/II</td>
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<td>100%</td>
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<td>58/62</td>
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<table>
<thead>
<tr>
<th>Department: Public Information</th>
<th># of Positions</th>
<th>Position % of Fulltime (FTE)</th>
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<th>Salary Range</th>
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</thead>
<tbody>
<tr>
<td>Public Information Officer</td>
<td>1</td>
<td>100%</td>
<td>1.00</td>
<td>62</td>
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<tr>
<td>Public Relations Specialist</td>
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<td>100%</td>
<td>1.00</td>
<td>51</td>
</tr>
<tr>
<td>Event Coordinator</td>
<td>1</td>
<td>100%</td>
<td>1.00</td>
<td>48</td>
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<table>
<thead>
<tr>
<th>Department: Town Clerk</th>
<th># of Positions</th>
<th>Position % of Fulltime (FTE)</th>
<th>Budgeted FTE's</th>
<th>Salary Range</th>
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</thead>
<tbody>
<tr>
<td>Town Clerk</td>
<td>1</td>
<td>100%</td>
<td>1.00</td>
<td>70</td>
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<tr>
<td>Deputy Town Clerk</td>
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<td>100%</td>
<td>1.00</td>
<td>49</td>
</tr>
<tr>
<td>Records Technician</td>
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<td>100%</td>
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<td>38</td>
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<table>
<thead>
<tr>
<th>Department: Municipal Services</th>
<th># of Positions</th>
<th>Position % of Fulltime (FTE)</th>
<th>Budgeted FTE's</th>
<th>Salary Range</th>
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</thead>
<tbody>
<tr>
<td>Director of Municipal Services</td>
<td>1</td>
<td>100%</td>
<td>1.00</td>
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<tr>
<td>Municipal Services Manager</td>
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<td>100%</td>
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<td>70</td>
</tr>
<tr>
<td>Grant Specialist</td>
<td>1</td>
<td>100%</td>
<td>1.00</td>
<td>51</td>
</tr>
<tr>
<td>Administrative Secretary</td>
<td>1</td>
<td>100%</td>
<td>1.00</td>
<td>46</td>
</tr>
<tr>
<td>Secretary</td>
<td>0</td>
<td>100%</td>
<td>0.00</td>
<td>41</td>
</tr>
<tr>
<td>Job Classification</td>
<td># of Positions Budgeted</td>
<td>Position % of Fulltime (FTE)</td>
<td>Budgeted FTE's</td>
<td>Salary Range</td>
</tr>
<tr>
<td>-------------------------------------------</td>
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<tr>
<td><strong>Department: Administrative Services</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative Services Manager</td>
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<td>100%</td>
<td>1.00</td>
<td>74</td>
</tr>
<tr>
<td>Human Resources Coordinator</td>
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<td>55</td>
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<tr>
<td>Information Systems Supervisor</td>
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<td>100%</td>
<td>1.00</td>
<td>62</td>
</tr>
<tr>
<td>Information System Specialist</td>
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<td>100%</td>
<td>2.00</td>
<td>55</td>
</tr>
<tr>
<td>Senior Office Assistant</td>
<td>1</td>
<td>100%</td>
<td>1.00</td>
<td>33</td>
</tr>
<tr>
<td><strong>Department: Finance</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Director of Finance</td>
<td>1</td>
<td>100%</td>
<td>1.00</td>
<td>87</td>
</tr>
<tr>
<td>Assistant Director of Finance</td>
<td>1</td>
<td>100%</td>
<td>1.00</td>
<td>74</td>
</tr>
<tr>
<td>Accountant I/II</td>
<td>1</td>
<td>100%</td>
<td>1.00</td>
<td>52/55</td>
</tr>
<tr>
<td>Accounting Technician</td>
<td>2</td>
<td>100%</td>
<td>2.00</td>
<td>49</td>
</tr>
<tr>
<td>Account Clerk I/II</td>
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<td>2.00</td>
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</tr>
<tr>
<td>Customer Service Representative</td>
<td>1</td>
<td>100%</td>
<td>1.00</td>
<td>38</td>
</tr>
<tr>
<td>Office Assistant</td>
<td>1</td>
<td>100%</td>
<td>1.00</td>
<td>33</td>
</tr>
<tr>
<td><strong>Department: Economic Development</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Director of Economic &amp; Community</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Development/Executive Director</td>
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<td>100%</td>
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<td>90</td>
</tr>
<tr>
<td>Assistant Director of Economic Development</td>
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<tr>
<td>Development and Housing</td>
<td>1</td>
<td>100%</td>
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<tr>
<td>Housing Program Supervisor</td>
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<td>100%</td>
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<tr>
<td>Economic Development Specialist I/II</td>
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<td>1.00</td>
<td>58/63</td>
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<tr>
<td>Housing and Comm. Dev. Specialist I/II</td>
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<td>100%</td>
<td>1.00</td>
<td>58/63</td>
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<tr>
<td>Economic Development Assistant</td>
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<td>100%</td>
<td>1.00</td>
<td>51</td>
</tr>
<tr>
<td>Intern (P/T)</td>
<td>1</td>
<td>50%</td>
<td>0.50</td>
<td>25</td>
</tr>
</tbody>
</table>
# Town of Apple Valley
## Master Staffing Plan FY 2008-09

<table>
<thead>
<tr>
<th>Job Classification</th>
<th># of Positions</th>
<th>Position % of Fulltime (FTE)</th>
<th>Budgeted FTEs</th>
<th>Salary Range</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Department: Public Services Administration</strong></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Director of Public Services</td>
<td>1</td>
<td>100%</td>
<td>1.00</td>
<td>86</td>
</tr>
<tr>
<td>Administrative Secretary</td>
<td>1</td>
<td>100%</td>
<td>1.00</td>
<td>46</td>
</tr>
</tbody>
</table>

| **Department: Public Works / Street Maintenance** | | | | |
| Public Works Supervisor | 1 | 100% | 1.00 | 57 |
| Sr. Maintenance Worker | 1 | 100% | 1.00 | 46 |
| Public Services Technician | 1 | 100% | 1.00 | 41 |
| Maintenance Worker II | 1 | 100% | 1.00 | 40 |
| Maintenance Worker I | 5 | 100% | 5.00 | 36 |

| **Department: Public Works / Wastewater** | | | | |
| Public Works Supervisor | 1 | 100% | 1.00 | 57 |
| Sr. Maintenance Worker | 1 | 100% | 1.00 | 46 |
| Public Services Technician | 1 | 100% | 1.00 | 41 |
| Maintenance Worker II | 2 | 100% | 2.00 | 40 |
| Maintenance Worker I | 2 | 100% | 2.00 | 36 |

| **Department: Public Services/Parks** | | | | |
| Parks Supervisor | 1 | 100% | 1.00 | 57 |
| Sr. Maintenance Worker | 2 | 100% | 2.00 | 46 |
| Maintenance Worker II | 6 | 100% | 6.00 | 40 |
| Maintenance Worker I | 6 | 100% | 6.00 | 36 |
| Maintenance Aide (P/T) | 4 | 100% | 4.00 | 24 |
# Town of Apple Valley
## Master Staffing Plan FY 2008-09

<table>
<thead>
<tr>
<th>Job Classification</th>
<th># of Positions</th>
<th>Position % of Fulltime (FTE)</th>
<th>Budgeted FTE's</th>
<th>Salary Range</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Department: Code Enforcement</strong></td>
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<td></td>
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<td></td>
</tr>
<tr>
<td>Code Enforcement District Supervisor</td>
<td>1</td>
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</tr>
<tr>
<td>Senior Code Enforcement Officer</td>
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<td>100%</td>
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<td>53</td>
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<tr>
<td>Code Enforcement Officer II</td>
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<tr>
<td>Community Enhancement Officer</td>
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<td>42</td>
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<td>Code Enforcement Technician</td>
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<tr>
<td>Code Enforcement Technician (P/T)</td>
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<td>50%</td>
<td>0.50</td>
<td>41</td>
</tr>
<tr>
<td><strong>Department: Animal Control</strong></td>
<td></td>
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</tr>
<tr>
<td>Animal Control Supervisor</td>
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<td>100%</td>
<td>1.00</td>
<td>57</td>
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<tr>
<td>Senior Animal Control Officer</td>
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<td>100%</td>
<td>0.00</td>
<td>53</td>
</tr>
<tr>
<td>Animal Control Officer II</td>
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<td>49</td>
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<tr>
<td>Animal Control Officer I</td>
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<td>Animal Control Technician</td>
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<td>100%</td>
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<tr>
<td><strong>Department: Animal Shelter</strong></td>
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<td>Animal Control Technician</td>
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<td>100%</td>
<td>2.50</td>
<td>41</td>
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<tr>
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<tr>
<td><strong>Department: Planning</strong></td>
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<tr>
<td>Asst. Dir. of Community Development</td>
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<tr>
<td>Principal Planner</td>
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<tr>
<td>Senior Planner</td>
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<td>100%</td>
<td>2.00</td>
<td>64</td>
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<tr>
<td>Associate Planner</td>
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<td>58</td>
</tr>
<tr>
<td>Administrative Secretary</td>
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<td>100%</td>
<td>1.00</td>
<td>41</td>
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<tr>
<td>Intern (P/T)</td>
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<td>50%</td>
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</table>
### Town of Apple Valley
#### Master Staffing Plan FY 2008-09

<table>
<thead>
<tr>
<th>Job Classification</th>
<th># of Positions</th>
<th>Position % of Fulltime (FTE)</th>
<th>Budgeted FTE's</th>
<th>Salary Range</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Department: Community Services</strong></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Community Services Manager</td>
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<td>100%</td>
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<td>70</td>
</tr>
<tr>
<td>Recreation Supervisor</td>
<td>3</td>
<td>100%</td>
<td>3.00</td>
<td>52</td>
</tr>
<tr>
<td>Administrative Secretary</td>
<td>1</td>
<td>100%</td>
<td>1.00</td>
<td>46</td>
</tr>
<tr>
<td>Sr. Maintenance Worker</td>
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<td>1.00</td>
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<tr>
<td>Maintenance Worker II</td>
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<td>Custodian</td>
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<tr>
<td>Maintenance Worker I</td>
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<td>Office Assistant</td>
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<tr>
<td>Clerk</td>
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<td>29</td>
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<tr>
<td>Pool Manager (P/T)</td>
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<td>31</td>
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<tr>
<td>Assistant Pool Manager</td>
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| **Totals**                             | 136            |                             | 148.59         |              |
# Town of Apple Valley
## Capital Improvement Program
### FY 2008-2009 Through FY 2012-2013

<table>
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<tr>
<th>Projects</th>
<th>08/09</th>
<th>09/10</th>
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<td>Safe Routes to School - Symeron Rd Sidewalk</td>
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<td>Signal, BVR@Deep Creek Rd</td>
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## Town of Apple Valley
### Capital Improvement Program
#### FY 2008-2009 Through FY 2012-2013

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<tr>
<th>Park Projects</th>
<th>Projects</th>
<th>08/09</th>
<th>09/10</th>
<th>10/11</th>
<th>11/12</th>
<th>12/13</th>
<th>Totals</th>
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<tr>
<td><strong>Civic Center Park</strong></td>
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<td>Restroom Facilities - center of Brewster</td>
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<td><strong>James Woody Community Center</strong></td>
<td>Island, counter tops, stove &amp; sink</td>
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<td>Repair and replacement of auditorium roof</td>
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<td>Replacement of gym curtain</td>
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<td><strong>James Woody Park</strong></td>
<td>Backflow enclosure and base. Replace fence at retention basin.</td>
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<td>Design, engineering and construction of a purpose built</td>
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Town of Apple Valley
Fiscal Year 2008/09 - Summary of All Funds

Revenues:
- General Fund: 20,176,237
- Street Maintenance: 1,499,500
- Local Transportation Fund: 1,450,000
- CIP/Measure I: 4,088,000
- Waste Management: 9,014,700
- Wastewater: 3,313,930
- General Gov't Facilities: 167,000
- Parks & Recreation/Grants: 4,676,463
- Debt Service Fund: 1,920,587
- Econ.Dev./RDA: 10,392,957
- **Total Revenues:** 56,699,374

Expenditures:
- General Fund: 20,176,237
- Street Maintenance: 1,499,500
- Local Transportation Fund: 2,449,868
- CIP/Measure I: 8,434,568
- Waste Management: 9,014,700
- Wastewater: 3,313,930
- General Gov't Facilities: 11,306,093
- Parks & Recreation/Grants: 5,244,586
- Debt Service Fund: 1,920,587
- Econ.Dev/RDA: 41,098,060
- **Total Expenditures:** 104,458,129
Town of Apple Valley - Estimated Revenues & Expenditures
Fiscal Year 2008/09 - Summary of General Fund

<table>
<thead>
<tr>
<th>Estimated Revenues:</th>
<th>Estimated Expenditures:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenues:</td>
<td>Expenditures:</td>
</tr>
<tr>
<td>Local Taxes</td>
<td>General Government</td>
</tr>
<tr>
<td>Motor Vehicle In-Lieu</td>
<td>Public Safety</td>
</tr>
<tr>
<td>Fines &amp; Fees</td>
<td>Public/Community Services</td>
</tr>
<tr>
<td>Public Services/Events</td>
<td>Planning, B &amp; S, Engineering</td>
</tr>
<tr>
<td>Planning, B &amp; S, Engineering</td>
<td>Total Expenditures</td>
</tr>
<tr>
<td>Other Revenues</td>
<td></td>
</tr>
<tr>
<td>Total Revenues</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$ 20,176,237</td>
</tr>
</tbody>
</table>
Summary of Proposed Transfers  
Fiscal Year 2008/09

<table>
<thead>
<tr>
<th>Acct</th>
<th>Department</th>
<th>Estimated Expend.</th>
<th>Debit Wastewater</th>
<th>Debit Street Maint.</th>
<th>Debit Parks &amp; Rec.</th>
<th>Debit Solid Waste</th>
<th>Debit RDA VVEDA/PA2</th>
<th>Budgeted Credit</th>
<th>Net Expense</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>Council</td>
<td>242,226</td>
<td>24,223 10%</td>
<td>24,223 10%</td>
<td>0 0%</td>
<td>12,111 5%</td>
<td>12,111 5%</td>
<td>72,658</td>
<td>169,558</td>
</tr>
<tr>
<td>102</td>
<td>Public Info.</td>
<td>393,353</td>
<td>39,335 10%</td>
<td>39,335 10%</td>
<td>0 0%</td>
<td>19,668 5%</td>
<td>19,668 5%</td>
<td>118,036</td>
<td>275,347</td>
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<tr>
<td>103</td>
<td>Town Manager</td>
<td>534,169</td>
<td>53,417 10%</td>
<td>53,417 10%</td>
<td>0 0%</td>
<td>53,417 10%</td>
<td>26,708 5%</td>
<td>186,959</td>
<td>347,210</td>
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<tr>
<td>104</td>
<td>Town Clerk</td>
<td>411,581</td>
<td>20,579 5%</td>
<td>20,579 5%</td>
<td>0 0%</td>
<td>20,579 5%</td>
<td>20,579 5%</td>
<td>102,895</td>
<td>308,686</td>
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<tr>
<td>105</td>
<td>Town Attorney</td>
<td>219,000</td>
<td>21,900 10%</td>
<td>10,950 5%</td>
<td>0 0%</td>
<td>10,950 5%</td>
<td>10,950 5%</td>
<td>54,750</td>
<td>164,250</td>
</tr>
<tr>
<td>106</td>
<td>Admin.Services</td>
<td>1,266,335</td>
<td>126,634 10%</td>
<td>316,584 25%</td>
<td>63,317 5%</td>
<td>63,317 5%</td>
<td>63,317 5%</td>
<td>633,168</td>
<td>633,168</td>
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<tr>
<td>107</td>
<td>Finance</td>
<td>1,165,979</td>
<td>291,495 25%</td>
<td>58,299 5%</td>
<td>58,299 5%</td>
<td>349,794 30%</td>
<td>58,299 5%</td>
<td>816,185</td>
<td>349,794</td>
</tr>
<tr>
<td>108</td>
<td>General Govt.</td>
<td>976,400</td>
<td>195,280 20%</td>
<td>244,100 25%</td>
<td>48,820 5%</td>
<td>48,820 5%</td>
<td>585,810</td>
<td>390,560</td>
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<tr>
<td>109</td>
<td>Facilities</td>
<td>2,586,101</td>
<td>258,610 10%</td>
<td>387,915 15%</td>
<td>77,583 3%</td>
<td>258,610 10%</td>
<td>129,305 5%</td>
<td>1,112,023</td>
<td>1,474,078</td>
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<tr>
<td>110</td>
<td>Deputy Town Mgr</td>
<td>411,072</td>
<td>20,554 5%</td>
<td>102,768 25%</td>
<td>20,554 5%</td>
<td>0 0%</td>
<td>20,554 5%</td>
<td>164,429</td>
<td>246,543</td>
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<tr>
<td>111</td>
<td>Municipal Serv.</td>
<td>545,963</td>
<td>27,298 5%</td>
<td>27,298 5%</td>
<td>0 0%</td>
<td>163,789 30%</td>
<td>0 0%</td>
<td>218,385</td>
<td>327,578</td>
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<tr>
<td>200</td>
<td>Public Safety</td>
<td>9,819,630</td>
<td>0 0%</td>
<td>0 0%</td>
<td>0 0%</td>
<td>0 0%</td>
<td>0 0%</td>
<td>9,819,630</td>
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<tr>
<td>201</td>
<td>Emergency Pre.</td>
<td>73,500</td>
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<td>0 0%</td>
<td>0 0%</td>
<td>0 0%</td>
<td>0 0%</td>
<td>73,500</td>
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</tr>
<tr>
<td>300</td>
<td>Public Services</td>
<td>296,233</td>
<td>148,117 50%</td>
<td>29,623 10%</td>
<td>0 0%</td>
<td>0 0%</td>
<td>0 0%</td>
<td>177,740</td>
<td>118,493</td>
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<td>301</td>
<td>Animal Control</td>
<td>696,514</td>
<td>0 0%</td>
<td>0 0%</td>
<td>0 0%</td>
<td>0 0%</td>
<td>0 0%</td>
<td>696,514</td>
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</tr>
<tr>
<td>304</td>
<td>Animal Shelter</td>
<td>667,391</td>
<td>0 0%</td>
<td>0 0%</td>
<td>0 0%</td>
<td>0 0%</td>
<td>0 0%</td>
<td>667,391</td>
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<tr>
<td>302</td>
<td>Code Enforcemen</td>
<td>1,167,353</td>
<td>0 0%</td>
<td>0 0%</td>
<td>0 0%</td>
<td>0 0%</td>
<td>0 0%</td>
<td>1,167,353</td>
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<tr>
<td>401</td>
<td>Planning</td>
<td>1,894,886</td>
<td>0 0%</td>
<td>0 0%</td>
<td>0 0%</td>
<td>0 0%</td>
<td>0 0%</td>
<td>1,894,886</td>
<td></td>
</tr>
<tr>
<td>402</td>
<td>Build.&amp; Safety</td>
<td>701,000</td>
<td>0 0%</td>
<td>0 0%</td>
<td>0 0%</td>
<td>0 0%</td>
<td>0 0%</td>
<td>701,000</td>
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<tr>
<td>403</td>
<td>Engineering</td>
<td>350,600</td>
<td>0 0%</td>
<td>0 0%</td>
<td>0 0%</td>
<td>0 0%</td>
<td>0 0%</td>
<td>350,600</td>
<td></td>
</tr>
</tbody>
</table>

Sub-Total 24,419,286 1,227,440 5% 1,315,091 5% 289,151 1% 1,001,054 4% 410,311 2% 4,243,048 20,176,238

*Note: General Government and Facilities Budgets reflect an expenditure (transfer) to the Debt Service Funds on the 1999, 2001 and 2007 Certificates of Participation (COP's) for Town Hall.
General Fund Revenue

Opening day at California's first Super Target
### Town of Apple Valley

Department Operating Statement

Budget Appropriation for Fiscal Year Ending June 30, 2009

Department: General Fund Revenues 101-000

<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>401</td>
<td>LOCAL TAXES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>.000</td>
<td>Property Tax</td>
<td>1,535,568</td>
<td>1,541,302</td>
<td>2,091,139</td>
<td>2,526,505</td>
<td>2,400,000</td>
<td>2,630,235</td>
<td>109.6%</td>
<td>2,650,000</td>
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<tr>
<td></td>
<td>The Town receives 4.6% of the total property tax paid by our citizens. The projected revenue estimates an actual valuation of $2.1 billion less a county collection charge of approximately $10,000.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>401</td>
<td>Property Tax (VLF Backfill)</td>
<td>0</td>
<td>3,277,058</td>
<td>4,334,815</td>
<td>5,220,460</td>
<td>5,000,000</td>
<td>6,188,000</td>
<td>0</td>
<td>6,200,000</td>
</tr>
<tr>
<td>.001</td>
<td>Property Tax (Sales Tax Backfill)</td>
<td>0</td>
<td>682,603</td>
<td>787,964</td>
<td>1,075,221</td>
<td>1,000,000</td>
<td>1,301,608</td>
<td>0</td>
<td>1,300,000</td>
</tr>
<tr>
<td></td>
<td>Both above revenues are result of State Triple Flip</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>402</td>
<td>Sales &amp; Use Tax</td>
<td>2,801,931</td>
<td>2,409,148</td>
<td>2,904,475</td>
<td>3,458,264</td>
<td>3,800,000</td>
<td>3,924,201</td>
<td>103.3%</td>
<td>4,200,000</td>
</tr>
<tr>
<td></td>
<td>Staff has projected a modest increase in sales and use taxes for this fiscal year.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>405</td>
<td>Property Transfer Tax</td>
<td>351,946</td>
<td>499,532</td>
<td>637,187</td>
<td>466,874</td>
<td>432,144</td>
<td>261,700</td>
<td>60.6%</td>
<td>270,000</td>
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<tr>
<td></td>
<td>Revenue derived from the sale of property.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>406</td>
<td>Franchise Taxes</td>
<td>785,818</td>
<td>815,573</td>
<td>924,662</td>
<td>1,075,793</td>
<td>900,000</td>
<td>1,400,000</td>
<td>155.6%</td>
<td>1,600,000</td>
</tr>
<tr>
<td></td>
<td>Payments made by those firms using public right of ways including electric, gas, water and cable TV.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
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<td>----------------------------</td>
<td>--------</td>
<td>------------------------</td>
</tr>
<tr>
<td>407</td>
<td>Transient Occupancy Tax</td>
<td>10,125</td>
<td>13,367</td>
<td>13,252</td>
<td>21,600</td>
<td>12,000</td>
<td>12,709</td>
<td>105.9%</td>
<td>20,000</td>
</tr>
<tr>
<td></td>
<td>The Town has a 7% bed tax on two motels operating in the Town.</td>
<td></td>
<td></td>
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<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>408</td>
<td>Business License Fees</td>
<td>144,183</td>
<td>169,055</td>
<td>201,077</td>
<td>225,713</td>
<td>205,000</td>
<td>206,035</td>
<td>100.5%</td>
<td>230,000</td>
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<tr>
<td></td>
<td>Staff has been steadily working toward licensing all businesses in the community.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>409</td>
<td>Tax increment/Pass through</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>86,623</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Subtotal - Local Taxes</td>
<td>5,629,571</td>
<td>9,407,638</td>
<td>11,894,571</td>
<td>14,157,053</td>
<td>13,749,144</td>
<td>15,924,488</td>
<td>115.8%</td>
<td>16,470,000</td>
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<tr>
<td>420</td>
<td>Motor Vehicle In-Lieu</td>
<td>2,874,768</td>
<td>1,155,946</td>
<td>484,977</td>
<td>395,591</td>
<td>400,000</td>
<td>400,970</td>
<td>100.2%</td>
<td>400,000</td>
</tr>
<tr>
<td></td>
<td>Town's share of vehicle license fees distributed based on population.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Decrease result of State new Triple Flip Proposal)</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>421</td>
<td>Off-Highway In-Lieu</td>
<td>677</td>
<td>1,200</td>
<td>974</td>
<td>0</td>
<td>1,200</td>
<td>1,200</td>
<td>100.0%</td>
<td>1,200</td>
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<tr>
<td></td>
<td>Revenue is distributed based on population at a rate of $0.0161 per capita.</td>
<td></td>
<td></td>
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<tr>
<td>437</td>
<td>VVEDA Passthrough</td>
<td></td>
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<td>86,758</td>
<td>266,401</td>
<td>270,000</td>
<td>266,400</td>
<td>270,000</td>
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<tr>
<td></td>
<td>Subtotal - Rev. from Others</td>
<td>2,875,445</td>
<td>1,157,146</td>
<td>572,709</td>
<td>661,992</td>
<td>671,200</td>
<td>668,570</td>
<td>99.6%</td>
<td>671,200</td>
</tr>
</tbody>
</table>

**FINES & FEES & PUBLIC SAFETY CONTRIBUTIONS**

Revenues generated include police reports, the Town's share of fines levied by the courts & false alarm fees.
<table>
<thead>
<tr>
<th></th>
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<tr>
<td>470</td>
<td>Miscellaneous Income</td>
<td>86</td>
<td>145</td>
<td>1,645</td>
<td>2,377</td>
<td>500</td>
<td>0</td>
<td>0.0%</td>
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<tr>
<td>665</td>
<td>Police Reports &amp; Charges</td>
<td>43,472</td>
<td>185,080</td>
<td>73,256</td>
<td>105,033</td>
<td>90,000</td>
<td>102,600</td>
<td>114.0%</td>
<td>100,000</td>
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<tr>
<td>667</td>
<td>Police Fines &amp; Forfeitures</td>
<td>121,665</td>
<td>91,654</td>
<td>98,030</td>
<td>170,524</td>
<td>80,000</td>
<td>98,250</td>
<td>122.8%</td>
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<td>Police Grants</td>
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<td>100,762</td>
<td>132,945</td>
<td>132,000</td>
<td>137,000</td>
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<td>654</td>
<td>School District Contributions</td>
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<td>0</td>
<td>0.0%</td>
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<tr>
<td>432</td>
<td>Grants/Federal Bureau of Justice and Assistance, Grant Writer and Youth Accountability assistance</td>
<td>176,000</td>
<td>105,107</td>
<td>55,866</td>
<td>76,378</td>
<td>50,000</td>
<td>26,000</td>
<td>52.0%</td>
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<tr>
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<td>Subtotal - Fines &amp; Fees</td>
<td>341,223</td>
<td>461,986</td>
<td>329,559</td>
<td>487,257</td>
<td>352,500</td>
<td>363,850</td>
<td>103.2%</td>
<td>337,000</td>
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<td>PUBLIC SERVICES</td>
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</tr>
<tr>
<td></td>
<td>General Fund engineering permits, animal control, code enforcement</td>
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<td>Craft Fairs</td>
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<td>Freedom Festival</td>
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<td>Apple Valley Round Up</td>
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<td>Community Yard Sales</td>
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<td>Jazz Nights</td>
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<td>471</td>
<td>Right-of-Way Permits</td>
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<td>170,210</td>
<td>220,638</td>
<td>190,000</td>
<td>103,800</td>
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<td>480</td>
<td>Animal Control Permits</td>
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Planning & Zoning

Revenues generated include all areas where input is required by the planning staff. Example of fee related services include plan check, PUD's, site approvals, etc.
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<td>439,900</td>
</tr>
<tr>
<td>--------------------------------</td>
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<td>-----------------------------</td>
<td></td>
</tr>
<tr>
<td>Engineering</td>
<td></td>
<td></td>
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<td>Plan Check</td>
<td>358,274</td>
<td>705,381</td>
<td>822,435</td>
<td>652,155</td>
<td>575,000</td>
<td>113,805</td>
<td>19.8%</td>
<td>115,000</td>
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</tr>
<tr>
<td>Miscellaneous</td>
<td></td>
<td></td>
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<tr>
<td>Transportation Permits</td>
<td>27,657</td>
<td>7,814</td>
<td>5,000</td>
<td>7,205</td>
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<td></td>
<td></td>
<td>7,500</td>
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<tr>
<td>Total - Engineering</td>
<td>385,931</td>
<td>713,195</td>
<td>827,245</td>
<td>659,355</td>
<td>582,200</td>
<td>121,010</td>
<td>20.9%</td>
<td>122,500</td>
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</tr>
<tr>
<td>OTHER REVENUES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Miscellaneous revenues which do not appropriately fit into any other category.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Interest Earnings</td>
<td>83,000</td>
<td>238,069</td>
<td>635,028</td>
<td>1,109,442</td>
<td>850,000</td>
<td>745,106</td>
<td>87.7%</td>
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<tr>
<td>Passport Fees</td>
<td>0</td>
<td>0</td>
<td>8,770</td>
<td>15,899</td>
<td>8,000</td>
<td>11,211</td>
<td>140.1%</td>
<td>13,638</td>
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<tr>
<td>Notary Fees</td>
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<td>0</td>
<td>470</td>
<td>280</td>
<td>1,000</td>
<td>1,000</td>
<td>100.0%</td>
<td>1,000</td>
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<tr>
<td>Donations</td>
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<td></td>
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<tr>
<td>Miscellaneous Penalties or Fines</td>
<td>3,801</td>
<td>3,853</td>
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<tr>
<td>Sponsorship Revenue</td>
<td>30,150</td>
<td>27,500</td>
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<tr>
<td>State Mandated Reimbursements</td>
<td>214,320</td>
<td>231,975</td>
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<tr>
<td>Refunds, Reimbursements</td>
<td>30,370</td>
<td>28,528</td>
<td>5,835</td>
<td>30,753</td>
<td>5,000</td>
<td>144,675</td>
<td>2893.5%</td>
<td>20,000</td>
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<tr>
<td>Town Store Sales</td>
<td>1,399</td>
<td>2,000</td>
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<td></td>
<td></td>
<td>2,000</td>
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<tr>
<td>Disposal of Surplus Land</td>
<td>96,715</td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
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<tr>
<td>Sale of Surplus Furn/Equip</td>
<td>2,156</td>
<td>7,900</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contribution from Fund Balanc</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0%</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Subtotal - Other Revenues</td>
<td>110,370</td>
<td>266,597</td>
<td>998,644</td>
<td>1,430,602</td>
<td>864,000</td>
<td>911,898</td>
<td>105.5%</td>
<td>667,638</td>
<td></td>
</tr>
<tr>
<td>TOTAL - GENERAL FUND REVENUES</td>
<td>11,521,004</td>
<td>15,197,659</td>
<td>19,021,460</td>
<td>20,428,282</td>
<td>19,430,069</td>
<td>19,858,673</td>
<td>102.2%</td>
<td>20,176,238</td>
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</tr>
</tbody>
</table>
Program: General Fund Revenues

Program Description: The Town receives revenues from a variety of sources. Many of those revenues are non-discretionary while others are discretionary. Examples of discretionary funds are all general fund revenues. These revenues can be used for any government function including providing support to non-discretionary funds. Staff has assumed a growth level slightly less than the Fiscal Year 2007-08. Should this not happen, staff will present necessary expenditure adjustments to the Town Council.

Revenues such as gas tax, Measure I funds, and Proposition 111 funds are restricted. They can only be used in support of services provided in specific areas such as street maintenance or the capital improvement program.

The Town also operates several enterprise accounts. These are restricted to their operation as well. An easy way of explaining enterprise operations is that the Town is operating several businesses. Waste Management fund represents one of those businesses and the Wastewater Enterprise Fund and special assessment funds represent other businesses. With the dissolution of the Recreation and Park District and the transfer of service responsibility to the Town a Parks and Recreation Fund was created in FY 02-03 and continues this Fiscal Year.

When budgeting and charging for services rendered, each fund is charged for staff time allotted to that service. These charges must be documented and justified as each of the funds are independently audited by both the Town auditor and state or federal auditors as appropriate. As noted in the Citygate report, the amount charged to special funds is low but done so purposely to provide additional funds for projects in the restricted funds.

Programmatic Changes: Local tax revenues are expected to increase from a budgeted amount of $13,749,144 in fiscal year 2007/08 to $16,470,000 in fiscal year 2008/09 due to anticipated increases in property tax, and sales tax revenues as demonstrated during fiscal year 2007/08 year to date receipts and the anticipated opening of the Best Buy in late July and a full year of sales tax receipts for Lowe’s, Home Depot, Mervyn’s and Super Target.
General Government

The Town Council welcomes Town Manager Frank Robinson and his wife Lisa.
2008/09 General Government Expenditures

<table>
<thead>
<tr>
<th>Service</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Town Council</td>
<td>169,558</td>
</tr>
<tr>
<td>Public Information</td>
<td>275,347</td>
</tr>
<tr>
<td>Town Manager</td>
<td>347,210</td>
</tr>
<tr>
<td>Town Clerk</td>
<td>308,686</td>
</tr>
<tr>
<td>Town Attorney</td>
<td>164,250</td>
</tr>
<tr>
<td>Administrative Services</td>
<td>633,168</td>
</tr>
<tr>
<td>Finance</td>
<td>349,794</td>
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<tr>
<td>General Government</td>
<td>390,560</td>
</tr>
<tr>
<td>Public Facilities</td>
<td>1,474,078</td>
</tr>
<tr>
<td>Deputy Town Manager</td>
<td>246,643</td>
</tr>
<tr>
<td>Municipal Services</td>
<td>327,578</td>
</tr>
<tr>
<td><strong>Total-General Government</strong></td>
<td><strong>4,686,872</strong></td>
</tr>
</tbody>
</table>
## Town of Apple Valley

### Department Operating Statement

**Budget Appropriation for Fiscal Year Ending June 30, 2009**

**Department:** Council - Account Number 101-101

<table>
<thead>
<tr>
<th></th>
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<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>702</td>
<td>Salaries &amp; Wages, Part-time</td>
<td>46,742</td>
<td>47,414</td>
<td>49,596</td>
<td>50,260</td>
<td>48,660</td>
<td>46,320</td>
<td>95.2%</td>
<td>50,850</td>
</tr>
<tr>
<td>711</td>
<td>PERS</td>
<td>6,085</td>
<td>9,057</td>
<td>10,026</td>
<td>11,908</td>
<td>11,090</td>
<td>8,130</td>
<td>73.3%</td>
<td>11,589</td>
</tr>
<tr>
<td>710</td>
<td>Cafeteria Benefits</td>
<td>12,572</td>
<td>14,277</td>
<td>13,099</td>
<td>19,887</td>
<td>48,000</td>
<td>34,800</td>
<td>72.5%</td>
<td>52,500</td>
</tr>
<tr>
<td>713</td>
<td>Medicare</td>
<td>678</td>
<td>677</td>
<td>719</td>
<td>729</td>
<td>706</td>
<td>672</td>
<td>95.2%</td>
<td>737</td>
</tr>
<tr>
<td>715</td>
<td>FICA</td>
<td>580</td>
<td>232</td>
<td>719</td>
<td>729</td>
<td>706</td>
<td>672</td>
<td>95.2%</td>
<td>737</td>
</tr>
<tr>
<td></td>
<td><strong>Total Personnel</strong></td>
<td><strong>66,657</strong></td>
<td><strong>71,657</strong></td>
<td><strong>73,440</strong></td>
<td><strong>82,784</strong></td>
<td><strong>108,456</strong></td>
<td><strong>89,922</strong></td>
<td><strong>82.9%</strong></td>
<td><strong>115,676</strong></td>
</tr>
<tr>
<td>721</td>
<td>Office Supplies</td>
<td>769</td>
<td>1,121</td>
<td>1,295</td>
<td>946</td>
<td>750</td>
<td>405</td>
<td>54.0%</td>
<td>750</td>
</tr>
<tr>
<td></td>
<td>Office Supplies unique to the Town Council including Replacement Fax and Phones and related supplies.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>723</td>
<td>Printing</td>
<td>735</td>
<td>669</td>
<td>715</td>
<td>1,691</td>
<td>1,000</td>
<td>675</td>
<td>67.5%</td>
<td>800</td>
</tr>
<tr>
<td></td>
<td>Notices and Forms used in obtaining qualified individuals to serve on Boards &amp; Commissions.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>724</td>
<td>Subscriptions</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>295</td>
<td></td>
<td></td>
<td>240</td>
</tr>
<tr>
<td>735</td>
<td>Non Profit Donation/Reward</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>10,000</td>
<td></td>
<td></td>
<td>5,000</td>
</tr>
<tr>
<td>740</td>
<td>Contracted Services</td>
<td>77,350</td>
<td>65,938</td>
<td>84,841</td>
<td>110,822</td>
<td>100,000</td>
<td>104,000</td>
<td>104.0%</td>
<td>100,000</td>
</tr>
<tr>
<td></td>
<td>Special Legislative advocacy services at both State and Federal Levels.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>761</td>
<td>Meetings &amp; Conferences</td>
<td>38,741</td>
<td>33,435</td>
<td>37,385</td>
<td>39,981</td>
<td>35,000</td>
<td>17,388</td>
<td>49.7%</td>
<td>25,000</td>
</tr>
<tr>
<td></td>
<td>State League Conference Regional &amp; Local Meetings</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total Operations &amp; Maint.</strong></td>
<td><strong>117,595</strong></td>
<td><strong>101,163</strong></td>
<td><strong>134,236</strong></td>
<td><strong>158,735</strong></td>
<td><strong>136,750</strong></td>
<td><strong>122,708</strong></td>
<td><strong>89.7%</strong></td>
<td><strong>126,550</strong></td>
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</table>
Town Council - Continued 101-101

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</thead>
<tbody>
<tr>
<td>905</td>
<td>Capital Outlay</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>3,443</td>
<td>0</td>
<td>0</td>
<td>0.0%</td>
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</tr>
<tr>
<td></td>
<td>Sub-Total</td>
<td>184,252</td>
<td>172,820</td>
<td>207,676</td>
<td>244,962</td>
<td>245,206</td>
<td>212,630</td>
<td>86.7%</td>
<td>242,226</td>
</tr>
<tr>
<td>730</td>
<td>Transfer to Other Funds</td>
<td>(49,513)</td>
<td>(59,413)</td>
<td>(61,487)</td>
<td>(61,413)</td>
<td>(61,301)</td>
<td>(61,301)</td>
<td>100.0%</td>
<td>(72,668)</td>
</tr>
<tr>
<td></td>
<td>Department Total</td>
<td>134,739</td>
<td>113,407</td>
<td>146,189</td>
<td>183,549</td>
<td>183,905</td>
<td>151,329</td>
<td>82.3%</td>
<td>169,558</td>
</tr>
</tbody>
</table>

Program Description: The Town Council is responsible for policy direction and the legislative activity of the community. They provide direction to staff, through the Town Manager, as to the policy direction and legislative agenda and related issues of the Town. As the legislative body for all Town activities, a percentage of their operating costs are charged to other functions as listed under Funding Source.

Programmatic Changes: Both State and Federal advocacy services reflect an incremental increase in legislative efforts by the Town.

Funding Source:  
- General Fund Revenues $169,558 (70%)
- Wastewater Fund 24,223 (10%)
- Street Maintenance 24,223 (10%)
- Waste Management Fund 12,111 (5%)
- Redevelopment Agency 12,111 (5%)
## Town of Apple Valley

### Department Operating Statement

**Budget Appropriation for Fiscal Year Ending June 30, 2009**

#### Department: Public Information - Account Number 101-102

<table>
<thead>
<tr>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>701</td>
<td>Salaries &amp; Wages</td>
<td>58,551</td>
<td>126,951</td>
<td>126,259</td>
<td>144,950</td>
<td>176,750</td>
<td>170,843</td>
<td>96.7%</td>
<td>190,550</td>
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<tr>
<td>702</td>
<td>Salaries, part-time</td>
<td>347</td>
<td>298</td>
<td>0</td>
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<td>0</td>
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<td>0</td>
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<tr>
<td>703</td>
<td>Salaries, over-time</td>
<td>438</td>
<td>3,473</td>
<td>1,000</td>
<td>5,457</td>
<td>545.7%</td>
<td>1,000</td>
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</tr>
<tr>
<td></td>
<td>Benefits</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>711</td>
<td>PERS</td>
<td>9,819</td>
<td>14,020</td>
<td>23,950</td>
<td>26,716</td>
<td>39,378</td>
<td>29,643</td>
<td>75.3%</td>
<td>42,453</td>
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<td>Cafeteria Benefits</td>
<td>6,905</td>
<td>16,157</td>
<td>16,848</td>
<td>20,418</td>
<td>26,750</td>
<td>26,100</td>
<td>97.6%</td>
<td>31,500</td>
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<tr>
<td>713</td>
<td>Medicare</td>
<td>854</td>
<td>1,770</td>
<td>2,094</td>
<td>2,382</td>
<td>2,300</td>
<td>2,858</td>
<td>124.2%</td>
<td>3,000</td>
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<tr>
<td>714</td>
<td>Deferred Comp</td>
<td>2,523</td>
<td>2,048</td>
<td>1,600</td>
<td>1,598</td>
<td>99.8%</td>
<td>1,600</td>
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<td></td>
</tr>
<tr>
<td>715</td>
<td>FICA</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td>18</td>
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<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Total Benefits</td>
<td>17,578</td>
<td>31,947</td>
<td>45,415</td>
<td>51,582</td>
<td>70,028</td>
<td>60,198</td>
<td>86.0%</td>
<td>78,553</td>
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<tr>
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<td>Total Personnel</td>
<td>76,129</td>
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<td>172,459</td>
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<td>247,778</td>
<td>236,498</td>
<td>95.4%</td>
<td>270,103</td>
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</table>

#### Operations & Maintenance

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<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>721</td>
<td>Office Supplies</td>
<td>949</td>
<td>800</td>
<td>593</td>
<td>2,685</td>
<td>2,400</td>
<td>270</td>
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<td>2,400</td>
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<tr>
<td>722</td>
<td>Computer supplies (ink, etc)</td>
<td>9,228</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>723</td>
<td>Printed Materials -</td>
<td>32,243</td>
<td>17,304</td>
<td>16,211</td>
<td>20,965</td>
<td>28,000</td>
<td>9,678</td>
<td>34.6%</td>
<td>20,500</td>
</tr>
<tr>
<td></td>
<td>Our Town; new resident folders; misc. handouts</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>724</td>
<td>Subscriptions</td>
<td>100</td>
<td>275</td>
<td>253</td>
<td>380</td>
<td>650</td>
<td>534</td>
<td>82.2%</td>
<td>800</td>
</tr>
<tr>
<td></td>
<td>Various PR resources</td>
<td></td>
<td></td>
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<tr>
<td>725</td>
<td>Public Information -</td>
<td>30,170</td>
<td>83,837</td>
<td>102,173</td>
<td>130,079</td>
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<td>70,841</td>
<td>64.6%</td>
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<td></td>
<td>Partially offset by income</td>
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<tr>
<td></td>
<td>Special Events</td>
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<tr>
<td>205</td>
<td>Anniversary Celebration</td>
<td>2,031</td>
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<tr>
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<td>Community Clean-up (two)</td>
<td>4,837</td>
<td>5,532</td>
<td>5,219</td>
<td>2,488</td>
<td>7,500</td>
<td>6,650</td>
<td>88.7%</td>
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<tr>
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<td>Memorial Day Program</td>
<td>250</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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48
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<td>National Day of Prayer</td>
<td>481</td>
<td>504</td>
<td>162</td>
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<tr>
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<td>Seniors Day</td>
<td>431</td>
<td>742</td>
<td>443</td>
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<tr>
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<td>Teen Scene</td>
<td>2,642</td>
<td>2,471</td>
<td>1,856</td>
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<tr>
<td>211</td>
<td>Market Nights (jazz nights)</td>
<td>8,391</td>
<td>14,665</td>
<td>20,408</td>
<td>25,996</td>
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<td>213</td>
<td>Volunteer Luncheon</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>214</td>
<td>Take Pride in A. V.</td>
<td>775</td>
<td>0</td>
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<td>St. Mary's Gala (prog. ad)</td>
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<td>0</td>
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<td>Signs/Banners</td>
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<td>219</td>
<td>Tree Lighting</td>
<td>3,134</td>
<td>3,486</td>
<td>4,744</td>
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<td>220</td>
<td>Craft Fairs</td>
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<td>60</td>
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<td>221</td>
<td>Community Yard Sales</td>
<td>553</td>
<td>604</td>
<td>1,890</td>
<td>500</td>
<td>588</td>
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<tr>
<td>222</td>
<td>AV Round Up</td>
<td>25,864</td>
<td>27,235</td>
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<td>25,850</td>
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<td>223</td>
<td>Freedom Festival</td>
<td>28,739</td>
<td>38,327</td>
<td>44,436</td>
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<td>224</td>
<td>Children's Christmas Party</td>
<td>1,265</td>
<td>1,213</td>
<td>1,500</td>
<td>1,820</td>
<td>121.3%</td>
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<tr>
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<td>Arts Festival (new event)</td>
<td>1,153</td>
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<tr>
<td>226</td>
<td>Concerts in the Park (New)</td>
<td>18,000</td>
<td>16,488</td>
<td>91.6%</td>
<td>0</td>
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<td>Postage (for Our Town, etc)</td>
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<td>Miscellaneous</td>
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<td>630</td>
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<td>Community Support</td>
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49
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<tr>
<td>740</td>
<td>Professional Services</td>
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<tr>
<td>760</td>
<td>Memberships &amp; Dues</td>
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<td>525</td>
<td>525</td>
<td>700</td>
<td>600</td>
<td>700</td>
<td>116.7%</td>
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<td></td>
<td>CAPIO, 3CMA, CalFest, NAGC</td>
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<tr>
<td>761</td>
<td>Meetings &amp; Conferences</td>
<td>1,436</td>
<td>698</td>
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<td>298</td>
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<tr>
<td></td>
<td>CAPIO; 3CMA; CalFest</td>
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<tr>
<td>762</td>
<td>Mileage</td>
<td>112</td>
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<td>Reimbursement of Mileage</td>
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<tr>
<td></td>
<td>Expense attending various regional &amp; local meetings.</td>
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<tr>
<td>763</td>
<td>Education &amp; Training</td>
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<td>97</td>
<td>2,599</td>
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<td>CA Specialized Training</td>
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<tr>
<td></td>
<td>Inst. (Crisis Comm)</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Classes in events, marketing, etc.</td>
<td></td>
<td></td>
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<tr>
<td>801</td>
<td>Advertising</td>
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<td>8.0%</td>
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<td>Misc. ads; publications for var. depts</td>
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<tr>
<td>805</td>
<td>Historical Advis. Comm.</td>
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<td>Gas</td>
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<td>810</td>
<td>Vehicle Maintenance (van)</td>
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<td>54</td>
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<td>Adopt a Street/Trail</td>
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</tr>
<tr>
<td></td>
<td>(signs, supplies)</td>
<td></td>
<td></td>
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<td></td>
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</tr>
<tr>
<td></td>
<td>Total Operations &amp; Maint.</td>
<td>68,399</td>
<td>131,477</td>
<td>162,011</td>
<td>197,483</td>
<td>213,350</td>
<td>152,668</td>
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<td>Capital Expenditures</td>
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<td>Capital Outlay</td>
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<td>Sub-Total</td>
<td>144,828</td>
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<td>461,128</td>
<td>389,165</td>
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<td>393,353</td>
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**Program: Public Information**

**Program Description:** The Public Information program is responsible for all external and internal communication programs designed to reach a wide variety of audiences. This involves the coordination of all media relations including the production and distribution of news releases and public service announcements; publishing the municipal newsletter; develop communications plans for Town services, programs and issues; act as liaison to the community; serve as the Public Information Officer during emergencies; provide graphic arts, photography, desktop publishing and design standards support for all departments; prepare speeches and presentations; oversee content management of website. The Public Information Officer serves as staff liaison to the Historical Advisory Committee, and places an emphasis on the Town's marketing efforts relative to Economic Development. The Department also includes the Event Coordinator (funded through Parks & Recreation) who organizes an annual calendar of special events.

**Programmatic Changes:**
Every effort has been made to maintain expenditures at or below 07/08 levels.
Most changes this year are related to increasing costs of special events, and the addition of a concert in the park series for the new Amphitheater. Printing and postage costs are also increasing as the Our Town newsletter is mailed to 32,000 homes now. We have also brought back funding for the Town's anniversary, anticipating a year-long celebration beginning in November of 2007.

**Funding Source:**
- General Fund Revenues $196,676 (50%)
- Street Maintenance Fund 39,335 (10%)
- Wastewater Enterprise Fund 39,335 (10%)
- Waste Management Fund 19,668 (5%)
- Redevelopment Agency 19,668 (5%)

* The Event Coordinator works closely with the Public Information Officer and is charged to this account and partly transferred back to Parks & Recreation for efforts expended in that department.
Town of Apple Valley
Department Operating Statement
Budget Appropriation for Fiscal Year Ending June 30, 2009
Department: Town Manager - Account Number 101-103

<table>
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<tr>
<td>701</td>
<td>Personnel Services</td>
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<td>Salaries &amp; Wages</td>
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<td>Total Salaries Benefits</td>
<td>208,970</td>
<td>285,992</td>
<td>307,874</td>
<td>313,439</td>
<td>356,010</td>
<td>563,840</td>
<td>158%</td>
<td>372,300</td>
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<td>711</td>
<td>PERS</td>
<td>32,851</td>
<td>57,031</td>
<td>64,567</td>
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<td>30,660</td>
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<td>4,717</td>
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<td>Deferred Comp</td>
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<td>46%</td>
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<td>Total Benefits</td>
<td>65,108</td>
<td>100,042</td>
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<td>Total Personnel</td>
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<td>Office Supplies</td>
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<td>1,096</td>
<td>668</td>
<td>643</td>
<td>400</td>
<td>150</td>
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<td>Supplies unique to the operation of the Town Manager's office.</td>
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<td>Subscriptions</td>
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<td>539</td>
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<td>Business Press, and other Management &amp; Professional Subscriptions to assist the Manager in providing services to the citizens and Town Council.</td>
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53
### Program: Administration - Town Manager

**Program Description:** The office of the Town Manager is responsible for the management of the Town services implementing those programs and activities directed by the Town Council. The Manager's office is directly responsible for all activity of the Town in addition to providing the main contact to the citizens and responding to their needs. His office monitors state and federal legislation affecting the Town and advises the Town Council on any action required to protect the interests of the community. Similar to several other departments, a portion of his operating costs are distributed to other non-general fund activities.

**Programmatic Changes:** None.

**Funding Source:**

- General Fund Revenues: $347,210 (65%)
- Street Maintenance Fund: 53,417 (10%)
- Waste Management Fund: 53,417 (10%)
- Wastewater Fund: 53,417 (10%)
- Redevelopment Agency: 26,708 (5%)
## Town of Apple Valley
### Department Operating Statement
#### Budget Appropriation for Fiscal Year Ending June 30, 2009

**Department:** Town Clerk - Account Number 101-104

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<td>81.7%</td>
<td>215,860</td>
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### Operations & Maintenance

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<td>Audio and Video Tapes, Archival Paper for Resolutions &amp; Minutes, computer disks, binders, mylar pens for tract maps, storage boxes for records center.</td>
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<td></td>
<td>Capital Outlay</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>16,588</td>
<td>5,000</td>
<td>0</td>
<td>0.0%</td>
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</tr>
<tr>
<td></td>
<td>Additional Storage Shelves</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Sub-Total</td>
<td>304,957</td>
<td>263,611</td>
<td>261,561</td>
<td>345,664</td>
<td>339,039</td>
<td>275,514</td>
<td>81.3%</td>
<td>411,581</td>
</tr>
<tr>
<td>730</td>
<td>Transfer to Other Funds</td>
<td>(85,410)</td>
<td>(12,885)</td>
<td>(14,615)</td>
<td>(17,663)</td>
<td>(16,952)</td>
<td>(16,952)</td>
<td>100.0%</td>
<td>(102,895)</td>
</tr>
<tr>
<td></td>
<td>Department Total</td>
<td>219,547</td>
<td>250,726</td>
<td>246,946</td>
<td>328,001</td>
<td>322,087</td>
<td>258,562</td>
<td>80.3%</td>
<td>308,686</td>
</tr>
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</table>

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<thead>
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</thead>
<tbody>
<tr>
<td>Town Clerk</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Deputy Town Clerk</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Records Technician</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
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</table>

**Program Description:** The Town Clerk is responsible for maintaining all official Town records. Preparing the official minutes and serving the public when information requests are received is also part of this office’s responsibility. The Town Clerk serves as the Election Official, Notary Public, and performs all duties imposed by the California Political Reform Act (PPFC) and maintains the Town’s Municipal Code. The Clerk’s Office is also a designated Passport Acceptance Facility for the Department of State. This office provides support to all departments through the preparation of agenda’s, records requests, maintaining the certificates of insurance, contract maintenance and the Town Records Management Program. Proclamations, Resolutions and various Certificates are also processed through the Clerk’s Office in an effort to recognize those individuals within the community for outstanding service. The Clerk’s Office in its continued effort to increase its service to the public and staff has recently expanded its Records Management services to provide search abilities to all Town of Apple Valley departments. This ability allows each department to search the database for all official Town documents that have been scanned by the Clerk’s office. The Town’s website is also an excellent tool that the Clerk’s Office uses to keep the public informed of meetings, minutes and various notices.

**Programmatic Changes:** Included are funds to be used to maximize the in-house storage center located near the Town Clerk’s Office.

**Funding Source:**
- General Fund Revenues $308,686 (75%)
- Wastewater Fund 20,579 (5%)
- Street Maintenance 20,579 (5%)
- Parks & Recreation 20,579 (5%)
- Waste Management Fund 20,579 (5%)
- Redevelopment Agency 20,579 (5%)
Town of Apple Valley
Department Operating Statement
Budget Appropriation for Fiscal Year Ending June 30, 2009
Department: Town Attorney - Account Number 101-105

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>745</td>
<td>Legal Services - General</td>
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<td></td>
<td></td>
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</tr>
<tr>
<td>401</td>
<td>Singer &amp; Coffin</td>
<td>139,671</td>
<td>175,955</td>
<td>205,825</td>
<td>224,696</td>
<td>200,000</td>
<td>214,800</td>
<td>107.4%</td>
<td>215,000</td>
</tr>
<tr>
<td>402</td>
<td>Best, Best &amp; Krieger</td>
<td>29,053</td>
<td>584</td>
<td>5,384</td>
<td>1,791</td>
<td>4,000</td>
<td>8,000</td>
<td>200.0%</td>
<td>4,000</td>
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<tr>
<td></td>
<td>Total Operations &amp; Maintenance</td>
<td>168,724</td>
<td>176,539</td>
<td>258,882</td>
<td>226,487</td>
<td>204,000</td>
<td>222,800</td>
<td>109.2%</td>
<td>219,000</td>
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<tr>
<td>730</td>
<td>Transfer to Other Funds</td>
<td>(19,200)</td>
<td>(20,850)</td>
<td>(25,575)</td>
<td>(30,600)</td>
<td>(30,600)</td>
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<td>(54,750)</td>
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<tr>
<td></td>
<td>Department Total</td>
<td>149,524</td>
<td>155,689</td>
<td>233,307</td>
<td>195,887</td>
<td>173,400</td>
<td>192,200</td>
<td>110.8%</td>
<td>164,250</td>
</tr>
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</table>

**Program Description:** The Town Attorney is responsible for advising the Town Council and Staff on legal matters that may affect the Town. The attorney is required to attend Town Council meetings in accordance with the firms' contract. The firm of Singer & Coffin represents the Town in all day to day legal matters. Specialty firms are selected to represent the Town when a specific area of qualification is needed.

This budget represents General Administration and Legislative services only. Additional funds are budgeted for services relating to other Fund activities.

**Funding Source:**
- General Fund Revenues $164,250 (75%)
- Wastewater Fund 21,900 (10%)
- Street Maintenance 10,950 (5%)
- Waste Management Fund 10,950 (5%)
- Redevelopment Agency 10,950 (5%)

58
<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>701</td>
<td>Salaries &amp; Wages - Permanent</td>
<td>172,468</td>
<td>197,960</td>
<td>251,138</td>
<td>287,275</td>
<td>350,220</td>
<td>341,250</td>
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<td>703</td>
<td>Overtime</td>
<td>0</td>
<td>1,119</td>
<td>2,239</td>
<td>2,664</td>
<td>3,000</td>
<td>2,655</td>
<td>88.5%</td>
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<tr>
<td>711</td>
<td>PERS</td>
<td>27,559</td>
<td>40,996</td>
<td>53,912</td>
<td>38,425</td>
<td>78,026</td>
<td>71,208</td>
<td>91.3%</td>
<td>91,856</td>
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<tr>
<td>710</td>
<td>Cafeteria Benefits</td>
<td>23,769</td>
<td>25,963</td>
<td>38,855</td>
<td>62,721</td>
<td>48,000</td>
<td>45,675</td>
<td>95.2%</td>
<td>63,000</td>
</tr>
<tr>
<td>713</td>
<td>Medicare</td>
<td>837</td>
<td>2,893</td>
<td>3,851</td>
<td>4,248</td>
<td>5,078</td>
<td>5,025</td>
<td>99.0%</td>
<td>5,978</td>
</tr>
<tr>
<td>714</td>
<td>Deferred Comp</td>
<td></td>
<td></td>
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<td></td>
<td>4,318</td>
<td>5,100</td>
<td></td>
<td>5,100</td>
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<tr>
<td></td>
<td>Total Benefits</td>
<td>52,165</td>
<td>69,852</td>
<td>96,618</td>
<td>109,712</td>
<td>136,204</td>
<td>128,115</td>
<td>94.1%</td>
<td>165,935</td>
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<tr>
<td></td>
<td>Total Personnel</td>
<td>224,633</td>
<td>268,931</td>
<td>349,995</td>
<td>399,651</td>
<td>489,424</td>
<td>472,020</td>
<td>96.4%</td>
<td>581,235</td>
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</table>

**Operations & Maintenance**

<table>
<thead>
<tr>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>716</td>
<td>Uniforms for IT Staff and cleaning services</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1,508</td>
<td>0.0%</td>
<td>2,600</td>
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<tr>
<td>721</td>
<td>Office Supplies</td>
<td>837</td>
<td>1,447</td>
<td>2,159</td>
<td>1,428</td>
<td>2,500</td>
<td>702</td>
<td>28.1%</td>
<td>2,500</td>
</tr>
<tr>
<td></td>
<td>Personnel file jackets, business cards, organizers, ID Cards, legal posters, etc.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>722</td>
<td>Computer Supplies</td>
<td>51,422</td>
<td>120,868</td>
<td>107,759</td>
<td>238,421</td>
<td>320,300</td>
<td>128,007</td>
<td>40.0%</td>
<td>630,000</td>
</tr>
<tr>
<td></td>
<td>Licensing of software, site hosting, fiber optics access, service contracts, purchase of HP thin-client solution, routine supplies and printer cartridges</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>723</td>
<td>Printing</td>
<td>2,231</td>
<td>1,116</td>
<td>956</td>
<td>524</td>
<td>2,000</td>
<td>780</td>
<td>39.0%</td>
<td>2,000</td>
</tr>
<tr>
<td>------</td>
<td>--------------------------------------------------------------------------------------------</td>
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</tr>
<tr>
<td>724</td>
<td>Subscriptions, Professional publications, Fair Labor Standards Act, Human Resources Magazine &amp; News, Personnel Legal Alerts, PC Magazine, Maximum PC, Experts Exchange, etc.</td>
<td>745</td>
<td>1,341</td>
<td>996</td>
<td>1,590</td>
<td>2,000</td>
<td>2,364</td>
<td>118.2%</td>
<td>2,000</td>
</tr>
<tr>
<td>740</td>
<td>Contract Services, outside professional recruitment expenses, revision and review of job descriptions and computer/network/security services</td>
<td>0</td>
<td>0</td>
<td>24,791</td>
<td>58,242</td>
<td>0</td>
<td>0</td>
<td>0.0%</td>
<td>0</td>
</tr>
<tr>
<td>745</td>
<td>Legal Services, review, revise and legal updating of Personnel Policies and Procedures Manual</td>
<td>0</td>
<td>0</td>
<td>370</td>
<td>4,554</td>
<td>7,000</td>
<td>0</td>
<td>0.0%</td>
<td>7,000</td>
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<tr>
<td>801</td>
<td>Advertising, recruitment expense for qualified personnel.</td>
<td>3,343</td>
<td>12,688</td>
<td>11,322</td>
<td>16,830</td>
<td>16,000</td>
<td>8,237</td>
<td>51.5%</td>
<td>13,400</td>
</tr>
<tr>
<td>760</td>
<td>Memberships &amp; Dues, Society for Human Resource Management, and Information Technology Society</td>
<td>345</td>
<td>339</td>
<td>820</td>
<td>3,132</td>
<td>4,500</td>
<td>90</td>
<td>2.0%</td>
<td>4,500</td>
</tr>
<tr>
<td>761</td>
<td>Meetings &amp; Conferences, Human Resource and Information Technology related meetings and conferences</td>
<td>255</td>
<td>246</td>
<td>1,176</td>
<td>1,451</td>
<td>2,200</td>
<td>2,220</td>
<td>100.9%</td>
<td>2,200</td>
</tr>
<tr>
<td>762</td>
<td>Mileage, mileage for the staff.</td>
<td>171</td>
<td>0</td>
<td>439</td>
<td>544</td>
<td>900</td>
<td>131</td>
<td>14.5%</td>
<td>900</td>
</tr>
<tr>
<td>763</td>
<td>Education &amp; Training, Prof Cert for IT and HR staff</td>
<td>367</td>
<td>737</td>
<td>2,100</td>
<td>1,962</td>
<td>3,000</td>
<td>45</td>
<td>1.5%</td>
<td>18,000</td>
</tr>
<tr>
<td></td>
<td>Total Operations &amp; Maint.</td>
<td>59,716</td>
<td>138,782</td>
<td>152,888</td>
<td>328,678</td>
<td>360,400</td>
<td>144,083</td>
<td>40.0%</td>
<td>685,100</td>
</tr>
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<td>-----------------------------</td>
</tr>
<tr>
<td>905</td>
<td>Capital Expenditures</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Capital Outlay</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>13,078</td>
<td>250,000</td>
<td>364,672</td>
<td>0.0%</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>Sub-Total</td>
<td>284,349</td>
<td>407,713</td>
<td>502,883</td>
<td>741,407</td>
<td>1,099,824</td>
<td>980,775</td>
<td>89.2%</td>
<td>1,266,335</td>
</tr>
<tr>
<td>730</td>
<td>Transfer to Other Funds</td>
<td>(113,740)</td>
<td>(163,085)</td>
<td>(175,860)</td>
<td>(298,710)</td>
<td>(439,929)</td>
<td>(439,929)</td>
<td>100.0%</td>
<td>(633,167)</td>
</tr>
<tr>
<td></td>
<td>Department Total</td>
<td>170,609</td>
<td>244,628</td>
<td>327,023</td>
<td>442,697</td>
<td>659,895</td>
<td>540,846</td>
<td>82.0%</td>
<td>633,167</td>
</tr>
</tbody>
</table>

<table>
<thead>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Admin. Services Manager</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Human Resources Coordinator</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Information Systems Technician</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Information System Supervisor</td>
<td>1</td>
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<td>1</td>
<td>1</td>
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<tr>
<td>Senior Office Assistant</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>1</td>
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</table>
Program Description: The Administrative Services Department coordinates a comprehensive personnel program including all aspects of position classification, compensation, administration, recruitment, placement, evaluation and training, coordinates the employee benefits program and provides professional and technical assistance to employees and managers. In addition, the Administrative Services Manager serves as the Town’s designated Safety representative under the direction of the Deputy Town Manager. The Administrative Services Department is also responsible for coordination of data processing activities for all Town departments including coordinating the purchase of all computer and network equipment; conducting computer software and equipment analysis for all departments; providing training in a variety of computer software applications; maintaining the local area network system, the Town’s phone system and the security system; maintaining an inventory of aged computer equipment; and performing required maintenance and repair of computers, phones, and security hardware and as well as coordinating vendor installation and repair of equipment.

Programatic Changes: To provide better service to our community the IT department has deployed GIS software. To enhance this system we propose the purchase of Trimble devices. These devices are an essential tool to urban and resource planning and management for the Town of Apple Valley. In addition, we are proposing a web-based GIS solution. This system is a web-based tool for searching and monitoring zoning, permits, economic trends, subdivision requests, land development projects, utility access, fiber optics access, communication carriers/coverage areas, property tax data, parcel data and much more.

This budget also includes a larger UPS (uninterruptible power supply) system. The system we currently have will not adequately support our equipment in the event of a severe power outage. For the efficiency of transferring of data this budget also includes some new switches. Proposed in this budget is the purchase of laptops for animal control and code enforcement field personnel. This mobile alternative would provide a secure connection to our network while these field personnel are performing their field work. Additionally, proposed is an HP thin-client network solution. This solution establishes a standard base which significantly reduces system management requirements, power consumption and overall operating and purchasing costs.

The department continues to provide support to all departments within the Town. Annually software purchased by the Town must be appropriately licensed for its use. Some specific licensing needing to be purchased are FileMaker Pro, Veritas, Microsoft Office, MS Exchange and Photo Mapper. In addition, ongoing costs consist of monthly premiums for internet connectivity, the CRM system, maintenance and service contracts, technical support, email and internet hosting, printer cartridge replacements and web streaming services. This budget also includes the proposed costs for equipment to add an alternate EOC at Town hall.

**Funding Source:**

<table>
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<tr>
<th>Source</th>
<th>Amount</th>
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<tbody>
<tr>
<td>General Fund Revenue</td>
<td>$633,168 (50%)</td>
</tr>
<tr>
<td>Street Maintenance Fund</td>
<td>$316,584 (25%)</td>
</tr>
<tr>
<td>Wastewater Enterprise Fund</td>
<td>$126,634 (10%)</td>
</tr>
<tr>
<td>Waste Management Fund</td>
<td>$63,317 ( 5%)</td>
</tr>
<tr>
<td>Parks &amp; Recreation</td>
<td>$63,317 ( 5%)</td>
</tr>
<tr>
<td>Redevelopment Agency</td>
<td>$63,317 ( 5%)</td>
</tr>
</tbody>
</table>
Town of Apple Valley  
Department Operating Statement  
Budget Appropriation for Fiscal Year Ending June 30, 2009  
Department: Finance - Account Number 101-107

<table>
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<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>701</td>
<td>Salaries &amp; Wages</td>
<td>397,220</td>
<td>398,114</td>
<td>328,384</td>
<td>450,338</td>
<td>569,990</td>
<td>559,500</td>
<td>98.2%</td>
<td>613,540</td>
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<tr>
<td>703</td>
<td>Salaries &amp; Wages - Overtime</td>
<td>572</td>
<td>1,054</td>
<td>2,402</td>
<td>1,399</td>
<td>2,000</td>
<td>7,106</td>
<td>355.3%</td>
<td>3,000</td>
</tr>
<tr>
<td></td>
<td><strong>Total Salaries</strong></td>
<td><strong>397,792</strong></td>
<td><strong>399,168</strong></td>
<td><strong>330,786</strong></td>
<td><strong>451,737</strong></td>
<td><strong>571,990</strong></td>
<td><strong>566,606</strong></td>
<td><strong>99.1%</strong></td>
<td><strong>616,540</strong></td>
</tr>
<tr>
<td>711</td>
<td>PERS</td>
<td>64,565</td>
<td>72,036</td>
<td>74,308</td>
<td>101,825</td>
<td>126,988</td>
<td>122,366</td>
<td>96.4%</td>
<td>136,691</td>
</tr>
<tr>
<td>710</td>
<td>Cafeteria Benefits</td>
<td>57,361</td>
<td>50,336</td>
<td>64,303</td>
<td>71,050</td>
<td>86,400</td>
<td>78,300</td>
<td>90.6%</td>
<td>94,500</td>
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<tr>
<td>713</td>
<td>Medicare</td>
<td>5,828</td>
<td>6,063</td>
<td>5,045</td>
<td>7,106</td>
<td>7,995</td>
<td>8,868</td>
<td>110.9%</td>
<td>7,995</td>
</tr>
<tr>
<td>714</td>
<td>Deferred Comp</td>
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<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total Benefits</strong></td>
<td>127,754</td>
<td>128,435</td>
<td>146,257</td>
<td>185,355</td>
<td>232,136</td>
<td>221,385</td>
<td>95.4%</td>
<td>249,939</td>
</tr>
<tr>
<td></td>
<td><strong>Total Personnel</strong></td>
<td>525,546</td>
<td>527,603</td>
<td>477,043</td>
<td>637,092</td>
<td>804,126</td>
<td>787,991</td>
<td><strong>98.0%</strong></td>
<td><strong>866,479</strong></td>
</tr>
</tbody>
</table>

**Operations & Maintenance**

<table>
<thead>
<tr>
<th>Code</th>
<th>Expenditure Classification</th>
<th>Actual Expense</th>
<th>Actual Expense</th>
<th>Actual Expense</th>
<th>Actual Expense</th>
<th>Budget Appropriation</th>
<th>Estimated Year End</th>
<th>% Used</th>
<th>Budget Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td>721</td>
<td>Office Supplies</td>
<td>4,318</td>
<td>5,083</td>
<td>3,585</td>
<td>1,658</td>
<td>3,500</td>
<td>5,103</td>
<td>145.8%</td>
<td>4,000</td>
</tr>
</tbody>
</table>

Supplies used in processing business licenses, Invoices etc.

<table>
<thead>
<tr>
<th>Code</th>
<th>Expenditure Classification</th>
<th>Actual Expense</th>
<th>Actual Expense</th>
<th>Actual Expense</th>
<th>Actual Expense</th>
<th>Budget Appropriation</th>
<th>Estimated Year End</th>
<th>% Used</th>
<th>Budget Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td>722</td>
<td>Computer Supplies</td>
<td>1,701</td>
<td>165</td>
<td>1,046</td>
<td>125</td>
<td>0</td>
<td>0</td>
<td>0.0%</td>
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</table>

Includes updates for Financial Management System.

<table>
<thead>
<tr>
<th>Code</th>
<th>Expenditure Classification</th>
<th>Actual Expense</th>
<th>Actual Expense</th>
<th>Actual Expense</th>
<th>Actual Expense</th>
<th>Budget Appropriation</th>
<th>Estimated Year End</th>
<th>% Used</th>
<th>Budget Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td>723</td>
<td>Printing</td>
<td>3,705</td>
<td>477</td>
<td>2,873</td>
<td>1,507</td>
<td>2,500</td>
<td>366</td>
<td>14.6%</td>
<td>2,500</td>
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</table>

Forms such as Business Licenses & Applications, Special Licenses, etc.
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>740</td>
<td>Contracted Services Accounting Assistance from auditors and Software system assistance.</td>
<td>52,924</td>
<td>68,724</td>
<td>103,152</td>
<td>60,232</td>
<td>70,000</td>
<td>81,000</td>
<td>115.7%</td>
<td>70,000</td>
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<tr>
<td>741</td>
<td>Audit</td>
<td>41,361</td>
<td>40,784</td>
<td>40,916</td>
<td>33,274</td>
<td>42,500</td>
<td>42,500</td>
<td>100.0%</td>
<td>42,500</td>
</tr>
<tr>
<td>760</td>
<td>Memberships &amp; Dues Government Finance Officers Association, Cal. Finance Officers, Municipal Treasurers, Municipal Business Tax, Purchasing &amp; related professional organizations for Finance Staff.</td>
<td>986</td>
<td>1,204</td>
<td>992</td>
<td>970</td>
<td>1,300</td>
<td>1,490</td>
<td>114.6%</td>
<td>1,500</td>
</tr>
<tr>
<td>761</td>
<td>Meetings &amp; Conferences State &amp; Regional Finance related meetings by the Director &amp; Assistant Director L of Ca Cities Finance CSMPO CMTA</td>
<td>5,718</td>
<td>2,841</td>
<td>3,972</td>
<td>5,988</td>
<td>6,000</td>
<td>6,113</td>
<td>101.9%</td>
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<tr>
<td>762</td>
<td>Mileage</td>
<td>379</td>
<td>858</td>
<td>2,534</td>
<td>2,665</td>
<td>7,000</td>
<td>5,837</td>
<td>83.4%</td>
<td>7,000</td>
</tr>
<tr>
<td>------</td>
<td>------------------------------------------------------------------------</td>
<td>------------------------</td>
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<td>------------------------</td>
<td>------------------------</td>
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<td>--------</td>
<td>------------------------</td>
</tr>
<tr>
<td>763</td>
<td>Education &amp; Training Allowance for Account Clerks to attend workshops related to activities of the department &amp; tuition reimbursement.</td>
<td>2,169</td>
<td>2,616</td>
<td>2,473</td>
<td>5,561</td>
<td>4,500</td>
<td>5,900</td>
<td>131.1%</td>
<td>6,000</td>
</tr>
<tr>
<td></td>
<td>Total Operations &amp; Maint. Capital Expenditures</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>113,261</td>
<td>122,752</td>
<td>161,543</td>
<td>111,980</td>
<td>137,300</td>
<td>148,308</td>
<td>108.0%</td>
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<tr>
<td>905</td>
<td>Capital Outlay Accounting Software</td>
<td></td>
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<td></td>
<td></td>
<td>160,000</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Department Sub-Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>638,807</td>
<td>650,355</td>
<td>638,586</td>
<td>749,991</td>
<td>1,251,426</td>
<td>1,086,299</td>
<td>86.8%</td>
<td>1,165,979</td>
</tr>
<tr>
<td>730</td>
<td>Transfer to Other Funds</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>(415,545)</td>
<td>(425,880)</td>
<td>(431,340)</td>
<td>(553,367)</td>
<td>(813,427)</td>
<td>(813,427)</td>
<td>100.0%</td>
<td>(816,185)</td>
</tr>
<tr>
<td></td>
<td>Department Total</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>223,262</td>
<td>224,475</td>
<td>207,246</td>
<td>196,624</td>
<td>437,999</td>
<td>272,872</td>
<td>62.3%</td>
<td>349,794</td>
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<table>
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</tr>
</thead>
<tbody>
<tr>
<td>Finance Director</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Assistant Finance Director</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Accountant</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Accounting Technician</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Account Clerk II</td>
<td>3</td>
<td>3</td>
<td>3</td>
<td>3</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Account Clerk I</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Office Assistant</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Customer Service Represent</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Total</td>
<td>8</td>
<td>8</td>
<td>9</td>
<td>9</td>
<td>9</td>
<td>9</td>
</tr>
</tbody>
</table>
Program: Administration - Finance

Program Description: The Finance Department is responsible for the coordination of the Town's annual budget, issuing financial reports, and administering the disbursement of Town funds in accordance with adopted fiscal policies and internal control procedures. Program activities for the Finance Department include: Financial Planning and Reporting, coordination of the annual budget, preparing the comprehensive annual financial report (CAFR), coordinating annual and special audits, preparing annual State Controllers reports, calculation of the annual appropriations limit. Payroll; Processing the Town's employee payroll, filing monthly and annual reports with taxing authorities and regulatory agencies, coordinating employee benefit coverage and reporting with the Administrative Services Department, processing payments for insurance benefits and withheld taxes, providing payroll statistics to various departments and agencies. Accounts Payable; processing the Town's accounts payable and issuing checks to vendors; filing annual reports required by regulatory agencies; reviewing internal controls and adhering to established procedures. General Accounting services and policies; maintaining the general ledger system and chart of accounts, preparing daily cash deposits and reports, reconciling monthly bank statements. All receptionist and mail services are provided by the department also. The processing of business licenses, false alarm billing and collections are also responsibilities of the department.

Included in this year's budget request is a capital outlay item for the upgrade of the Town's central accounting system. Currently the Town uses a program called Fund Balance, the software limits the Departments ability to encumber funds from one fiscal year to the next due to limited purchase order function within the software. Fund Balance also lacks a budget module to enable departments to submit budgets through the accounting system. The department has also included funding for an actuarial study for the liability that must be reported to comply with the Governmental Accounting Standards Board 45 requirement to report other post retirement benefit obligations.

Funding Source: General Fund Revenues $ 349,794 (30%)
Waste Management Fund 349,794 (30%)
Wastewater Enterprise Fund 291,495 (25%)
Street Maintenance 58,299 ( 5%)
Parks & Recreation 58,299 ( 5%)
Redevelopment Agency 58,299 ( 5%)

66
## Town of Apple Valley

**Department Operating Statement**

**Budget Appropriation for Fiscal Year Ending June 30, 2009**

**Department:** General Government - Account Number 101-108

<table>
<thead>
<tr>
<th></th>
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<th></th>
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<th></th>
<th></th>
</tr>
</thead>
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<td>712.5</td>
<td>Operations &amp; Maintenance</td>
<td>0</td>
<td>0</td>
<td>1,435</td>
<td>1,629</td>
<td>2,400</td>
<td>2,474</td>
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<tr>
<td>721</td>
<td>Health Benefits - Retirees</td>
<td>16,340</td>
<td>20,000</td>
<td>29,407</td>
<td>48,381</td>
<td>60,000</td>
<td>37,226</td>
<td>62.0%</td>
<td>60,000</td>
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<tr>
<td></td>
<td>Office Supplies</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>General supplies used by all departments including bulk paper, pens &amp; pencils, legal pads, etc.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>722</td>
<td>Computer Supplies</td>
<td>1,346</td>
<td>1,500</td>
<td>3,483</td>
<td>123</td>
<td>5,000</td>
<td>594</td>
<td>0.0%</td>
<td>5,000</td>
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<tr>
<td></td>
<td>General computer supplies used by the Town</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>723</td>
<td>Printing</td>
<td>1,490</td>
<td>3,000</td>
<td>2,639</td>
<td>191</td>
<td>5,000</td>
<td>6,000</td>
<td>120.0%</td>
<td>6,000</td>
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<tr>
<td></td>
<td>Letterhead and other forms used by all departments.</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>724</td>
<td>Subscriptions</td>
<td>0</td>
<td>350</td>
<td>1,740</td>
<td>825</td>
<td>3,000</td>
<td>263</td>
<td>8.8%</td>
<td>3,000</td>
</tr>
<tr>
<td></td>
<td>Payment for general subscriptions shared by all departments such as the Wall Street Journal, Western Cities, etc.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>726</td>
<td>Postage</td>
<td>28,033</td>
<td>25,500</td>
<td>35,873</td>
<td>40,584</td>
<td>45,000</td>
<td>43,976</td>
<td>97.7%</td>
<td>45,000</td>
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<tr>
<td></td>
<td>Centralized expense for all general mail sent.</td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>728</td>
<td>Credit Card Costs</td>
<td>22,664</td>
<td>15,000</td>
<td>36,881</td>
<td>31,530</td>
<td>40,000</td>
<td>28,802</td>
<td>72.0%</td>
<td>40,000</td>
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<tr>
<td></td>
<td>Expense related to accepting credit cards on various payments.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
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<td>------------------------</td>
<td>------------------------</td>
<td>--------------------------</td>
<td>--------</td>
<td>------------------------</td>
</tr>
<tr>
<td>729</td>
<td>Miscellaneous</td>
<td>3,194</td>
<td>6,000</td>
<td>21,485</td>
<td>8,507</td>
<td>15,000</td>
<td>3,840</td>
<td>25.6%</td>
<td>15,000</td>
</tr>
<tr>
<td>740</td>
<td>Contract Services</td>
<td>42,322</td>
<td>70,000</td>
<td>24,852</td>
<td>25,380</td>
<td>60,000</td>
<td>32,205</td>
<td>53.7%</td>
<td>60,000</td>
</tr>
<tr>
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<td>Memberships &amp; Dues</td>
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<td>37,365</td>
<td>43,374</td>
<td>60,000</td>
<td>51,792</td>
<td>86.3%</td>
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<td>763</td>
<td>Education &amp; Training</td>
<td>1,258</td>
<td>3,500</td>
<td>2,740</td>
<td>1,514</td>
<td>15,000</td>
<td>506</td>
<td>3.4%</td>
<td>15,000</td>
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<tr>
<td>804</td>
<td>Insurance</td>
<td>382,839</td>
<td>265,000</td>
<td>559,337</td>
<td>632,996</td>
<td>600,000</td>
<td>574,140</td>
<td>95.7%</td>
<td>600,000</td>
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<tr>
<td>854</td>
<td>ERAF</td>
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<td>221,454</td>
<td>235,000</td>
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<td>Total Operations &amp; Mainte</td>
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<td>835,034</td>
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<td>781,815</td>
<td>68.3%</td>
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<tr>
<td>905</td>
<td>Capital Expenditures</td>
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<tr>
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<td>Capital Outlay</td>
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<td>194,747</td>
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<td>3,000</td>
<td>0.0%</td>
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<td>General Facilities Upgrade</td>
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<tr>
<td>962</td>
<td>Equipment Replacement Fund</td>
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<tr>
<td></td>
<td>Funds set aside for the replacement of the Town’s Multi-use Van</td>
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<tr>
<td>998</td>
<td>Debt Service</td>
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<tr>
<td>999</td>
<td>Principle</td>
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<td></td>
<td></td>
<td>10,456</td>
<td>8,850</td>
<td>6,370</td>
<td>8,850</td>
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<tr>
<td></td>
<td>Interest</td>
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<td>7,683</td>
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<td>4,211</td>
<td>6,150</td>
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</tr>
<tr>
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<td>Sub-Total</td>
<td>559,872</td>
<td>741,850</td>
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<tr>
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<td>(408,018)</td>
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<td>(665,720)</td>
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<td>333,832</td>
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<td>579,039</td>
<td>544,680</td>
<td>129,676</td>
<td>23.8%</td>
<td>390,560</td>
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</tbody>
</table>

**Program: Administration - General Government**

**Program Description:** General Government budgets for those costs which provide general services to the entire Town budget. In addition, general Town services including Town general memberships in National, State, and Local organizations and general liability insurance. Expenditures for General Government are distributed as overhead costs to the various funds for which it supplies. Funds are budgeted here to pay for the General Funds portion of the current Town Hall property and for additional costs associated with the new Town Hall.

**Programmatic Changes:** None.

**Funding Source:**
- General Fund Revenues: $390,560 (40%)
- Wastewater Enterprise Fund: $195,280 (20%)
- Street Maintenance Fund: $244,100 (25%)
- Waste Management Fund: $48,820 (5%)
- Parks & Recreation: $48,820 (5%)
- Redevelopment Agency: $48,820 (5%)
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<td>64,264</td>
<td>67,450</td>
<td>67,450</td>
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<td>FICA</td>
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<td>717</td>
<td>Total Benefits</td>
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<td>818</td>
<td>766</td>
<td>766</td>
<td>206</td>
<td>1,308</td>
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<td>Total Personnel</td>
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<td>721</td>
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<td>818</td>
<td>766</td>
<td>766</td>
<td>206</td>
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<td>Budget.</td>
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<td>755</td>
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<td>2,108</td>
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<td>Items not directly attributed to any other</td>
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<tr>
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<td>234,248</td>
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<td>803</td>
<td>Gas, Electric, Trash &amp; telephone for all</td>
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Town of Apple Valley
Department Operating Statement
Budget Appropriation for Fiscal Year Ending June 30, 2009
Department: Public Facilities - Account Number 101-109
<table>
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<tr>
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<tr>
<td>803</td>
<td>Rents</td>
<td>0</td>
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<td>0</td>
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<td>0</td>
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<tr>
<td>809</td>
<td>Gasoline, Oil, Etc.</td>
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<td>759</td>
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<td>Vehicle Maintenance</td>
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<td>346</td>
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<td>Maintenance for Pool Van used by all departments.</td>
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<tr>
<td>814</td>
<td>Leased Equipment</td>
<td>110,749</td>
<td>114,794</td>
<td>114,794</td>
<td>113,813</td>
<td>120,000</td>
<td>131,979</td>
<td>110.0%</td>
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<tr>
<td></td>
<td>Leases on copiers used by the various departments</td>
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<td></td>
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<tr>
<td>813</td>
<td>Equipment Maintenance</td>
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<td>543</td>
<td>76</td>
<td>1,000</td>
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<td>285.6%</td>
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<tr>
<td></td>
<td>Maintenance of office and professional equipment throughout Town offices.</td>
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<td></td>
<td></td>
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<td></td>
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<tr>
<td></td>
<td>including cleaning supplies.</td>
<td></td>
<td></td>
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<tr>
<td>816</td>
<td>Safety/Security</td>
<td>2,551</td>
<td>2,219</td>
<td>2,219</td>
<td>3,022</td>
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<td>4,230</td>
<td>141.0%</td>
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<td>Building Security system maintenance and any other security related needs.</td>
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<tr>
<td>817</td>
<td>Host Services</td>
<td>3,721</td>
<td>6,975</td>
<td>6,975</td>
<td>9,084</td>
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<td>8,054</td>
<td>64.4%</td>
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<td>Coffee, tea and special meeting expenses charged to this account.</td>
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<td>Building Maintenance</td>
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<td></td>
<td>Quarterly pest control at Town Hall, Police Department and Animal Control; Minor building improvements at Animal Control</td>
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<tr>
<td>840</td>
<td>Small Tools</td>
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<td>0</td>
<td>1,156</td>
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<td>1,004</td>
<td>100.4%</td>
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## Facilities - Continued 101-109

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<td>844</td>
<td>Grounds Maintenance</td>
<td>6845</td>
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<td>845</td>
<td>Sprinkler Supplies</td>
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<td>709</td>
<td>709</td>
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<td>100</td>
<td>10.0%</td>
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<td>Total Operations &amp; Maint.</td>
<td>351,650</td>
<td>401,339</td>
<td>401,339</td>
<td>434,252</td>
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<td>419,150</td>
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<td>Capital Outlay -</td>
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<td>22,069</td>
<td>22,069</td>
<td>5,973</td>
<td>149,756</td>
<td>36,000</td>
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<td>Capital for backup creation of Emergency Operations Center; Building Upgrades at Town Facilities</td>
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<td>Debt Service - Transfers</td>
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<td>COP payment for new Town Hall, Police Facility &amp; Civic Center Park Assess.</td>
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<tr>
<td></td>
<td>Department Sub-Total</td>
<td>1,296,401</td>
<td>2,338,802</td>
<td>2,338,802</td>
<td>1,962,049</td>
<td>1,862,880</td>
<td>1,601,219</td>
<td>86.0%</td>
<td>2,586,101</td>
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<td>730</td>
<td>Transfer to Other Funds</td>
<td>(352,337)</td>
<td>(818,581)</td>
<td>(818,581)</td>
<td>(524,213)</td>
<td>(590,351)</td>
<td>(590,351)</td>
<td>100.0%</td>
<td>(1,112,024)</td>
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<td>Department Total</td>
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<td>1,520,221</td>
<td>1,437,836</td>
<td>1,272,529</td>
<td>1,010,868</td>
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<td>1,474,078</td>
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### Personnel Schedule

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<tr>
<td><strong>Full Time:</strong></td>
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<td>Maintenance Worker I</td>
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<td>0.5</td>
<td>0.5</td>
<td>0.5</td>
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<tr>
<td>Custodian</td>
<td></td>
<td>2</td>
<td>3</td>
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<tr>
<td>Maintenance Aide</td>
<td></td>
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<td>500 hrs</td>
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</table>

72
Program: Administration - Public Facilities

Program Description: The Public Facilities department represents those general government expenses directly related to equipment and facilities. Examples of those items included are General Funds rents and leases, copier leases, and facility maintenance. To better manage expenditures in the area of leases and facilities, this cost center was created. This budget includes cost for debt service on the Town Hall, Police Facility, and additional equipment as approved by the Town Council.

Funding Source: 
- General Fund Revenues: $1,551,661 (60%)
- Wastewater Enterprise Fund: 258,610 (10%)
- Street Maintenance Fund: 387,915 (15%)
- Parks & Recreation: 77,583 (3%)
- Waste Management Fund: 258,610 (10%)
- Redevelopment Agency: 129,305 (5%)
## Town of Apple Valley

### Department Operating Statement

#### Budget Appropriation for Fiscal Year Ending June 30, 2009

**Department:** Deputy Town Manager - Account Number 101-110

<table>
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<tr>
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<tbody>
<tr>
<td>701</td>
<td>Personnel Services</td>
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<tr>
<td></td>
<td>Salaries &amp; Wages</td>
<td>193,854</td>
<td>200,000</td>
<td>224,398</td>
<td>237,087</td>
<td>249,705</td>
<td>271,665</td>
<td>108.8%</td>
<td>289,400</td>
</tr>
<tr>
<td></td>
<td>Total Salaries Benefits</td>
<td>193,854</td>
<td>200,000</td>
<td>224,398</td>
<td>237,087</td>
<td>249,705</td>
<td>271,665</td>
<td>108.8%</td>
<td>289,400</td>
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<tr>
<td>711</td>
<td>PERS</td>
<td>30,458</td>
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<td>47,946</td>
<td>51,340</td>
<td>55,632</td>
<td>54,830</td>
<td>98.6%</td>
<td>64,475</td>
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<td>710</td>
<td>Cafeteria Benefits</td>
<td>21,209</td>
<td>20,800</td>
<td>17,400</td>
<td>17,400</td>
<td>19,200</td>
<td>17,400</td>
<td>90.6%</td>
<td>21,000</td>
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<tr>
<td>713</td>
<td>Medicare</td>
<td>2,806</td>
<td>2,700</td>
<td>3,424</td>
<td>3,668</td>
<td>3,621</td>
<td>4,197</td>
<td>115.9%</td>
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<tr>
<td>714</td>
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<td>9,571</td>
<td>9,995</td>
<td>120.2%</td>
<td>10,500</td>
</tr>
<tr>
<td></td>
<td>Total Benefits</td>
<td></td>
<td></td>
<td></td>
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<td>9,571</td>
<td>9,995</td>
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</tr>
<tr>
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<td>Total Personnel</td>
<td>248,327</td>
<td>259,500</td>
<td>302,739</td>
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<td>338,658</td>
<td>360,716</td>
<td>106.5%</td>
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### Operations & Maintenance

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<td>721</td>
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<td>818</td>
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<td>885</td>
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<td>1,000</td>
<td>173</td>
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<tr>
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<td>Town Manager's office.</td>
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<tr>
<td>722</td>
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<td>project management and</td>
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<td>other issues.</td>
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<td>with Risk Management</td>
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</tr>
<tr>
<td></td>
<td>Manual, safety flyers and</td>
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<td></td>
<td>other publications.</td>
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<tr>
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<td>1,000</td>
<td>668</td>
<td>66.8%</td>
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<tr>
<td></td>
<td>IPMA Guide, Prima and Parma Insurance Updates, Law Newsletter and other professional subscriptions to assist the Deputy Manager in performance of the duties of the position.</td>
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<td></td>
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<tr>
<td>740</td>
<td>Contract Services</td>
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<td>0</td>
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<td>1,000</td>
<td>0</td>
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<tr>
<td></td>
<td>Outside Professional consulting services for risk management issues.</td>
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<td></td>
<td></td>
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</tr>
<tr>
<td>760</td>
<td>Memberships &amp; Dues</td>
<td>310</td>
<td>1,000</td>
<td>100</td>
<td>370</td>
<td>750</td>
<td>255</td>
<td>34.0%</td>
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<tr>
<td>761</td>
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<td>2,423</td>
<td>3,500</td>
<td>2,515</td>
<td>3,859</td>
<td>8,000</td>
<td>2,580</td>
<td>32.3%</td>
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<tr>
<td></td>
<td>Expenses for attendance at State and Local Meetings including California League of California Cities, CJPIA Training and other meetings as required.</td>
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<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
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</tr>
<tr>
<td>762</td>
<td>Mileage</td>
<td>0</td>
<td>5,000</td>
<td>4,794</td>
<td>4,887</td>
<td>6,000</td>
<td>5,463</td>
<td>91.1%</td>
<td>6,000</td>
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<tr>
<td></td>
<td>Allowance for Manager and mileage for staff while attending required meetings</td>
<td></td>
<td></td>
<td></td>
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### Deputy Town Manager - Continued 101-110

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<td>763</td>
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<td>1,200</td>
<td>1,319</td>
<td>995</td>
<td>2,000</td>
<td>1,900</td>
<td>95.0%</td>
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<td>Training and Workshops for staff and tuition reimbursement</td>
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<tr>
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<td>Capital Expenditures</td>
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<td>349</td>
<td>0</td>
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<tr>
<td></td>
<td>Sub-Total</td>
<td>252,793</td>
<td>276,100</td>
<td>314,499</td>
<td>330,276</td>
<td>361,408</td>
<td>372,311</td>
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<td>411,072</td>
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<td>730</td>
<td>Transfer to Other Funds</td>
<td>(86,083)</td>
<td>(96,635)</td>
<td>(104,493)</td>
<td>(112,963)</td>
<td>(126,493)</td>
<td>(126,493)</td>
<td>100.0%</td>
<td>(164,429)</td>
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<td>Department Total</td>
<td>166,710</td>
<td>179,465</td>
<td>210,006</td>
<td>217,313</td>
<td>234,915</td>
<td>245,818</td>
<td>104.6%</td>
<td>246,543</td>
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</table>

<table>
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</thead>
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<tr>
<td>Deputy Town Manager</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Administrative Analyst</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
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<td>Total</td>
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<td>2</td>
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**Program Description:** The Deputy Town Manager’s department directs the administration of the personnel, risk management and information systems as well as coordinating the activities of other Town departments, divisions and outside agencies including coordinating capital projects in relation to the Five Year Town wide Capital Improvement Program (CIP). The Deputy Town Manager is responsible for assisting the Town Manager in carrying out the Council’s Vision 2010. The department administers a comprehensive risk management program including claim review and monitoring in coordination with the California Joint Powers Insurance Authority, safety, loss control and loss prevention, insurance analysis and review, worker's compensation monitoring, trend analysis, contract review and exposure analysis. The Deputy Town Manager is designated as the Risk Manager for the Town of Apple Valley.

**Programmatic Changes:** The department continues perform the above duties and provides assistance to all department and divisions of the Town. The Deputy Town Manager is responsible for special projects and activities to support the Council’s Vision.
Deputy Town Manager - Continued

**Funding Source:**

<table>
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<tr>
<th>Funding Source</th>
<th>Amount</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>General Fund Revenue</td>
<td>$245,643</td>
<td>(60%)</td>
</tr>
<tr>
<td>Park &amp; Recreation</td>
<td>23,554</td>
<td>(5%)</td>
</tr>
<tr>
<td>Wastewater</td>
<td>23,554</td>
<td>(5%)</td>
</tr>
<tr>
<td>Street Maintenance</td>
<td>102,768</td>
<td>(25%)</td>
</tr>
<tr>
<td>Redevelopment Agency</td>
<td>20,554</td>
<td>(5%)</td>
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</table>
Town of Apple Valley  
Department Operating Statement  
Budget Appropriation for Fiscal Year Ending June 30, 2009  
Department: Municipal Services - Account Number 101-111

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>701</td>
<td>Salaries &amp; Wages</td>
<td>159,985</td>
<td>176,206</td>
<td>196,005</td>
<td>211,901</td>
<td>372,360</td>
<td>353,475</td>
<td>95%</td>
<td>358,900</td>
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<tr>
<td>703</td>
<td>Salaries &amp; Wages - Overtime</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0%</td>
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</tr>
<tr>
<td></td>
<td>Total Salaries</td>
<td>159,985</td>
<td>176,206</td>
<td>196,005</td>
<td>211,901</td>
<td>372,360</td>
<td>353,475</td>
<td>95%</td>
<td>358,900</td>
</tr>
<tr>
<td></td>
<td>Total Benefits</td>
<td>26,119</td>
<td>36,636</td>
<td>42,505</td>
<td>46,524</td>
<td>82,958</td>
<td>75,135</td>
<td>91%</td>
<td>79,959</td>
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<td>23,984</td>
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<td>Cafeteria Benefits</td>
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<td>2,925</td>
<td>3,142</td>
<td>5,399</td>
<td>5,177</td>
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<td>5,204</td>
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<td>6,870</td>
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<td>63,088</td>
<td>76,341</td>
<td>82,636</td>
<td>143,247</td>
<td>133,770</td>
<td>93%</td>
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<td>239,294</td>
<td>272,346</td>
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<td>515,607</td>
<td>487,245</td>
<td>94%</td>
<td>496,463</td>
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Operations & Maintenance

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<tr>
<td>721</td>
<td>Office Supplies</td>
<td>876</td>
<td>739</td>
<td>967</td>
<td>2,049</td>
<td>1,500</td>
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<tr>
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<td>operation of the Municipal</td>
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<tr>
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<td>Service's department</td>
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<tr>
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<td>including grant management,</td>
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</tr>
<tr>
<td></td>
<td>and the volunteer program</td>
<td></td>
<td></td>
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<tr>
<td>722</td>
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<td>1,600</td>
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<td>100%</td>
<td>1,600</td>
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<td>782</td>
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<td>483</td>
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<td>Grant proposals, picture enlargement, Summer Youth Volunteer Program, including advertising posters, and job applications</td>
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<td></td>
<td></td>
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</tr>
<tr>
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<td>976</td>
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<td>1,500</td>
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<td>Preparation of brochures, route maps, Garden Party, Volunteer Program, Commercial Recycling</td>
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<td>0</td>
<td>0</td>
<td>100%</td>
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<tr>
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<td>1,000</td>
<td>651</td>
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<td>Fundraising Activities targeting potential donors for various Town Projects (i.e., Civic Center Park),</td>
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</tr>
<tr>
<td>740</td>
<td>Contract Services</td>
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<td></td>
<td></td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
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</tr>
<tr>
<td></td>
<td>Architectural and Engineering Services for construction projects handled by the department</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>760</td>
<td>Memberships &amp; Dues</td>
<td>499</td>
<td>250</td>
<td>250</td>
<td>255</td>
<td>250</td>
<td>315</td>
<td>126%</td>
<td>400</td>
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<tr>
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<td>Appropriate organizational dues, including Association of Fund Raising Professionals, Project Management and other required memberships for grant applications</td>
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<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>761</td>
<td>Meetings &amp; Conferences</td>
<td>3,543</td>
<td>4,113</td>
<td>195</td>
<td>3,614</td>
<td>5,000</td>
<td>3,000</td>
<td>60%</td>
<td>5,000</td>
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<td>Staff's attendance at National, State, and Local meetings &amp; conferences</td>
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</tr>
<tr>
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<td>Mileage</td>
<td>234</td>
<td>0</td>
<td>900</td>
<td>4,825</td>
<td>6,300</td>
<td>6,344</td>
<td>101%</td>
<td>6,500</td>
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<tr>
<td></td>
<td>Allowance for Director and mileage for manager and staff to attend required meetings and/or conferences</td>
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<tr>
<td>763</td>
<td>Education &amp; Training</td>
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<td>Tuition reimbursement</td>
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<tr>
<td>801</td>
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<td>500</td>
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<td>0</td>
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<tr>
<td></td>
<td>Advertising for volunteer program, requests for proposals and bid documents for construction projects handled by the department</td>
<td></td>
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</tr>
<tr>
<td>809</td>
<td>Gasoline, Diesel, Oil</td>
<td>789</td>
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<td>0</td>
<td>0%</td>
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</tr>
<tr>
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<td>------------------------</td>
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<tr>
<td>862</td>
<td>Volunteer Program</td>
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<td></td>
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<td></td>
<td>Volunteer Program, including recognition</td>
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</tr>
<tr>
<td></td>
<td>luncheon (COP's, ECS, etc.), Volunteer</td>
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<td></td>
<td></td>
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<tr>
<td></td>
<td>Service Awards, and premiums for special</td>
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<td>events</td>
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<td>Total Operation and Maintenance costs.</td>
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<td>8,410</td>
<td>15,467</td>
<td>17,244</td>
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<td>Capital Expenditures</td>
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<td>907.922</td>
<td>Bus shelters</td>
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<tr>
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<td>Transfer to 704 fund for</td>
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<td>Civic Center Park</td>
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<td>East Parking Lot Expansion</td>
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<td>Sub-Total</td>
<td>218,095</td>
<td>247,704</td>
<td>554,295</td>
<td>307,054</td>
<td>567,257</td>
<td>532,413</td>
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<td>545,963</td>
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<td>Revenues Allocation</td>
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<td>Lewis Center Allocation</td>
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<td>Transfer to Other Funds</td>
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<tr>
<td></td>
<td>(172,000)</td>
<td>196,500</td>
<td>(73,230)</td>
<td>(168,677)</td>
<td>(168,677)</td>
<td>(218,385)</td>
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<td>55,704</td>
<td>750,795</td>
<td>233,824</td>
<td>398,580</td>
<td>363,736</td>
<td>91%</td>
<td>327,578</td>
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<td>Director of Municipal Services</td>
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<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
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<tr>
<td>Municipal Services Manager</td>
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<tr>
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<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
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</tr>
<tr>
<td>Administrative Secretary</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Secretary</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
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<td>Total</td>
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<td>3</td>
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</table>
Municipal Services

Program Description: The Municipal Services Department directs the administration of the animal control, animal shelter, waste management, transit, code enforcement and grant administration programs of the Town of Apple Valley. In addition, Municipal Services is responsible for coordinating construction management of Civic Center Park and directing the activities of the Apple Valley Community Resource Foundation. The department is instrumental in identifying alternative funding sources, including grants, which assist in implementing projects that fulfill the Council's Vision 2010. The department maintains close liaison with representatives from Federal, State and Local Government agencies to closely analyze and monitor opportunities that will provide funds for priority projects.

Programmatic Changes: This year’s budget proposal includes the reduction of staff to the Municipal Services Department by one Secretary. The Secretary requested a lateral transfer to the Code Enforcement Division. The duties of the Secretary position were absorbed by existing staff members. This reduction in staff results in a cost savings for personnel in the overall Municipal Services budget.

The existing volunteer program will be enhanced to provide an opportunity for teenagers to become involved in their community. Volunteers will receive personal motivation, professional awareness and skill building training that will benefit the community and provide valuable work experience. The Volunteer Program will be promoted through a summer volunteer program and a school year volunteer program. The Summer Internship Program for Youth will employ teenagers from Apple Valley, both for Town Hall and in field positions during the summer break. Students will receive hands-on experience in performing assigned and supervised tasks which will vary from department to department. The Better Options Search for Students (ROSS) program will be offered throughout the school year during which eligible students will be invited to spend one or more periods of the school day working for the Town. The program plans to involve teenagers in job experiences that will develop skills, promote a good work ethic and enhance each individual’s chances of obtaining rewarding employment. By the end of the term, teens will have taken a survey exploring their own interests and talents, worked alongside a Town employee, performed various supervised tasks, filled out time sheets, gone through a mock interview as a prospective employee, and prepared a resume. Those who successfully complete the programs will take with them numerous hours of meaningful job experience and a letter of recommendation from the Town.

Continuing with the direction of Council to obtain voluntary involvement from the business community in recycling efforts, staff will continue its comprehensive educational program for commercial recycling and offering free “waste audits” to businesses to see if they are missing opportunities to recycle and save money. Large stores already bale and backhaul cardboard, film plastic and other materials. Smaller stores may not realize they may be able to reduce their trash bill by putting it in a recycling dumpster to collect all recyclables. Businesses that have sufficient manpower may prefer to collect paper, cardboard and beverage containers and sell them to a recycling center. Staff will contact individual businesses and the Chamber of Commerce to make this service available to the business community. Our goal is to increase the number of commercial businesses participating in town-wide recycling efforts. This year’s budget also proposes to double the availability of Household Hazardous Waste drop-off to the public while cutting costs by employing part-time staff instead of using full-time staff on overtime.

The Municipal Services Department continues its role of preparing and implementing grant applications for various departments, including the Apple Valley Fire Protection District. Once funded, Municipal Services monitors and evaluates the grant programs to ensure compliance with guidelines of the funding agency. Current grant administration managed by this department includes, but is not limited to, the Wastewater Treatment Plant project, Beverage Container Recycling Program, Traffic Safety Program, and various funded grants from the California Department of Parks. Per Council Direction, grant funds are used for the implementation of the programs and are not targeted for administrative costs of the Municipal Services Department.
Police Dept. bicycle officers Holland and Sandlin show off their new gear
2008/09 Public Safety Expenditures

<table>
<thead>
<tr>
<th>Service</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Police/Sheriff Services</td>
<td>9,819,630</td>
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<tr>
<td>Emergency Preparedness</td>
<td>73,500</td>
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<td><strong>Total</strong></td>
<td><strong>9,893,130</strong></td>
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## Town of Apple Valley

### Department Operating Statement

**Budget Appropriation for Fiscal Year Ending June 30, 2009**

**Department:** Public Safety/Sheriff - Account Number 101-200

<table>
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<tr>
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<tr>
<td>729</td>
<td>Miscellaneous</td>
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<td>29,183</td>
<td>21,342</td>
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<td>38,000</td>
<td>95.0%</td>
<td>40,000</td>
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<tr>
<td></td>
<td>Costs related to operations not specifically budgeted.</td>
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<td></td>
<td></td>
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<tr>
<td>732</td>
<td>Special Dept Supplies - Tasers</td>
<td>57,901</td>
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<tr>
<td>740-</td>
<td>Contracted Services</td>
<td>3760</td>
<td>11,381</td>
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<tr>
<td>201</td>
<td>County Sheriff</td>
<td>5,229,700</td>
<td>5,579,300</td>
<td>6,745,989</td>
<td>8,651,779</td>
<td>9,010,070</td>
<td>104.1%</td>
<td>9,298,000</td>
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<tr>
<td></td>
<td>Represents the cost of Sheriff services at the current level. All positions provide and/or support the general law enforcement and traffic services of the Town. Amount includes WETIP @ $2,584, 3% COWCAP (County Overhead), &amp;</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>201</td>
<td>Overtime @ $170,000 including</td>
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<td>170,000</td>
<td>0</td>
<td>0</td>
<td>170,000</td>
<td>0</td>
<td>20,000</td>
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<tr>
<td>205</td>
<td>A. V. Road Safety Project</td>
<td>34,166</td>
<td>10,676</td>
<td>2,743</td>
<td>34,000</td>
<td>4,702</td>
<td>13.8%</td>
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<td>202</td>
<td>Booking Fees</td>
<td>180,004</td>
<td>180,056</td>
<td>104,563</td>
<td>102,347</td>
<td>80,000</td>
<td>97.3%</td>
<td>80,000</td>
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<tr>
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<td>The County bills the Town for any booking over the three year average. The Town has historically received a reimbursement for booking fees</td>
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<tr>
<td>203</td>
<td>Cal-ID Systems</td>
<td>42,688</td>
<td>47,327</td>
<td>45,975</td>
<td>49,195</td>
<td>50,630</td>
<td>100.0%</td>
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<tr>
<td></td>
<td>Comprehensive criminal ID system originally funded by the State, in cooperation with local law enforcement. The system provides access to data that is critical in solving crime.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td>----------------------------</td>
<td>----------------------------</td>
<td>--------</td>
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<tr>
<td>204</td>
<td>Youth Accountability Officer</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0%</td>
</tr>
<tr>
<td></td>
<td>1/4 time of the School Attendance Officer is funded</td>
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<td></td>
<td></td>
<td></td>
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<tr>
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<td>to provide services to the</td>
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<tr>
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<td>Youth Accountability Board.</td>
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<tr>
<td>802</td>
<td>Utilities</td>
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<td>7,718</td>
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<td>5,754</td>
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<td>806</td>
<td>Police Special Events</td>
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<td>506</td>
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<td>Gasoline, Oil, Etc.</td>
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<td>235</td>
<td>130,040</td>
<td>163,742</td>
<td>175,000</td>
<td>129,429</td>
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<td>Routine gas &amp; oil expenses for</td>
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<td>sheriff vehicles. The Town</td>
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<td></td>
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<tr>
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<td>now is charging gas through local</td>
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<td>vendors using the Voyager Credit Card.</td>
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<td>Vehicle Maintenance</td>
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<td>152,746</td>
<td>181,616</td>
<td>179,387</td>
<td>160,000</td>
<td>125,250</td>
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<td>Cost associated with maintenance of sheriff vehicles.</td>
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<tr>
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<td>Most services are bid.</td>
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<td>Total Operations &amp; Maintenance</td>
<td>5,622,554</td>
<td>6,193,013</td>
<td>7,251,474</td>
<td>8,552,433</td>
<td>9,368,409</td>
<td>9,453,750</td>
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<td>Department Total</td>
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<td>6,200,085</td>
<td>7,171,093</td>
<td>8,552,433</td>
<td>9,368,409</td>
<td>9,459,750</td>
<td>101.0%</td>
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<tr>
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<td>----------------</td>
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</tr>
<tr>
<td>Captain</td>
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<tr>
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<td>Office Specialists</td>
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<td>Service Specialists</td>
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<td>5</td>
<td>6</td>
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</tr>
</tbody>
</table>

Total Personnel       | 50             | 51             | 54             | 61             | 63             | 65              |
Town of Apple Valley
Department Operating Statement
Budget Appropriation for Fiscal Year Ending June 30, 2009
Department: Emergency Preparedness - Account Number 101-201

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<td>721</td>
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<td>1,813</td>
<td>612</td>
<td>3,000</td>
<td>2,513</td>
<td>83.8%</td>
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<td>Funds budgeted to promote Town wide</td>
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<td>emergency preparedness</td>
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<td>Special Dept Supplies - Vehicle Maint.</td>
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<td>Equipment and Supplies for EOC Mobile</td>
<td>542</td>
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<td>Command Bus</td>
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<td>62,675</td>
<td>52,586</td>
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<td>58,500</td>
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<td>Town's share of the cost of</td>
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<tr>
<td></td>
<td>the Emergency Preparedness</td>
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<td></td>
<td>Officer working with the Apple Valley</td>
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<tr>
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<td>Total Operations &amp; Maintenance</td>
<td>48,938</td>
<td>55,000</td>
<td>61,487</td>
<td>68,010</td>
<td>78,675</td>
<td>60,691</td>
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<td>83,675</td>
<td>60,691</td>
<td>72.5%</td>
<td>73,500</td>
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<tbody>
<tr>
<td>Emergency Preparedness Coord.</td>
<td>0*</td>
<td>0*</td>
<td>0*</td>
<td>0*</td>
<td>0*</td>
<td>0*</td>
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*Contract with Apple Valley Fire Protection District
Program: Emergency Preparedness

Program Description: Emergency Preparedness represents the ongoing commitment of the Town in preparing and monitoring an effective Emergency Preparedness plan for the Town and surrounding areas including an emergency operations plan, hazard mitigation plan, volunteer program, EOC and command bus operations, training disaster cost recovery, public education, etc. The program is funded through a Federal Emergency Management Program Grant (EMPG), Apple Valley Fire Protection District and the Town's General Fund.

Programmatic Changes: In keeping with the ongoing collaborative approach to services in the Town of Apple Valley, the Town will provide one-half of the cost of a full-time Emergency Services Manager. The service will be provided by the Apple Valley Fire Protection District.

Funding Source: General Fund Revenues
Animal Services Shelter Attendant Levi James greets a new shelter visitor
### 2008/09 Public/Municipal Services Expenditures

<table>
<thead>
<tr>
<th>Service</th>
<th>Expenditure</th>
</tr>
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<tr>
<td>Public Services/Administration</td>
<td>118,493</td>
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<tr>
<td>Animal Control/Animal Shelter</td>
<td>1,363,905</td>
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<tr>
<td>Code Enforcement</td>
<td>1,167,353</td>
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<tr>
<td><strong>Total-Public Services</strong></td>
<td><strong>2,649,751</strong></td>
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</tbody>
</table>

![Pie chart showing the distribution of public/municipal services expenditures]

Public Services/Administration 4%
Code Enforcement 44%
Animal Control/Animal Shelter 52%
## Town of Apple Valley

### Department Operating Statement

**Budget Appropriation for Fiscal Year Ending June 30, 2009**

**Department:** Public Services/Administration - Account Number 101-300

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<tr>
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<td>Salaries &amp; Wages, Permanent</td>
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<td>122,096</td>
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<td>119,331</td>
<td>189,205</td>
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<td>0</td>
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<td>0</td>
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<td>65</td>
<td>0.0%</td>
<td>100</td>
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<td></td>
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<td>19,200</td>
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<td>70,706</td>
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<td><strong>Total Personnel</strong></td>
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<td><strong>Operations &amp; Maintenance</strong></td>
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<td>721</td>
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<td>66</td>
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<tr>
<td></td>
<td>Index binders, divider, filing trays, etc. unique to the department.</td>
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<tr>
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<td>0.0%</td>
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</tr>
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<td></td>
<td>Toner cartridges, scanners for records, software updates &amp; other computer supplies unique to Community Services</td>
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<td>0.0%</td>
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<td>Public Works related material and subscriptions.</td>
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<td>1450</td>
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<tr>
<td>760</td>
<td>Memberships &amp; Dues</td>
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<td>0</td>
<td>0</td>
<td>500</td>
<td>0</td>
<td>0</td>
<td>0.0%</td>
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<tr>
<td></td>
<td>Public Works Association dues.</td>
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<tr>
<td>761</td>
<td>Meetings &amp; Conferences</td>
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<td>826</td>
<td>64</td>
<td>64</td>
<td>1,500</td>
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<td>Meetings dealing with state &amp; local public services matters.</td>
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<td>762</td>
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<td>315</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0%</td>
<td>0</td>
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<tr>
<td></td>
<td>Mileage reimbursement for local and regional meetings</td>
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<tr>
<td>763</td>
<td>Education &amp; Training</td>
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<td>474</td>
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<td>(304)</td>
<td>300</td>
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<tr>
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<td>Training related to specialized Public Services programs.</td>
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<tr>
<td>809</td>
<td>Gasoline, Diesel, Oil</td>
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<td>1,115</td>
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<td>447</td>
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<td>820</td>
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<td>60</td>
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<td>Total Operations &amp; Maintainar Capital Expenditures</td>
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<td>5,329</td>
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<td>4,100</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0%</td>
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<td>0</td>
<td>0.0%</td>
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<td></td>
<td>Public Services share of Debt Service on Public Works facility.</td>
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<td>Department Sub-Total</td>
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<td>168,728</td>
<td>162,404</td>
<td>162,404</td>
<td>267,358</td>
<td>258,122</td>
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<td>296,233</td>
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<td>730</td>
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<td>(119,520)</td>
<td>(146,160)</td>
<td>(146,160)</td>
<td>(160,415)</td>
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<td>100.0%</td>
<td>(177,740)</td>
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<td>49,208</td>
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<td>16,244</td>
<td>106,943</td>
<td>97,707</td>
<td>91.4%</td>
<td>118,493</td>
</tr>
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</table>
Program: Public Services Administration

Program Description: The Department of Public Services is responsible for managing and administering a comprehensive public service program for the Town of Apple Valley. The department coordinates and directs the activities of the Town’s street maintenance and wastewater collection departments.

Public Services Administration is responsible for overseeing the daily operation of the department such as establishing policies and procedures, monitoring work flow and performance levels, and administering consultant contracts. In addition to providing administrative services to the Department programs, Public Services staff serves as the designated contact to the VVWRA joint powers authority for sewage treatment and disposal services.

Programmatic Changes: Based on the Classification Study, the Public Services Director will be taking over the operations of the Parks and Recreation Department. Because of the many independent funds managed by Public Services an appropriate transfer is made to various other funds under the Manager’s area of control to accurately reflect the cost of each function as well as credit the General Fund appropriately.

Funding Source: General Fund Revenues $118,493 (40%)
Street Maintenance Fund 29,623 (10%)
Wastewater Enterprise Fund 148,117 (50%)
TOWN OF APPLE VALLEY
MUNICIPAL SERVICES
ORGANIZATION CHART 2008-2009

Municipal Services

Animal Control/Animal Shelter

Code Enforcement

Transit

Project Management

Apple Valley Resources Foundation

Waste Management

Air Quality

Volunteers
## Town of Apple Valley
### Department Operating Statement
#### Budget Appropriation for Fiscal Year Ending June 30, 2009
#### Department: Animal Control 101-301

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<td>3,098</td>
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<td></td>
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<td></td>
</tr>
<tr>
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<td>PERS</td>
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<td>44,652</td>
<td>49,257</td>
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<td>57,093</td>
<td>85.0%</td>
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<td>Total Benefits</td>
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<td>82,998</td>
<td>99,301</td>
<td>110,351</td>
<td>145,910</td>
<td>133,634</td>
<td>91.6%</td>
<td>160,164</td>
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<td>Total Personnel</td>
<td>305,473</td>
<td>360,301</td>
<td>353,735</td>
<td>393,842</td>
<td>499,710</td>
<td>487,214</td>
<td>97.5%</td>
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<td>0</td>
<td>1,250</td>
<td>2,886</td>
<td>1,395</td>
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<td>3,000</td>
<td>150.0%</td>
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<td>Uniforms for animal control staff</td>
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<td>721</td>
<td>Office Supplies</td>
<td>856</td>
<td>7,474</td>
<td>2,372</td>
<td>915</td>
<td>2,000</td>
<td>1,450</td>
<td>72.5%</td>
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<tr>
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<td>Dog license tags, rings, &amp; envelopes, Animal laws revision handbooks, office supplies for Animal Control.</td>
<td></td>
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<tr>
<td>722</td>
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<td>0</td>
<td>5,801</td>
<td>2,198</td>
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<td>0</td>
<td>0.0%</td>
<td>10,000</td>
</tr>
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</tr>
<tr>
<td>723</td>
<td>Printing</td>
<td>1.713</td>
<td>3.746</td>
<td>2.678</td>
<td>2.135</td>
<td>3,000</td>
<td>2,500</td>
<td>83.3%</td>
<td>2,800</td>
</tr>
<tr>
<td></td>
<td>Impound slips, citations,</td>
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</tr>
<tr>
<td></td>
<td>Notices of Violation, trap agreements, bite reports, etc.</td>
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<td>520</td>
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<tr>
<td></td>
<td>Animal Control pubs</td>
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<tr>
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<td>4,835</td>
<td>22,408</td>
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<td>0</td>
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<td>37.5%</td>
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<tr>
<td>732</td>
<td>Special Department Supplies</td>
<td>0</td>
<td>0</td>
<td>8,394</td>
<td>5,208</td>
<td>12,000</td>
<td>4,500</td>
<td>37.5%</td>
<td>6,000</td>
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<tr>
<td></td>
<td>Animal traps, chemical dart gun dog</td>
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<td></td>
<td></td>
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<td></td>
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<td></td>
</tr>
<tr>
<td></td>
<td>leashes, snares, catch poles, and other specialty equipment</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>related to animal control</td>
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<td>740</td>
<td>Contracted Services</td>
<td>28</td>
<td>3,747</td>
<td>64</td>
<td>1,109</td>
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<td>60</td>
<td>101.0%</td>
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<td>County Public Health</td>
<td>0</td>
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<td>0</td>
<td>2,500</td>
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<td>2,525</td>
<td>101.0%</td>
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<tr>
<td>302</td>
<td>Drugs/Vaccinations</td>
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<td>30</td>
<td>0</td>
<td></td>
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<td>303</td>
<td>Stiles Removal/D&amp;D Removal</td>
<td>4,140</td>
<td>5,630</td>
<td>6,200</td>
<td>6,188</td>
<td>7,000</td>
<td>6,400</td>
<td>91.4%</td>
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</tr>
<tr>
<td>305</td>
<td>Emergency Veterinary Services</td>
<td>2,942</td>
<td>5,700</td>
<td>254</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>306</td>
<td>Spay/Neuter Program</td>
<td>22,255</td>
<td>32,915</td>
<td>26,349</td>
<td>38,042</td>
<td>30,000</td>
<td>33,047</td>
<td>110.2%</td>
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</tr>
<tr>
<td>745</td>
<td>Legal Services</td>
<td>6,045</td>
<td>1,647</td>
<td>5,500</td>
<td>9,500</td>
<td>7,000</td>
<td></td>
<td></td>
<td>7,000</td>
</tr>
<tr>
<td></td>
<td>Total Contracted Services</td>
<td>29,337</td>
<td>50,492</td>
<td>38,912</td>
<td>49,516</td>
<td>45,000</td>
<td>51,532</td>
<td>114.5%</td>
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<td>760</td>
<td>Memberships &amp; Dues</td>
<td>100</td>
<td>100</td>
<td>205</td>
<td>180</td>
<td>250</td>
<td>305</td>
<td>122.0%</td>
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<tr>
<td></td>
<td>Professional organization dues</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>761</td>
<td>Meetings &amp; Conferences&lt;br&gt;Staffs attendance to meetings and training seminars related to animal control</td>
<td>0</td>
<td>0</td>
<td>542</td>
<td>469</td>
<td>2,500</td>
<td>2,500</td>
<td>100.0%</td>
<td>3,000</td>
</tr>
<tr>
<td>762</td>
<td>Mileage&lt;br&gt;Local travel for meetings.</td>
<td>0</td>
<td>0</td>
<td>196</td>
<td>246</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>763</td>
<td>Education &amp; Training&lt;br&gt;Skills training for officers and including animal control academies and tuition reimbursement for staff.</td>
<td>835</td>
<td>458</td>
<td>5,294</td>
<td>2,795</td>
<td>5,300</td>
<td>400</td>
<td>7.5%</td>
<td>3,000</td>
</tr>
<tr>
<td>801</td>
<td>Advertising&lt;br&gt;Newspaper and radio ads for public education clinics at 2-3 per year. Canvassing &amp; Spay/Neuter Programs.</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1,041</td>
<td>2,500</td>
<td>1,500</td>
<td>60.0%</td>
<td>1,500</td>
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<tr>
<td>809</td>
<td>Gasoline, Diesel and Oil</td>
<td>0</td>
<td>0</td>
<td>11,866</td>
<td>12,969</td>
<td>15,000</td>
<td>15,000</td>
<td>100.0%</td>
<td>16,200</td>
</tr>
<tr>
<td>810</td>
<td>Vehicle Maintenance&lt;br&gt;Maintenance on 5 animal control vehicles</td>
<td>18,936</td>
<td>11,684</td>
<td>3,199</td>
<td>2,332</td>
<td>10,000</td>
<td>1,500</td>
<td>15.0%</td>
<td>5,000</td>
</tr>
<tr>
<td>813</td>
<td>Equipment Maintenance&lt;br&gt;Service charge for radios, battery replacements and repairs as needed.</td>
<td>5</td>
<td>517</td>
<td>0</td>
<td>368</td>
<td>1,000</td>
<td>18</td>
<td>1.8%</td>
<td>800</td>
</tr>
<tr>
<td></td>
<td>Total Operations &amp; Maint.</td>
<td>56,645</td>
<td>98,129</td>
<td>85,660</td>
<td>81,767</td>
<td>101,800</td>
<td>84,725</td>
<td>83.2%</td>
<td>100,625</td>
</tr>
<tr>
<td>905</td>
<td>Capital Outlay&lt;br&gt;Animal Control vehicle with Deer</td>
<td>0</td>
<td>325,977</td>
<td>42,851</td>
<td>1,423</td>
<td>8,000</td>
<td>520</td>
<td>6.5%</td>
<td>60,000</td>
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</table>
Animal Control - Continued 101-301

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</tr>
</thead>
<tbody>
<tr>
<td>Vehicle &amp; Equipment replacement fund.</td>
<td>8,000</td>
<td>8,000</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Total Capital Expenditures</td>
<td>8,000</td>
<td>333,977</td>
<td>42,851</td>
<td>1,423</td>
<td>8,000</td>
<td>520</td>
</tr>
<tr>
<td>Department Total</td>
<td>370,118</td>
<td>792,407</td>
<td>482,246</td>
<td>477,032</td>
<td>609,510</td>
<td>572,458</td>
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</table>

Program: Animal Control Division

Program Description: The Animal Control Division is responsible for the administration and enforcement of State, and Town adopted codes and ordinances related to animals. This responsibility includes meeting all state mandates for the control of rabies, and humane care of animals. This Division assures these standards by providing an organized, coordinated procedure by canvassing for licensed dogs, monitoring rabies vaccinations, providing public education, and offering vouchers for low-cost spay/neuter surgeries.

Programmatic Changes: The oldest vehicle in the animal control fleet was purchased in 2002 and has over 82,000 miles. This vehicle has been towed twice in the last 3 months for repairs. The mechanic diagnosed the vehicle has more equipment than it is able to handle. This particular vehicle has 2 air conditioners, amber lights, and a water reservoir depleting the alternator charge. Animal Control officers respond to an average of 475 calls a month. Animal control officers typically drive 75 - 100 miles each day they are on duty. Currently, all five vehicles in the animal control fleet are being utilized by an animal control officer. To ensure all animal control officers are able to safely and adequately complete their job duties a new animal control vehicle is required.

Funding Source: General Fund (Fee Supported)

Total revenues anticipated from licenses, renewals, citations and miscellaneous fines and fees collected in-house for 2007/2008 are estimated at $254,000
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<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>701</td>
<td>Salaries &amp; Wages - Permanent</td>
<td>194,928</td>
<td>277,365</td>
<td>306,500</td>
<td>296,555</td>
<td>353,750</td>
<td></td>
<td>96.8%</td>
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<tr>
<td>702</td>
<td>Salaries &amp; Wages - Part-time</td>
<td>4,742</td>
<td>11,703</td>
<td>11,600</td>
<td>0</td>
<td>0</td>
<td></td>
<td>0.0%</td>
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</tr>
<tr>
<td>703</td>
<td>Salaries &amp; Wages - Overtime</td>
<td>3,450</td>
<td>907</td>
<td>2,000</td>
<td>684</td>
<td>2,000</td>
<td></td>
<td>34.2%</td>
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<tr>
<td></td>
<td>Total Salaries</td>
<td>203,120</td>
<td>289,975</td>
<td>320,100</td>
<td>297,239</td>
<td>355,750</td>
<td></td>
<td>92.9%</td>
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</tr>
<tr>
<td></td>
<td>Benefits</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td>711</td>
<td>Pers</td>
<td>39,666</td>
<td>55,419</td>
<td>68,300</td>
<td>58,982</td>
<td>78,812</td>
<td></td>
<td>86.4%</td>
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<tr>
<td>710</td>
<td>Cafeteria Benefits</td>
<td>44,433</td>
<td>58,000</td>
<td>67,200</td>
<td>66,881</td>
<td>73,500</td>
<td></td>
<td>99.5%</td>
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</tr>
<tr>
<td>713</td>
<td>Medicare</td>
<td>3,181</td>
<td>4,598</td>
<td>4,641</td>
<td>4,610</td>
<td>5,129</td>
<td></td>
<td>99.3%</td>
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</tr>
<tr>
<td>715</td>
<td>FICA</td>
<td>294</td>
<td>531</td>
<td>720</td>
<td>0</td>
<td>0</td>
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<tr>
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<td>Total Benefits</td>
<td>87,574</td>
<td>118,548</td>
<td>140,861</td>
<td>130,472</td>
<td>157,441</td>
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<td>92.6%</td>
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<tr>
<td>716</td>
<td>Uniform Expense</td>
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<td></td>
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</tr>
<tr>
<td></td>
<td>Uniforms for shelter staff</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>and volunteers</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Total Salaries &amp; Benefits</td>
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<td>409,139</td>
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<td>429,860</td>
<td>514,991</td>
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<td>1,422</td>
<td>1,800</td>
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<td>71.1%</td>
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<tr>
<td></td>
<td>AVID chip renewal forms, adoption packets, receipt books, note pads, adoption packets cd's, audio tapes, pens, paper, animal i.d. collars, etc.</td>
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<td></td>
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<tr>
<td>722</td>
<td>Computer Supplies</td>
<td>3,909</td>
<td>0</td>
<td>1,600</td>
<td>1,620</td>
<td>5,700</td>
<td></td>
<td>101.3%</td>
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<tr>
<td></td>
<td>New Software for Shelter/Animal Control Year Fee for end users</td>
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<tr>
<td>723</td>
<td>Printing/Department Supplies</td>
<td>1,525</td>
<td>890</td>
<td>2,000</td>
<td>1,045</td>
<td>1,350</td>
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<td>52.3%</td>
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<tr>
<td></td>
<td>Flyers for pet fair and rabies clinics</td>
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<tr>
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<tr>
<td>729</td>
<td>Miscellaneous</td>
<td>10,198</td>
<td>0</td>
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<td>0</td>
<td>0</td>
<td></td>
<td></td>
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<tr>
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<td>Moved to Special Department: Supplies</td>
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<tr>
<td>732</td>
<td>Special Department Supplies</td>
<td>6,604</td>
<td>10,570</td>
<td>15,645</td>
<td>14,545</td>
<td>93.0%</td>
<td>15,000</td>
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<tr>
<td></td>
<td>Cleaning supplies, rabbit hutchs, bowls, small</td>
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</tr>
<tr>
<td></td>
<td>equipment, leashes, litter pans, disinfectants,</td>
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<td></td>
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</tr>
<tr>
<td></td>
<td>feeders, feral boxes, cameras, housekeeping</td>
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<tr>
<td>740</td>
<td>Contracted Services</td>
<td>9,990</td>
<td>5,484</td>
<td>5,000</td>
<td>2,000</td>
<td>40.0%</td>
<td>10,200</td>
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<td>Contracts with Supervising DVM Services</td>
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<tr>
<td></td>
<td>(@ $600 per month), professional Obedience</td>
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<td></td>
<td>Trainer and service providers as follows</td>
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<tr>
<td>302</td>
<td>Drugs and Vaccinations</td>
<td>13,163</td>
<td>21,841</td>
<td>20,000</td>
<td>18,215</td>
<td>91.1%</td>
<td>22,000</td>
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<tr>
<td></td>
<td>Treatment of shelter animals</td>
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<td></td>
<td>budget for anticipated increase in vaccines</td>
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<tr>
<td>303</td>
<td>Stiles Removal/D&amp;D Removal</td>
<td>6,135</td>
<td>5,950</td>
<td>5,500</td>
<td>6,175</td>
<td>112.3%</td>
<td>6,200</td>
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<tr>
<td></td>
<td>Increase in contract price for removal</td>
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<tr>
<td>305</td>
<td>Veterinary Services</td>
<td>6,089</td>
<td>2,474</td>
<td>6,000</td>
<td>2,900</td>
<td>48.3%</td>
<td>6,000</td>
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<td></td>
<td>Health care of shelter animals</td>
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<tr>
<td>306</td>
<td>Adoption Spay / Neuter</td>
<td>24,069</td>
<td>31,582</td>
<td>30,000</td>
<td>23,320</td>
<td>77.7%</td>
<td>30,000</td>
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<tr>
<td></td>
<td>Spay and neuter program for adopted</td>
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<td>animals, anticipate increase in animals received</td>
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<td></td>
<td>and use of vouchers</td>
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<td></td>
<td>Total Contracted Services</td>
<td>59,446</td>
<td>67,331</td>
<td>66,500</td>
<td>52,610</td>
<td>79.1%</td>
<td>64,200</td>
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<tr>
<td>760</td>
<td>Memberships and Dues</td>
<td>0</td>
<td>0</td>
<td>250</td>
<td>220</td>
<td>88.0%</td>
<td>250</td>
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</tr>
<tr>
<td>761</td>
<td>Meetings and Conferences</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>10</td>
<td>1,500</td>
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<td></td>
<td>Attendance for RVT's to Western State</td>
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<td>Veterinary Conference for maintaining licenses</td>
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<tr>
<td>763</td>
<td>Education &amp; Training</td>
<td>208</td>
<td>780</td>
<td>3,000</td>
<td>2,797</td>
<td>93.2%</td>
<td>3,000</td>
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<td></td>
<td>Skills training for shelter</td>
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<td>staff and tuition</td>
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<td>reimbursement</td>
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<tr>
<td>801</td>
<td>Advertising</td>
<td>1,015</td>
<td>1,847</td>
<td>2,500</td>
<td>1,532</td>
<td>61.3%</td>
<td>2,000</td>
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<td></td>
<td>Newspaper and radio ads for</td>
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<td>rabies vaccination clinics</td>
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<tr>
<td>855</td>
<td>Animal Food Supplies</td>
<td>3,261</td>
<td>7,945</td>
<td>10,000</td>
<td>7,854</td>
<td>78.5%</td>
<td>10,000</td>
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<td>Delivery of food supplies for</td>
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<td>shelter</td>
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<tr>
<td>813</td>
<td>Equipment Maintenance</td>
<td>100</td>
<td>527</td>
<td>2,000</td>
<td>300</td>
<td>15.0%</td>
<td>2,000</td>
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<td></td>
<td>AVID scanners and radio</td>
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<td>battery replacements and</td>
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<td>repairs as needed</td>
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<td>839</td>
<td>Communications</td>
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<td>Replace hand-held radios</td>
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<td></td>
<td>Total Operations &amp; Maintenance</td>
<td>89,812</td>
<td>90,020</td>
<td>105,745</td>
<td>84,085</td>
<td>79.5%</td>
<td>117,400</td>
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<tr>
<td>905</td>
<td>Capital Equipment</td>
<td>7,763</td>
<td>35,216</td>
<td>17,000</td>
<td>15,000</td>
<td>88.2%</td>
<td>35,000</td>
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<tr>
<td></td>
<td>Purchase capital equipment to set-up</td>
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<td></td>
<td>on-site clinic, including stainless steel cages,</td>
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<td></td>
<td>surgery table, anesthesia machine, autoclave,</td>
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<td>exam table, exam lights, surgery lights,</td>
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<tr>
<td></td>
<td>pulse ox, centrifuge, surgical instruments,</td>
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<td>standard size refrigerator</td>
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<tr>
<td></td>
<td>Department Total</td>
<td></td>
<td></td>
<td>389,344</td>
<td>534,375</td>
<td>585,206</td>
<td>528,945</td>
<td>90.4%</td>
<td>667,391</td>
</tr>
</tbody>
</table>

104
Program: Animal Shelter:

Program Description: The Animal Shelter is responsible for the care and welfare of animals impounded and housed at the Town’s animal shelter until they are claimed by their owners, adopted, or humanely euthanized if not adoptable. This responsibility includes meeting all state mandates for the operation of shelters, Rabies control and providing quarantine for animals that have bitten people, are sick, or who pose a threat to the general public.

The shelter was opened March 1, 2005. The goal of this department is to house and care for all animals impounded or placed in this facility until they are returned to their owners, or adopted and placed in a new home. This includes spay or neuter of all adopted animals and providing core vaccinations to dogs and cats admitted to the shelter. Core vaccinations provide added care to ensure all measures are being taken to provide a healthy environment to all animals while at the shelter.

Programmatic Changes:
Included in this budget request are funds to provide equipment for the on-site clinic, which would allow for spay and neuters to be done at the shelter. The long term goal would be to reduce veterinary costs and staff time associated with transporting the adopted animals to outside veterinary offices for these procedures. Funding for retaining a supervising veterinarian contract $600 per month has also been included in this budget.

Funding Source: General Fund (Fee Supported)

Based on revenues from 2007/2008, total revenues anticipated from adoptions, microchipping, owner turn-in fees, and miscellaneous for 2008/2009 are estimated at $75,000. The division will conduct various promotional adoption programs, vaccination clinics and dog training courses to help offset general fund expenditures for operating the shelter.
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</thead>
<tbody>
<tr>
<td>701</td>
<td>Salaries &amp; Wages - Permanent</td>
<td>139,000</td>
<td>286,952</td>
<td>460,900</td>
<td>569,841</td>
<td>603,060</td>
<td>614,501</td>
<td>101.9%</td>
<td>639,950</td>
</tr>
<tr>
<td>702</td>
<td>Salaries &amp; Wages - Part-time</td>
<td>27,633</td>
<td>36,328</td>
<td>41,994</td>
<td>36,945</td>
<td>41,900</td>
<td>48,327</td>
<td>115.3%</td>
<td>66,900</td>
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<tr>
<td>703</td>
<td>Salaries &amp; Wages - Overtime</td>
<td>9,495</td>
<td>15,036</td>
<td>13,590</td>
<td>8,688</td>
<td>10,000</td>
<td>5,724</td>
<td>57.2%</td>
<td>10,000</td>
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**Benefits**

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<tbody>
<tr>
<td>711</td>
<td>PERS</td>
<td>48,171</td>
<td>76,533</td>
<td>104,647</td>
<td>129,900</td>
<td>139,100</td>
<td>129,228</td>
<td>92.9%</td>
<td>139,100</td>
</tr>
<tr>
<td>710</td>
<td>Cafeteria Benefits</td>
<td>50,575</td>
<td>55,245</td>
<td>79,943</td>
<td>105,157</td>
<td>115,200</td>
<td>109,838</td>
<td>95.3%</td>
<td>126,000</td>
</tr>
<tr>
<td>713</td>
<td>Medicare</td>
<td>5,019</td>
<td>5,927</td>
<td>7,723</td>
<td>9,154</td>
<td>9,700</td>
<td>10,019</td>
<td>103.3%</td>
<td>10,394</td>
</tr>
<tr>
<td>715</td>
<td>FICA</td>
<td>1,928</td>
<td>1,254</td>
<td>633</td>
<td>894</td>
<td>2,600</td>
<td>1,838</td>
<td>70.7%</td>
<td>2,509</td>
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</table>

**Total Benefits**

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</thead>
<tbody>
<tr>
<td></td>
<td>Total Benefits</td>
<td>105,693</td>
<td>138,959</td>
<td>192,946</td>
<td>245,105</td>
<td>266,600</td>
<td>250,922</td>
<td>94.1%</td>
<td>278,003</td>
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<tr>
<td></td>
<td>Total Personnel</td>
<td>281,821</td>
<td>477,275</td>
<td>709,430</td>
<td>860,579</td>
<td>921,560</td>
<td>919,473</td>
<td>99.8%</td>
<td>994,853</td>
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**Uniform Expenses**

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</thead>
<tbody>
<tr>
<td>716</td>
<td>Uniform Cleaning and purchasing</td>
<td>6,218</td>
<td>2,719</td>
<td>5,640</td>
<td>5,638</td>
<td>4,250</td>
<td>5,126</td>
<td>120.6%</td>
<td>4,250</td>
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**Operations & Maintenance**

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<tbody>
<tr>
<td>721</td>
<td>Office Supplies</td>
<td>6,157</td>
<td>1,067</td>
<td>1,092</td>
<td>1,052</td>
<td>750</td>
<td>860</td>
<td>114.7%</td>
<td>750</td>
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**Reduced due to centralized purchasing.**

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<tbody>
<tr>
<td>722</td>
<td>Computer Supplies/Equip</td>
<td>598</td>
<td>349</td>
<td>667</td>
<td>236</td>
<td>1,000</td>
<td>3,000</td>
<td>300.0%</td>
<td>1,000</td>
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**Printer cartridges, disks, camera memory, etc.**
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</thead>
<tbody>
<tr>
<td>723</td>
<td>Printing</td>
<td>265</td>
<td>494</td>
<td>1,413</td>
<td>2,460</td>
<td>2,000</td>
<td>116</td>
<td>5.8%</td>
<td>2,000</td>
</tr>
</tbody>
</table>

- Increased citations, violation notices, educational flyers, slides, film developing, receipts books, name badges.

| 724  | Subscriptions            | 85                     | 85                     | 85                     | 90                     | 500                    | 149                      | 29.7%  | 500                    |


| 725  | Public Information       | 0                      | 297                    | 1,967                  | 1,792                  | 2,000                  | 441                      | 22.1%  | 2,000                  |

- Voluntary Compliance Program
- Tire Amnesty, Blight Programs, Vehicle Abatement, Rental Housing Inspections and other programs

| 727  | Graffiti Supplies        | 6,634                  | 7,209                  | 20,725                 | 42,812                 | 42,000                 | 35,055                   | 83.5%  | 50,000                 |

- Matched paint graffiti removal and patch removal program, with both increasing costs and volume of graffiti.

| 729  | Miscellaneous            | 638                    | 703                    | 773                    | 293                    | 0                      | 0                        | 0.0%   | 0                      |

- Moved to Special Department Supplies

| 732  | Special Dept Supplies/Exp| 0                      | 0                      | 2,629                  | 2,928                  | 5,500                  | 149                      | 100.0% | 5,500                  |

- Cameras, videos, larvicide, radio batteries, stakes, caution tamps and other special department supplies

| 745  | Legal Services           | 0                      | 15,540                 | 19,228                 | 2,430                  | 6,000                  | 4,527                    | 75.5%  | 6,000                  |

- Cost of attorney service for review of problem cases, issues and proposed ordinances; court appearance as required
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<tbody>
<tr>
<td>740</td>
<td>Contracted Services Building demolition or secure-ment; emergency abatements, increased costs due to dramatic increase in vacant foreclosed properties</td>
<td>20,980</td>
<td>3,814</td>
<td>20,582</td>
<td>25,252</td>
<td>20,000</td>
<td>30,000</td>
<td>150.0%</td>
<td>50,000</td>
</tr>
<tr>
<td>760</td>
<td>Membership &amp; dues CACBO memberships for officers</td>
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<tr>
<td>762</td>
<td>Mileage Reimbursement for use of private vehicle when necessary.</td>
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<tr>
<td>763</td>
<td>Education &amp; Training Various training programs to improve skills of staff including CACBO certification, tuition reimbursement.</td>
<td>1,125</td>
<td>2,806</td>
<td>3,101</td>
<td>2,815</td>
<td>6,500</td>
<td>3,030</td>
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<td>Gasoline, Diesel, oil Gasoline for 10 code enforcement vehicles and community enhancement van</td>
<td>9663</td>
<td>12,758</td>
<td>20,376</td>
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<td>810</td>
<td>Vehicle Maintenance Maintenance of 10 code enforcement vehicles and van</td>
<td>8,602</td>
<td>5,423</td>
<td>11,181</td>
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108
### Code Enforcement - Continued 101-302

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<td>Tools for handling illegal dumps, setting up caution taped areas, securing houses</td>
<td>177</td>
<td>358</td>
<td>1000</td>
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<td>New truck to replace highest</td>
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<td>32,235</td>
<td>47,491</td>
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<td>Replacement Vehicle Fund</td>
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<td>Funds set aside for future purchase of vehicles.</td>
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<td>15,500</td>
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<td>0</td>
<td>0</td>
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<td>Sub-Total</td>
<td>363,040</td>
<td>578,546</td>
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<td>1,011,020</td>
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<td>1,079,213</td>
<td>98.2%</td>
<td>1,167,353</td>
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<td>730</td>
<td>CDBG Transfer Current Year</td>
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<td>2005/06 CDBG Allocation</td>
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<td>Transfer to other funds</td>
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<td>Tire Amnesty Grant</td>
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<td>686,545</td>
<td>829,777</td>
<td>1,099,362</td>
<td>1,079,213</td>
<td>98.2%</td>
<td>1,167,353</td>
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<td>Code Enforcement Officer II</td>
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<td>8</td>
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<td>Part-time Code Enforcement Tech</td>
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<td>Senior Office Assistant</td>
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109
Program: Code Enforcement

Program Description: The Code Enforcement Department is responsible for the administration and enforcement of the International Property Maintenance Codes, Building Codes and Town adopted laws and ordinances. There are three components of the Code Enforcement Department: Reactive, Proactive and Problem Oriented Policing (POP). One full-time Officer is assigned to POP, with additional officers available as the workload demands. The department also supports a Community Enhancement Officer working part-time, supervising the Town’s work release program on weekends using work release inmates from the Glen Helen Detention facility. The Code Enforcement Department also conducts annual property maintenance inspections of the exteriors of rental housing.

Programmatic Changes: The (POP) enforcement program will continue to be set at a maintenance level in the Mountain Vista area and in the Vista Loma area, augmenting the Town’s effort to achieve improved property maintenance and living conditions for low/moderate income residents. Additional money has been allocated for costs incurred for graffiti removal. Contracted services money has increased substantially due to the dramatic increase of foreclosed bank owned vacant properties which are caused by the declining housing market and sub-prime lending practices. The result of this is the Code Enforcement Department has had to go onto properties to abate violations and remove health and safety hazards. The rental housing inspection program has been running for nearly one year and is working well and proving to be an effective tool in helping maintain properties. The program fees collected have paid for 84% of the entire operating cost of the rental housing program. With the departure of one district supervisor the department has adjusted and is working well under the supervision of one supervisor; this position will not be filled. The department is not requesting any additional staff and with the supervisor vacancy is now operating with one less staff member. Cost increases to this year’s budget have been greatly offset by not filling the supervisor position.

Funding Source: General Fund (Fee Supported)
Chipotle Mexican Grill joins Jess Ranch
2008/09 Community Development Expenditures

Planning 1,894,886
Building & Safety 701,000
Engineering 350,600

Total Econ. & Redevelopment Services 2,946,486
TOWN OF APPLE VALLEY
COMMUNITY DEVELOPMENT
ORGANIZATION CHART 2008-2009

Community Development

Building and Safety
- Enforcement of Uniform Codes
- Field Inspection of Construction Projects
- Abatement/Razing of Affected Structures

Planning
- Enforcement of Federal, State and Local Laws
- Development Application Process
- Maintenance of Development Code & Zoning Maps
- Maintenance of General Plan
- Response to Outside Agencies
- Demographic Studies
- Staff Support to Planning Commission

Engineering
- Review/Approval of Tentative & Final Subdivision Maps
- Review/Approval of Drainage Plans & Hydrology Reports
- Review/Approval of Street Improvement Maps
- Review/Approval of Traffic & Soils Reports

Staff Support to Traffic Safety Committee
## Town of Apple Valley
### Department Operating Statement
#### Budget Appropriation for Fiscal Year Ending June 30, 2009
**Department:** Planning - Account Number 101-401

<table>
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### Operations & Maintenance

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<td>supplies for preparation &amp;</td>
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<td>update of maps &amp; exhibits.</td>
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<td>Education &amp; Training&lt;br&gt;Continuing Education for staff including the CEQA, Planning Law Subdivision Map Act Seminars, etc.</td>
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<td>7,800</td>
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<td>Sub-Total</td>
<td>417,265</td>
<td>581,542</td>
<td>942,283</td>
<td>911,684</td>
<td>1,418,654</td>
<td>1,042,808</td>
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<td>1,894,886</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0%</td>
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<td>Department Total</td>
<td>417,265</td>
<td>581,542</td>
<td>942,283</td>
<td>911,684</td>
<td>1,418,654</td>
<td>1,042,808</td>
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Planning Continued 101-401

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<tr>
<td>Principal Planner</td>
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<tr>
<td>Senior Planner</td>
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<td>Associate Planner</td>
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<tr>
<td>Administrative Secretary</td>
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<tr>
<td>Intern (2 Part Time)</td>
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<td><strong>Total</strong></td>
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</tbody>
</table>

Program: Planning Services

Program Description: The Planning Division has primary responsibility for assisting, coordinating and processing development applications and for providing information to the public regarding planning, zoning, housing and development standards, criteria and laws. The Planning Division assists the Building and Safety Division in the "Plan Check" process by reviewing submitted plans pertaining to Development Code standards addressing setbacks, parking, size and landscaping, as well as Planning Commission requirements such as conditions of approval and environmental mitigation measures. The Planning Division assists the Code Compliance staff with zoning related cases by identifying and interpreting applicable sections of the Development Code. State Mandated programs, such as updating the various Elements of the General Plan (such as the Housing, Circulation, Land Use, Open Space and Safety Elements), the annual report submitted to the State Department of Housing and Community Development (HCD) on the status of the General Plan and conformance to the goals of the Housing Element, and monitoring the Development Code for needed Code Amendments or clarifications and correcting any inconsistencies between the General Plan Land Use Element and the zoning map, are also the responsibility of the Planning Division.

Programmatic Changes: The Planning Division continues to experience increasing demands for services at the public counter, over the phone, providing Plan Check services, revising the Development Code, assisting in Code Enforcement activities and regarding processing applications and submissions. This fiscal year funds have been allocated to update the General Plan. In addition, $500,000 has been included in this year's budget should the Council determine to proceed with a Habitat Conservation Plan to support the Town’s economic development goals.
### Town of Apple Valley
#### Department Operating Statement
Budget Appropriation for Fiscal Year Ending June 30, 2009
Department: Building & Safety - Account Number 101-402

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<td>Personnel Services</td>
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<tr>
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<td>Operations &amp; Maintenance</td>
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<td>Organizers, forms and other related supplies unique to this Division.</td>
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<tr>
<td></td>
<td>Required legal advertising regarding building services activities.</td>
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<tr>
<td>740</td>
<td>Building &amp; Safety Contractor Contract services with Charles Abbott &amp; Assoc. for permit/inspection services</td>
<td>960,916</td>
<td>1,473,196</td>
<td>1,384,037</td>
<td>1,381,732</td>
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<td>893,758</td>
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<tr>
<td></td>
<td>Town membership as agency in International Conference of Building Officials (ICBO).</td>
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<tr>
<td></td>
<td>Capital Outlay</td>
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</table>

Program: Building Services Division

Program Description: The Building Services Division is responsible for the administration and enforcement of the uniform codes and related Federal, State, and Town adopted laws and ordinances. This responsibility includes meeting state mandates to assure all structures meet or exceed the minimum life safety standards of the aforementioned codes laws and ordinances. This division assures these standard by providing organized procedures for: the reviewing of the plans and specifications; field checking construction projects; and investigating structures for abatement through rehabilitating or razing.

Funding Source: General Fund (Fee Supported) 100%
### Town of Apple Valley
#### Department Operating Statement
#### Budget Appropriation for Fiscal Year Ending June 30, 2009
#### Department: Engineering - Account Number 101-403

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<tbody>
<tr>
<td>721</td>
<td>Operations &amp; Maintenance</td>
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<td>874</td>
<td>500</td>
<td>250</td>
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<td>Map file holders, organizer &amp; identification cards.</td>
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<tr>
<td>722</td>
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<td>0</td>
<td>0</td>
<td>0.0%</td>
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</tr>
<tr>
<td></td>
<td>Ink cartridges for plotting engineering &amp; Street Maps.</td>
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<tr>
<td>723</td>
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<td>Informational handouts &amp; related printing jobs.</td>
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<tr>
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<td>Request for Proposals and other public works actions.</td>
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<tr>
<td>740</td>
<td>Engineering Contractor</td>
<td>167,926</td>
<td>373,686</td>
<td>438,743</td>
<td>574,089</td>
<td>320,000</td>
<td>407,984</td>
<td>127.5%</td>
<td>350,000</td>
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<td>602</td>
<td>Engineering Consultant for Town Engineer, Associate Engineer, &amp; plan check positions.</td>
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<tr>
<td>763</td>
<td>Education &amp; Training</td>
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<td>Total Operations &amp; Maint.</td>
<td>168,583</td>
<td>375,102</td>
<td>441,064</td>
<td>575,639</td>
<td>320,950</td>
<td>408,334</td>
<td>127.2%</td>
<td>350,600</td>
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<td>Capital Outlay</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0%</td>
<td>0</td>
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<tr>
<td></td>
<td>Department Total</td>
<td>168,583</td>
<td>375,102</td>
<td>441,064</td>
<td>575,639</td>
<td>320,950</td>
<td>408,334</td>
<td>127.2%</td>
<td>350,600</td>
</tr>
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</table>

120
Program: Engineering Services Division

Program Description: The Engineering services Division provides the staff support necessary to perform the legally required reviews and approvals of Tentative Subdivision Maps, review and process Final Subdivision Maps, review of street improvement plans, drainage plans, hydrology reports, traffic reports and soils reports for all new developments. Engineering staff support for the Traffic Committee is also provided by this program. In addition, staff support is provided to generate and maintain maps for the Town.

Funding Source: General Fund (Fee Supported) 80%
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Native landscaping graces the Apple Valley Rd. median.
2008/09 Restricted Funds Expenditures

- Street Maintenance: 1,499,500
- Local Transportation Fund: 2,449,868
- CIP/Measure I/Prop 1B: 8,434,568
- Waste Management: 9,014,700
- Wastewater: 3,313,930
- General Gov't Facilities: 11,306,093
- Debt Service - COP's: 1,920,587
- Parks & Recreation: 5,244,586

Total-Restricted Funds Expenditures: 43,183,832
### Town of Apple Valley
#### Department Operating Statement
Budget Appropriation for Fiscal Year Ending June 30, 2009
Department: Street Maintenance Fund - Account Number 201-305

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<td>0</td>
<td>0</td>
<td>0.0%</td>
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<td>Section 2105</td>
<td>366,476</td>
<td>382,777</td>
<td>391,472</td>
<td>410,953</td>
<td>397,000</td>
<td>429,348</td>
<td>108.1%</td>
<td>432,000</td>
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<tr>
<td></td>
<td>Prop.111 passed in June, 90 and created new for funding transportation through an increase in State gas of 3.09 per gallon.</td>
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<tr>
<td>427</td>
<td>Section 2106</td>
<td>232,771</td>
<td>247,223</td>
<td>253,269</td>
<td>267,539</td>
<td>273,500</td>
<td>268,902</td>
<td>98.3%</td>
<td>270,000</td>
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<tr>
<td>428</td>
<td>Highway User Gas Tax (2106, 2107) are collected by the State and distributed based on population.</td>
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<tr>
<td></td>
<td>Section 2107.5</td>
<td>7,500</td>
<td>7,500</td>
<td>7,500</td>
<td>7,500</td>
<td>7,500</td>
<td>7,500</td>
<td>100.0%</td>
<td>7,500</td>
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<tr>
<td></td>
<td>One time payment to municipalities based on population.</td>
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<tr>
<td>730</td>
<td>SB 325 - Transit</td>
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<td>1,025,994</td>
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<tr>
<td>203</td>
<td>The Transportation Development Act of 1971 provides a major source of funding for road improvements. 1/4 of 1% of the sales tax collected in the county go to transit with any balance available for local street maintenance.</td>
<td></td>
<td></td>
<td></td>
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<td></td>
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</tr>
<tr>
<td></td>
<td>Bus Shelter Revenues (Transit)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>443</td>
<td>Traffic Congestion Relief</td>
<td>0</td>
<td>0</td>
<td>734,881</td>
<td>0</td>
<td>265,000</td>
<td>261,197</td>
<td>98.6%</td>
<td>265,000</td>
</tr>
<tr>
<td>677</td>
<td>Refunds, Reimb, Rebates</td>
<td>10,852</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Total Revenues</td>
<td>2,248,109</td>
<td>2,172,068</td>
<td>1,909,286</td>
<td>1,244,222</td>
<td>1,468,000</td>
<td>1,446,999</td>
<td>98.6%</td>
<td>1,499,500</td>
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125
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<tbody>
<tr>
<td>701</td>
<td>Salaries &amp; Wages - Permanent</td>
<td>47,411</td>
<td>76,363</td>
<td>162,048</td>
<td>228,169</td>
<td>264,600</td>
<td>319,746</td>
<td>120.8%</td>
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<td></td>
<td>Overtime</td>
<td>6,703</td>
<td>15,195</td>
<td>20,156</td>
<td>19,085</td>
<td>20,000</td>
<td>23,006</td>
<td>115.0%</td>
<td>20,000</td>
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<tr>
<td></td>
<td>Benefits</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>711</td>
<td>PERS</td>
<td>6,442</td>
<td>15,911</td>
<td>34,756</td>
<td>50,571</td>
<td>58,950</td>
<td>63,632</td>
<td>107.9%</td>
<td>78,667</td>
</tr>
<tr>
<td>710</td>
<td>Cafeteria Benefits</td>
<td>6,416</td>
<td>12,346</td>
<td>42,097</td>
<td>50,747</td>
<td>57,600</td>
<td>64,163</td>
<td>111.4%</td>
<td>64,000</td>
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<tr>
<td>713</td>
<td>Medicare</td>
<td>971</td>
<td>1,342</td>
<td>2,825</td>
<td>3,727</td>
<td>4,150</td>
<td>5,180</td>
<td>124.8%</td>
<td>5,410</td>
</tr>
<tr>
<td></td>
<td>Total Benefits</td>
<td>13,829</td>
<td>29,599</td>
<td>79,678</td>
<td>105,045</td>
<td>120,700</td>
<td>132,974</td>
<td>110.2%</td>
<td>168,077</td>
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<td></td>
<td>Total Personnel</td>
<td>67,943</td>
<td>121,157</td>
<td>261,882</td>
<td>352,299</td>
<td>405,300</td>
<td>475,725</td>
<td>117.4%</td>
<td>541,177</td>
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<td>716</td>
<td>Uniform cleaning and replacement</td>
<td>424</td>
<td>1,721</td>
<td>2,018</td>
<td>2,221</td>
<td>1,300</td>
<td>3,825</td>
<td>294.2%</td>
<td>2,500</td>
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<tr>
<td>721</td>
<td>Office Supplies</td>
<td>39</td>
<td>1,588</td>
<td>315</td>
<td>171</td>
<td>800</td>
<td>531</td>
<td>66.4%</td>
<td>500</td>
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<tr>
<td></td>
<td>Printing of Maintenance</td>
<td></td>
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<tr>
<td></td>
<td>Service Request Forms and other Misc. supplies.</td>
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<tr>
<td>729</td>
<td>Miscellaneous</td>
<td>677</td>
<td>1,548</td>
<td>2,696</td>
<td>1,956</td>
<td>1,000</td>
<td>442</td>
<td>44.2%</td>
<td>500</td>
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<td></td>
<td>Hand tools and supplies</td>
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<td>730</td>
<td>Transfers</td>
<td>503,839</td>
<td>(287,779)</td>
<td>736,505</td>
<td>915,681</td>
<td>1,159,992</td>
<td>1,159,992</td>
<td>100.0%</td>
<td>1,315,091</td>
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<tr>
<td>203</td>
<td>Transfer 203</td>
<td></td>
<td>(1,264,668)</td>
<td>(3,919,060)</td>
<td>(3,437,792)</td>
<td>(3,437,792)</td>
<td>(2,449,868)</td>
<td></td>
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<tr>
<td>205</td>
<td>Transfer 205</td>
<td></td>
<td>11,067</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>704</td>
<td>Transfer 704</td>
<td></td>
<td>33,513</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>740</td>
<td>Contracted Services</td>
<td>3,395</td>
<td>250</td>
<td>13,488</td>
<td>8,195</td>
<td>0</td>
<td>1,100</td>
<td>0.0%</td>
<td>0</td>
</tr>
<tr>
<td>000</td>
<td>Maintain Pavement Management System</td>
<td></td>
<td></td>
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<tr>
<td>740</td>
<td>Engineering Contractor</td>
<td>136,884</td>
<td>320,200</td>
<td>320,453</td>
<td>417,998</td>
<td>270,000</td>
<td>452,699</td>
<td>167.7%</td>
<td>270,000</td>
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<tr>
<td>602</td>
<td>Engineering support service to Street Maintenance Fund</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>including the Traffic Committee, Heavy Load</td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td></td>
<td>Permits, Permit Admin. &amp; Inspection Services.</td>
<td></td>
<td></td>
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<td>------------------------</td>
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<tr>
<td>761</td>
<td>Meetings &amp; Conferences, American Public Works &amp; Maint. Superintendents Conf.</td>
<td>510</td>
<td>681</td>
<td>704</td>
<td>852</td>
<td>1,000</td>
<td>450</td>
<td>45.0%</td>
<td>1,000</td>
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<tr>
<td>762</td>
<td>Mileage, Reimbursement of mileage expense for related travel.</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>222</td>
<td>400</td>
<td>434</td>
<td>0.0%</td>
<td>400</td>
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<tr>
<td>763</td>
<td>Education &amp; Training, Specialized training for personnel on traffic control, signal controller maintenance, asphalt repair and other related training.</td>
<td>0</td>
<td>0</td>
<td>386</td>
<td>1,252</td>
<td>1,200</td>
<td>1,245</td>
<td>103.8%</td>
<td>1,200</td>
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<tr>
<td>802</td>
<td>Utilities</td>
<td>0</td>
<td>72,681</td>
<td>83,586</td>
<td>111,125</td>
<td>122,000</td>
<td>99,035</td>
<td>81.2%</td>
<td>115,000</td>
</tr>
<tr>
<td>809</td>
<td>Gasoline, Diesel, Oil</td>
<td>0</td>
<td>0</td>
<td>20,489</td>
<td>27,703</td>
<td>30,000</td>
<td>26,916</td>
<td>30,000</td>
<td></td>
</tr>
<tr>
<td>810</td>
<td>Vehicle Maintenance, Department vehicle upkeep &amp; maintenance as necessary.</td>
<td>3,665</td>
<td>8,545</td>
<td>6,145</td>
<td>19,975</td>
<td>20,000</td>
<td>14,381</td>
<td>71.9%</td>
<td>20,000</td>
</tr>
<tr>
<td>813</td>
<td>Equipment &amp; Radio Maintenance, To maintain radios, power auger and pressure washer</td>
<td>0</td>
<td>604</td>
<td>591</td>
<td>462</td>
<td>3,000</td>
<td>86</td>
<td>2.9%</td>
<td>3,000</td>
</tr>
<tr>
<td>819</td>
<td>Street Repairs, Patching of potholes and minor pavement failure, short term maintenance steps and small rebuilds. Quarterly grading of all maintained dirt roads &amp; edge grading along major roadways.</td>
<td>382,127</td>
<td>337,820</td>
<td>143,059</td>
<td>185,388</td>
<td>220,000</td>
<td>100,448</td>
<td>45.7%</td>
<td>200,000</td>
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<td>------------------------</td>
</tr>
<tr>
<td>820</td>
<td>Paving &amp; Sealing, asphalt overlays, street drainage and other improvements based on Pavement Management System.</td>
<td>756,771</td>
<td>1,220,688</td>
<td>890,509</td>
<td>627,856</td>
<td>760,000</td>
<td>500,000</td>
<td>65.8%</td>
<td>500,000</td>
</tr>
<tr>
<td>821</td>
<td>Curbs &amp; Sidewalks, commercial areas and tracts with curb &amp; gutter, existing alleys include.</td>
<td>6,623</td>
<td>2,414</td>
<td>15,312</td>
<td>8,325</td>
<td>15,000</td>
<td>0</td>
<td>0.0%</td>
<td>15,000</td>
</tr>
<tr>
<td>822</td>
<td>Street Sweeping, landfill disposal fees and water utility expenses attributed to street sweeping services on all designated residential streets.</td>
<td>35,479</td>
<td>56,050</td>
<td>145,441</td>
<td>20,112</td>
<td>40,000</td>
<td>30,969</td>
<td>77.4%</td>
<td>40,000</td>
</tr>
<tr>
<td>823</td>
<td>Drain Maint. &amp; Repair, inspection, routine cleaning and repair of all Town maintained drainage areas.</td>
<td>11,071</td>
<td>27,388</td>
<td>8,095</td>
<td>2,569</td>
<td>30,000</td>
<td>2,400</td>
<td>8.0%</td>
<td>30,000</td>
</tr>
<tr>
<td>824</td>
<td>ROW Maintenance, maintain medians and right-of-ways in various location in a safe and attractive condition. Bus Shelter Maintenance.</td>
<td>93,353</td>
<td>42,544</td>
<td>84,602</td>
<td>38,373</td>
<td>130,000</td>
<td>34,604</td>
<td>26.6%</td>
<td>110,000</td>
</tr>
<tr>
<td>834</td>
<td>Street Striping, maintenance and installing of all street striping, legends and markings designated throughout the Town.</td>
<td>75,978</td>
<td>33,724</td>
<td>101,726</td>
<td>79,337</td>
<td>110,000</td>
<td>71,939</td>
<td>65.4%</td>
<td>80,000</td>
</tr>
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<td>------------------------</td>
</tr>
<tr>
<td>826</td>
<td>Signal &amp; Lighting Maint. Routine maintenance and emergency call-outs for signaled intersections. Electric costs are included in this line item.</td>
<td>113,396</td>
<td>74,322</td>
<td>44,103</td>
<td>88,328</td>
<td>75,000</td>
<td>69,516</td>
<td>92.7%</td>
<td>75,000</td>
</tr>
<tr>
<td>827</td>
<td>Signing Replacement for worn and damaged signs as well as installation of new regulatory signs. ADA - Survey Town facilitie and programs for compliance with ADA requirements</td>
<td>30,935</td>
<td>30,494</td>
<td>34,964</td>
<td>40,822</td>
<td>45,000</td>
<td>43,893</td>
<td>97.5%</td>
<td>45,000</td>
</tr>
<tr>
<td>857</td>
<td>NPDES - Compliance activities for NPDES Small MS4 Stormwater Permit.</td>
<td>0</td>
<td>4,634</td>
<td>10,004</td>
<td>18,130</td>
<td>0</td>
<td>11,750</td>
<td>0.0%</td>
<td>32,000</td>
</tr>
<tr>
<td></td>
<td>Total Operations &amp; Maintenance</td>
<td>2,155,166</td>
<td>1,950,117</td>
<td>1,441,106</td>
<td>(1,302,007)</td>
<td>(402,100)</td>
<td>(811,141)</td>
<td>201.7%</td>
<td>436,323</td>
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<td>905</td>
<td>Capital Outlay Pothole Repair Truck $55,000 2 Arrowboards $8000</td>
<td>0</td>
<td>45,397</td>
<td>206,295</td>
<td>5,381</td>
<td>64,800</td>
<td>386</td>
<td>0.0%</td>
<td>67,000</td>
</tr>
<tr>
<td></td>
<td>Vehicle Replacement Fund</td>
<td>6,000</td>
<td>10,000</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0%</td>
<td>0</td>
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<tr>
<td>962</td>
<td>Capital Projects Street Sign Survey</td>
<td>19,000</td>
<td>19,000</td>
<td>0</td>
<td>78,105</td>
<td>0</td>
<td>0</td>
<td>0.0%</td>
<td>55,000</td>
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<tr>
<td>907</td>
<td>Paving - PMS Priority</td>
<td>2,112,444</td>
<td>1,400,000</td>
<td>20,000</td>
<td>400,000</td>
<td>2,195,930</td>
<td>1,464,800</td>
<td>20,386</td>
<td>1.4%</td>
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<td>Total Capital Expenditures</td>
<td>25,000</td>
<td>74,397</td>
<td>206,295</td>
<td>2,195,930</td>
<td>1,464,800</td>
<td>20,386</td>
<td>1.4%</td>
<td>522,000</td>
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**Street Maintenance - Continued 201-305**

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<td>Department Total</td>
<td>2,248,109</td>
<td>2,191,068</td>
<td>1,909,283</td>
<td>1,246,222</td>
<td>1,532,800</td>
<td>(314,644)</td>
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<td>ENDING FUND BALANCE</td>
<td>0</td>
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</tr>
</thead>
<tbody>
<tr>
<td>Public Works Supervisor</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Public Works Inspector</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Senior Maintenance Worker</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
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<tr>
<td>Maintenance Worker II</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Maintenance Worker I</td>
<td>0</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>Public Services Technician</td>
<td>0.25</td>
<td>0.25</td>
<td>0.25</td>
<td>0.5</td>
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<tr>
<td>Total</td>
<td>1.25</td>
<td>4.5</td>
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<td>5.5</td>
<td>8</td>
<td>8</td>
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</table>

**Program: Street Maintenance**

**Program Description:** The Street Maintenance Funds are used for the ongoing street maintenance obligation of street repair, street striping, sweeping, signal maintenance and signing. Road improvements consisting of slurry seals, overlays, and reconstruction are also funded based on the Town's Pavement Management System. For the last several years, an aggressive maintenance plan has been implemented to optimize dollars available in this area.

**Programmatic Changes:** All items reflect a continuation of a similar aggressive level of street maintenance service over the previous fiscal year. Funds have been allocated to reflect new traffic loads and patterns resulting from various projects, new school sites and a continued contingency funding for flood or other emergency damage or repairs. Funds have been budgeted in order to comply with Federal American Disability Act and National Pollution Detection and Elimination System requirements.

A new 2-ton pothole repair truck has been added as well as the addition of 2 truck-mounted tilt-up arrowboards for the safety of employees and motorists.
### Town of Apple Valley

Department Operating Statement

Budget Appropriation for Fiscal Year Ending June 30, 2009

Department: Local Transportation Fund - Account Number 203-306

<table>
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<tr>
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<tbody>
<tr>
<td>403</td>
<td>Sales Tax - SB 325</td>
<td>822,830</td>
<td>950,816</td>
<td>1,394,650</td>
<td>1,575,619</td>
<td>1,700,000</td>
<td>1,700,000</td>
<td>100.0%</td>
<td>1,350,000</td>
</tr>
<tr>
<td>670</td>
<td>Interest Earnings</td>
<td>100,000</td>
<td>100,000</td>
<td>212,909</td>
<td>183,358</td>
<td>125,000</td>
<td>108,000</td>
<td>86.4%</td>
<td>100,000</td>
</tr>
<tr>
<td></td>
<td>Total Revenues</td>
<td>922,830</td>
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|      | ENDING FUND BALANCE       | 7,481,320              | 6,689,769              | 7,195,447              | 3,722,514              | 1,965,401                   | 2,092,722                   | 1,092,854 |

### Program: Transit

**Program Description:** The Town of Apple Valley's public transit system is largely funded by ¾ of 1% of the sales tax on fuel collected within the County of San Bernardino. These revenues are disbursed through the San Bernardino Association of Governments (SANBAG). The Town of Apple Valley is a member of the Victor Valley Transit Authority and contracts for fixed route and complementary paratransit service on a regionally-coordinated basis under this Joint Powers Authority. Under the Americans with Disabilities Act (ADA) of 1990, transit providers are required to provide complementary paratransit services to disabled residents whose pickup points are within 3/4-mile of any fixed route. VVTA currently provides ADA complementary paratransit well beyond the required 3/4-mile corridor.

**Programmatic Changes:** Actual funding for the public transportation system goes directly out of Apple Valley's LTF apportionment from SANBAG to VVTA and not through the Town's Finance Department. This Fiscal Year's program allows for the increased cost of transit due to increasing fuel costs, expanding services, continuation of third party ADA certification, capital costs associated with construction of new transit facilities and purchase of new ITS hardware and software to improve dispatch services.

**Funding Source:** SB 325 Sales Tax Funds, AB 2766 Funds, and Interest, for a total of $1,800,000. Five percent of the Town's Measure I apportionment is required to be expended on behalf of the disabled and elderly. This money is used to defray the cost of providing ADA complementary paratransit.
Town of Apple Valley  
Department Operating Statement  
Budget Appropriation for Fiscal Year Ending June 30, 2009  
Department: Capital Improvement Program - Infrastructure - Account Number 401-406

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Town of Apple Valley
Department Operating Statement
Budget Appropriation for Fiscal Year Ending June 30, 2009
Department: Capital Improvement Program-Measure I (Transit) - Account Number 404-406

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<td>Transit</td>
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<td>291,248</td>
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<td>188,713</td>
<td>231,970</td>
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<td>194,970</td>
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Program: Capital Improvement Program/Measure I

Program Description: This represents capital street and road improvements planned for fiscal year 2007-08 from Measure I, Traffic Impact Fees, and reserves.

Programmatic Changes: In accordance with recommendations made in the Citygate report, Measure I has been separated out into three separate funds for better tracking. Revenues from Regional and Transit Measure I can only be used on those activities. The budget presented reflects using local Measure I funds to subsidize regional projects which is approved by Measure I regulations. The Budget proposes using all Measure I reserves which the Town has banked for the last several years due to the timing of projects including Apple Valley Road.
### Town of Apple Valley

**Department Operating Statement**

**Budget Appropriation for Fiscal Year Ending June 30, 2009**

**Department: Proposition 1B - Account Number 203**

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<td>1,124,500</td>
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## Town of Apple Valley

### Department Operating Statement

**Budget Appropriation for Fiscal Year Ending June 30, 2009**

**Department:** Municipal Services - Waste Management Fund - Account Number 217-308

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<th>Code</th>
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<th>Actual Revenue</th>
<th>Actual Revenue</th>
<th>Actual Revenue</th>
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<th>Estimated Year End</th>
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<td>Collections made for recycling which, with a program correction, are now separately accounted for.</td>
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<td>0.0%</td>
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<td>Supplies unique to the</td>
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<td>department.</td>
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<tr>
<td>723</td>
<td>Printing</td>
<td>1,099</td>
<td>248</td>
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<td>0</td>
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<tr>
<td></td>
<td>Brochures, flyers, etc.</td>
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<td>regarding recycling,</td>
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<td>trash disposal, services</td>
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<td></td>
<td>Waste News magazine</td>
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<td></td>
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<td>1,225</td>
<td>354</td>
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<td>cleanup events; TV/radio</td>
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<td>530</td>
<td>548</td>
<td>71</td>
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<td>730</td>
<td>Transfers</td>
<td>390,676</td>
<td>477,588</td>
<td>508,011</td>
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<td>803,411</td>
<td>803,411</td>
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<td>Represents time spent by</td>
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<td></td>
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<td></td>
<td>operations of the Solid</td>
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<td>Waste area (primarily</td>
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<td>Finance staff).</td>
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<td>761</td>
<td>Meetings &amp; Conferences</td>
<td>1,075</td>
<td>1,697</td>
<td>663</td>
<td>1,165</td>
<td>2,000</td>
<td>1,803</td>
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<td></td>
<td>County, CIWMB, HHW and</td>
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<td>special waste diversion</td>
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141
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<td>762</td>
<td>Mileage</td>
<td>915</td>
<td>867</td>
<td>1,228</td>
<td>698</td>
<td>1,000</td>
<td>770</td>
<td>77.0%</td>
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<td>Reimbursement of costs associated with personal vehicle use.</td>
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<td>763</td>
<td>Education &amp; Training</td>
<td>425</td>
<td>145</td>
<td>65</td>
<td>1,024</td>
<td>1,250</td>
<td>200</td>
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<td>State and County workshops on special waste topics, HHW, electronics, etc.</td>
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<td>740</td>
<td>Contract Services</td>
<td>13,667</td>
<td>812</td>
<td>276</td>
<td>18,000</td>
<td>21,845</td>
<td>1,000</td>
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<td>701</td>
<td>AVCO Disposal</td>
<td>3,518,821</td>
<td>3,828,367</td>
<td>4,163,178</td>
<td>4,589,239</td>
<td>4,300,000</td>
<td>5,117,487</td>
<td>119.0%</td>
<td>4,600,000</td>
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<tr>
<td></td>
<td>(Trash &amp; Recycling Collection)</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>702</td>
<td>San Bernardino County</td>
<td>1,165,007</td>
<td>1,422,030</td>
<td>1,676,745</td>
<td>1,742,885</td>
<td>2,200,000</td>
<td>1,791,800</td>
<td>81.4%</td>
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<tr>
<td>703</td>
<td>ACS Computer Services</td>
<td>112,698</td>
<td>119,603</td>
<td>126,786</td>
<td>137,185</td>
<td>120,000</td>
<td>141,525</td>
<td>117.9%</td>
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<tr>
<td>704</td>
<td>Household Hazardous Waste</td>
<td>40,738</td>
<td>57,846</td>
<td>44,627</td>
<td>47,456</td>
<td>75,000</td>
<td>76,950</td>
<td>102.6%</td>
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<td>705</td>
<td>Solid Waste JPA</td>
<td>46,369</td>
<td>36,606</td>
<td>62,606</td>
<td>64,587</td>
<td>70,000</td>
<td>72,168</td>
<td>103.1%</td>
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<tr>
<td>706</td>
<td>Used Oil Facility</td>
<td>138</td>
<td>297</td>
<td>376</td>
<td>436</td>
<td>1,000</td>
<td>535</td>
<td>53.5%</td>
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<td>707</td>
<td>MRF Operations</td>
<td>297,540</td>
<td>50,079</td>
<td>133,104</td>
<td>0</td>
<td>200,000</td>
<td>0</td>
<td>0.0%</td>
<td>139,746</td>
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<td>708</td>
<td>Composting Facility Disposal</td>
<td>597</td>
<td>0</td>
<td>628</td>
<td>570</td>
<td>1,000</td>
<td>329</td>
<td>32.9%</td>
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<td>Total Operations/Maintenance</td>
<td>5,584,646</td>
<td>6,010,001</td>
<td>6,729,007</td>
<td>7,205,119</td>
<td>7,805,761</td>
<td>8,037,985</td>
<td>103.0%</td>
<td>7,825,700</td>
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<td>Capital Outlay</td>
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<td></td>
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<tr>
<td>906</td>
<td>Bond Issuance Costs</td>
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<td></td>
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<td></td>
<td>10,181</td>
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<tr>
<td>123</td>
<td>HHW Facility</td>
<td></td>
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<td>300,000</td>
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<tr>
<td>997</td>
<td>Change in Investment in Joint Venture</td>
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<td>67,561</td>
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<tr>
<td>998</td>
<td>Debt Service - MRF</td>
<td>288,424</td>
<td>128,053</td>
<td>112,368</td>
<td>142,503</td>
<td>145,625</td>
<td>145,500</td>
<td>99.9%</td>
<td>145,625</td>
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<tr>
<td>999</td>
<td>50% of the cost of Debt Service on the Material Recovery Facility, a joint project with the City of Victorville</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td>303,375</td>
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<tr>
<td>999</td>
<td>Franchise Fee 5% of $8.8 m</td>
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<td>440,000</td>
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<td></td>
<td>Department Total</td>
<td>5,873,070</td>
<td>6,138,054</td>
<td>6,919,319</td>
<td>7,582,185</td>
<td>8,554,761</td>
<td>8,265,585</td>
<td>96.6%</td>
<td>9,014,700</td>
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<td>ENDING FUND BALANCE</td>
<td>(1,267,676)</td>
<td>(295,677)</td>
<td>1,003,001</td>
<td>3,029,390</td>
<td>3,029,390</td>
<td>3,881,102</td>
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<td>3,881,102</td>
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Program: Waste Management

Program Description: The Waste Management programs include solid waste disposal, recycling and household hazardous waste services for the community. The administrative responsibilities involve liaison and reporting duties with State, County, Regional and local agencies dealing with recycling efforts, developing efficiency and innovations in trash collection and recycling programs. Steps to comply with AB 939 waste diversion goals include the Town's automated residential curbside trash and recyclables collection program, the "pay-as-you-throw" variable trash rates, the voluntary commercial recycling program, and investment in Materials Recovery Facility (MRF). Also required by AB 939 is a program to address household hazardous waste (HHW) disposal for the community. Grants from the California Integrated Waste Management Board supplement the operation of the Household Hazardous Waste Collection Center. In Fiscal Year 1997/98 the Town signed a 15-year Waste Delivery Agreement with the County resulting in a reduced per-ton rate for landfill disposal. Effective January 1, 2006, Town ordinance requires building projects to recycle a minimum of 50% construction debris from job sites. Administration of this additional program has been accomplished to date without any addition to staff. Current program continues to encourage the option of taking organics to a local composting facility which will accept clean wood, green waste, yard waste, paper products, drywall, wood and wood trimmings, etc., at a fee less than what the landfill charges.

Programmatic Changes: Changes in state regulations, effective February 2006, banned most electronic devices from the landfill. These devices are now being brought in to the HHW facility, requiring additional staff time. HHW cost has been increased to provide for handling these electronic devices along with cathode ray tubes (CRTs) at the HHW collection center. A no-match grant is being sought from the CIWMB to build a separate HHW facility that can offer more hours of service to citizens for the same cost. TV ad campaigns are to be developed jointly with other high desert cities and aired on cable stations. Despite the Town’s increasing population, MRF expenses have not been increased in anticipation of lowered costs and increased efficiencies through the retrofit and upgrade of the facility completed last year.

Continuing with the direction of Council to obtain voluntary involvement from the business community in recycling efforts, staff will be implementing a comprehensive educational program for commercial recycling. Beginning in Fiscal 2007-08, the Municipal Services Department will offer free “waste audits” to businesses to see if they are missing opportunities to recycle and save money. Large stores already bale and backhaul cardboard, film plastic and other materials. Smaller stores may not realize they may be able to reduce their trash bill by putting in a recycling dumpster to collect all recyclables. Businesses that have sufficient manpower may prefer to collect paper, cardboard and beverage containers and sell them to a recycling center. Staff will contact individual businesses and the Chamber of Commerce to make this service available to the business community. In 2006, residential recycling recovered 7,591 tons -- commercial 1,227 tons. Our goal is to increase the number of commercial businesses participating in town-wide recycling efforts.
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<td>13,913,145</td>
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<td>401</td>
<td>Taxes</td>
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<td>39,764</td>
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<td>0</td>
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<tr>
<td></td>
<td>Represent 0.08% of General Property Tax Levy.</td>
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<tr>
<td>679</td>
<td>Water Use Fees (Sales)</td>
<td>19,801</td>
<td>25,625</td>
<td>17,850</td>
<td>14,581</td>
<td>14,940</td>
<td>0.0%</td>
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<td>446</td>
<td>Sewer Use Fees</td>
<td>1,482,350</td>
<td>1,544,621</td>
<td>1,684,530</td>
<td>2,101,391</td>
<td>2,757,500</td>
<td>1,928,542</td>
<td>69.9%</td>
<td>2,313,930</td>
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<td>Charges for Sewer Use calculated at $18.96 per Equivalent Dwelling Unit.</td>
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<tr>
<td>447</td>
<td>Connection Fees (VWRA)</td>
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<td>(18,068)</td>
<td>45,473</td>
<td>0</td>
<td>0</td>
<td>0.0%</td>
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<td>Regional Connection Fees paid to VWRA of $160.75 per fixture unit.</td>
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<tr>
<td>451</td>
<td>Inspection Fees</td>
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<td>34,624</td>
<td>49,923</td>
<td>28,900</td>
<td>70,000</td>
<td>17,013</td>
<td>24.3%</td>
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<td>Charges for inspection of sewer laterals and connections.</td>
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<td>493</td>
<td>Sewer Replacement Revenue Repair and Replacement Fund.</td>
<td>113,275</td>
<td>101,494</td>
<td>111,482</td>
<td>140,385</td>
<td>268,000</td>
<td>128,631</td>
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<td>145,000</td>
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<td>Sanitary Sewer Collection S</td>
<td>244,233</td>
<td>347,606</td>
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<td>68,062</td>
<td>70,000</td>
<td>70,000</td>
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<td>-----------------------------</td>
</tr>
<tr>
<td>454</td>
<td>Buy In Fee</td>
<td>174,668</td>
<td>611,388</td>
<td>413,086</td>
<td>153,684</td>
<td>125,000</td>
<td>131,870</td>
<td>105.5%</td>
<td>135,000</td>
</tr>
<tr>
<td></td>
<td>Capacity fees for property within close proximity of sewer &amp; not part of an assessment district must buy in to the district.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>456</td>
<td>Administrative Fees</td>
<td>22,739</td>
<td>23,622</td>
<td>42,061</td>
<td>39,384</td>
<td>40,000</td>
<td>10,680</td>
<td>26.7%</td>
<td>30,000</td>
</tr>
<tr>
<td></td>
<td>Plan check fees, local connection fees, assessment fees, assessment confirmations, etc.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>459</td>
<td>Feasibility Studies</td>
<td>25,528</td>
<td>25,220</td>
<td>22,305</td>
<td>17,211</td>
<td>15,000</td>
<td>0</td>
<td>0.0%</td>
<td>15,000</td>
</tr>
<tr>
<td></td>
<td>Engineering costs to determine if capacity is available to serve and the issuance of a &quot;Will Serve&quot; letter.</td>
<td></td>
<td></td>
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<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>460</td>
<td>Assessment/Lot Splits</td>
<td>2,005</td>
<td>37,025</td>
<td>5,808</td>
<td>0</td>
<td>5,000</td>
<td>0</td>
<td>0.0%</td>
<td>5,000</td>
</tr>
<tr>
<td></td>
<td>Cost associated with the redistribution of assessments when a lot splits.</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
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<td></td>
</tr>
<tr>
<td>477</td>
<td>Local Sewer Connection Fees</td>
<td>309,901</td>
<td>792,978</td>
<td>762,534</td>
<td>355,158</td>
<td>275,000</td>
<td>392,813</td>
<td>0.0%</td>
<td>350,000</td>
</tr>
<tr>
<td></td>
<td>Miscellaneous revenues which do not have a specific category.</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>670</td>
<td>Interest Earnings</td>
<td>65,503</td>
<td>114,735</td>
<td>251,278</td>
<td>316,840</td>
<td>250,000</td>
<td>253,461</td>
<td>101.4%</td>
<td>200,000</td>
</tr>
<tr>
<td></td>
<td>Interest on idle funds belonging to this fund.</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td></td>
<td>Total Revenues</td>
<td>2,422,085</td>
<td>3,345,272</td>
<td>3,594,797</td>
<td>3,563,882</td>
<td>4,070,081</td>
<td>2,946,012</td>
<td>72.4%</td>
<td>3,313,930</td>
</tr>
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<td>------------------------</td>
</tr>
<tr>
<td>701</td>
<td>Salaries &amp; Wages - Permanent</td>
<td>158,497</td>
<td>190,519</td>
<td>262,557</td>
<td>306,552</td>
<td>310,000</td>
<td>284,179</td>
<td>91.7%</td>
<td>345,850</td>
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<tr>
<td>702</td>
<td>Salaries &amp; Wages - Part-time</td>
<td>2,247</td>
<td>0</td>
<td>0</td>
<td>(27)</td>
<td>0</td>
<td>0</td>
<td>0.0%</td>
<td>0</td>
</tr>
<tr>
<td>703</td>
<td>Salaries &amp; Wages - Overtime</td>
<td>10,843</td>
<td>22,911</td>
<td>18,495</td>
<td>13,754</td>
<td>15,000</td>
<td>15,065</td>
<td>100.4%</td>
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<tr>
<td>711</td>
<td>PERS</td>
<td>36,428</td>
<td>47,243</td>
<td>65,524</td>
<td>70,327</td>
<td>69,100</td>
<td>68,043</td>
<td>98.5%</td>
<td>77,000</td>
</tr>
<tr>
<td>710</td>
<td>Cafeteria Benefits</td>
<td>26,155</td>
<td>30,799</td>
<td>46,652</td>
<td>57,278</td>
<td>67,200</td>
<td>59,037</td>
<td>87.9%</td>
<td>73,500</td>
</tr>
<tr>
<td>713</td>
<td>Medicare</td>
<td>2,584</td>
<td>3,187</td>
<td>4,303</td>
<td>4,885</td>
<td>4,720</td>
<td>4,500</td>
<td>95.3%</td>
<td>4,720</td>
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<tr>
<td></td>
<td>Total Benefits</td>
<td>65,167</td>
<td>81,229</td>
<td>116,479</td>
<td>132,490</td>
<td>141,020</td>
<td>131,580</td>
<td>93.3%</td>
<td>155,220</td>
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<td>Total Personnel</td>
<td>236,754</td>
<td>294,659</td>
<td>397,531</td>
<td>452,769</td>
<td>466,020</td>
<td>430,824</td>
<td>92.4%</td>
<td>516,070</td>
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<tr>
<td>716</td>
<td>Uniform Cleaning and Replace</td>
<td>2,422</td>
<td>2,199</td>
<td>1,768</td>
<td>2,745</td>
<td>1,900</td>
<td>2,813</td>
<td>148.1%</td>
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<td></td>
<td>Cleaning for 6 positions</td>
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<tr>
<td></td>
<td>Replacement Boots &amp; Jackets</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>721</td>
<td>Office Supplies</td>
<td>191</td>
<td>5,991</td>
<td>2,791</td>
<td>540</td>
<td>700</td>
<td>580</td>
<td>82.9%</td>
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<td>Supplies unique to the</td>
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<tr>
<td></td>
<td>Wastewater function.</td>
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<tr>
<td>722</td>
<td>Computer Supplies</td>
<td>150</td>
<td>66</td>
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<td>0</td>
<td>200</td>
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<td>0.0%</td>
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<td>431</td>
<td>89</td>
<td>492</td>
<td>111</td>
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<td></td>
<td>Maps, sewer service areas,</td>
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<tr>
<td></td>
<td>blueprint plans for new projects</td>
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<td></td>
<td>etc.</td>
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<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
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<td>88</td>
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<td>0</td>
<td>0.0%</td>
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<tr>
<td></td>
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<td>Works Journal and 2000 edition</td>
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<tr>
<td></td>
<td>of &quot;Standard Specifications for</td>
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<td></td>
<td>Public Works Construction&quot;.</td>
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<tr>
<td>729</td>
<td>Miscellaneous Purchase of supplies for Public Works</td>
<td>2,317</td>
<td>9,115</td>
<td>5,715</td>
<td>1,947</td>
<td>2,000</td>
<td>1,044</td>
<td>52.2%</td>
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<tr>
<td>730</td>
<td>Contribution to Other Funds Represents time spent by other departments assisting the Wastewater operations.</td>
<td>569,588</td>
<td>722,583</td>
<td>777,231</td>
<td>930,545</td>
<td>1,182,661</td>
<td>930,545</td>
<td>78.7%</td>
<td>1,227,440</td>
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<td>Transfer 212</td>
<td></td>
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<td></td>
<td></td>
<td>244,233</td>
<td>0</td>
<td></td>
<td>(794,480)</td>
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<tr>
<td>802</td>
<td>Utilities Expenses for utilities at Public Works facilities and Lift Stations. Radio Service</td>
<td>35,228</td>
<td>45,619</td>
<td>48,253</td>
<td>59,368</td>
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<td>61,244</td>
<td>102.1%</td>
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<td>Rents</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0%</td>
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<tr>
<td>740</td>
<td>Contracted Services Sewer Master Plan $100,000 Develop SSMP</td>
<td>0</td>
<td>48,296</td>
<td>54,270</td>
<td>12,141</td>
<td>150,000</td>
<td>0</td>
<td>0.0%</td>
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</tr>
<tr>
<td>602</td>
<td>Engineering Contractor Professional services provided by outside engineers and specialty contracts for standard details for Town Of Apple Valley. Misc. detailed studies and analysis for North Apple Valley sewer ext. and sub-regional treatment.</td>
<td>36,967</td>
<td>70,553</td>
<td>38,169</td>
<td>71,109</td>
<td>65,000</td>
<td>5,580</td>
<td>8.6%</td>
<td>40,000</td>
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</tr>
<tr>
<td>760</td>
<td>Memberships &amp; Dues</td>
<td>406</td>
<td>600</td>
<td>600</td>
<td>600</td>
<td>600</td>
<td>600</td>
<td>100.0%</td>
<td>1,200</td>
</tr>
<tr>
<td></td>
<td>Water Reuse Association</td>
<td></td>
<td></td>
<td></td>
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<td></td>
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<td></td>
<td>and CASA.</td>
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<tr>
<td>761</td>
<td>Meetings &amp; Conferences</td>
<td>296</td>
<td>0</td>
<td>(112)</td>
<td>226</td>
<td>1,500</td>
<td>146</td>
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<tr>
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<td>Local, State and national</td>
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<tr>
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<td>water supply, wastewater</td>
<td></td>
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<td></td>
<td>&amp; water reuse programs.</td>
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<td>762</td>
<td>Mileage</td>
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<td>100</td>
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<tr>
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<td>Reimbursement of employee</td>
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<td>expense when using personal</td>
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<tr>
<td></td>
<td>vehicles.</td>
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<tr>
<td>763</td>
<td>Education &amp; Training</td>
<td>0</td>
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<td>0</td>
<td>668</td>
<td>1,500</td>
<td>33.7%</td>
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<tr>
<td></td>
<td>Various skills and safety</td>
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<tr>
<td></td>
<td>training seminars and education reimbursement.</td>
<td></td>
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<td>Gasoline, Diesel &amp; oil</td>
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<td>7,730</td>
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<td>15,237</td>
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<td>Vehicle Maintenance</td>
<td>12,682</td>
<td>8,496</td>
<td>4,384</td>
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<td>7,000</td>
<td>6,273</td>
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<td>Maintenance for 8 vehicles.</td>
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<tr>
<td>813</td>
<td>Equipment Maintenance</td>
<td>611</td>
<td>2,312</td>
<td>85</td>
<td>594</td>
<td>10,000</td>
<td>249</td>
<td>2.5%</td>
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<td></td>
<td>Office machines Small Equip Repair</td>
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<td></td>
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<tr>
<td>829</td>
<td>Sewage Treatment</td>
<td>521,384</td>
<td>780,779</td>
<td>765,479</td>
<td>659,797</td>
<td>1,250,000</td>
<td>720,386</td>
<td>57.6%</td>
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<tr>
<td></td>
<td>Cost is based on projected</td>
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<td></td>
<td>flows at an average of 2.2</td>
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<td></td>
<td>MGD, and $1,353 per MG treated</td>
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148
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<td>System Maintenance</td>
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<td>98,432</td>
<td>130,919</td>
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<td>61.3%</td>
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<td>Sewer system maintenance costs such</td>
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<tr>
<td></td>
<td>as collector lines, lift stations and wet well maintenance.</td>
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<td>Build Jess Ranch Manholes.</td>
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<td>840</td>
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<td>Blowers, Aeration Sys. A03A 1,2 $75,000</td>
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### Wastewater - Continued 501-350

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<td>Cominutor AD3A LS1 $80,000</td>
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<td>Add Manholes-Jess Ranch $120,000</td>
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<td>Replace non-standard manhole covers effected by Town overlay project. $8,000</td>
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<td>Prior Period Adjustment</td>
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<tr>
<td>000</td>
<td>for capital expansion of the wastewater collection system.</td>
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<td>13,018,426</td>
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150
Program: Wastewater Enterprise Fund

Program Description: This program operates the Town's sewer collection and transmission systems, and performs feasibility studies and design engineering necessary to determine how an area may best receive sewer service. As a member of the Victor Valley Wastewater Reclamation Authority, the Town is also currently involved in water reuse planning and treatment plant citing and expansion studies.

Programmatic Changes: Salaries remain relatively constant increasing for annual step increases of employees in the department with the promotion of one (1) maintenance worker I to maintenance worker II. Sewage treatment costs are increased due to increased treatment costs from VVWRA. This budget includes capital fund expenditures to purchase an equipment trailer for response to emergency by-pass pumping operations, a portable sewer cleaning snake to reach lines in the Jess Ranch Development and a gas detector to monitor Hydrogen Sulfide gas in our system for improved odor control. Also included is video sewer line inspection truck with camera and DVD recorder to comply with more stringent State Waste Discharge Requirements. Other capital expenditures include replacement of aeration blowers and piping at the AD-3A lift stations, the installation of a cominutor on the influent line at the AD-3A lift stations and the reinstallation of the original pump at the AD 2B Lift Station.

Funding Source: User Fees, Administrative Fees and Charges, Connection fees and Transfers (for a total of $3,530,000)
### Town of Apple Valley

**Department Operating Statement**

**Budget Appropriation for Fiscal Year Ending June 30, 2009**

**Department:** General Gov't Facilities - Infrastructure - Account Number 420-503

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<td>11,564,620</td>
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**Program description:**

During the 2006/07 fiscal year, the Town Council approved the issuance of Certificates of Participation in the amount of $11,600,000 to finance and build the Town Hall Annex. This project is expected to begin in early 2008 and take approximately 18 months to complete.
### Town of Apple Valley

#### Department Operating Statement

**Budget Appropriation for Fiscal Year Ending June 30, 2009**

**Department:** Debt Service Fund - '999, 2001 and 2007 COP's - Funds 302-503, 303-600, & 305-503

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*First two years of Debt Service are interest only payment made by the Fiscal Agent.*

**Program:** Debt Service Fund - 1999, 2001 and 2007 COP's

**Program Description:** This represents transfers from various funds for debt service payments on the Certificates of Participation issued in 1999, 2001 and 2007.

**Programmatic Changes:** In accordance with recommendations made in the Citygate report, this reflects the revenue provided by various funds to support the Debt Service on the Town's COP's. It provides for better tracking for the auditors and assists the reader in understanding the total debt service picture. The variance between revenue and expenditures is the result of the variable rate charged on the debt and represents staffs best estimate of actual costs.
Visitors dancing at the Sunset Concert Series
## Town of Apple Valley
### Department Operating Statement
#### Budget Appropriation for Fiscal Year Ending June 30, 2009
**Department:** Parks & Recreation - Account Number 210

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<td>Represents approximately 4.6% of the Property Tax Levy.</td>
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<td>Tax Increment/Pass Through</td>
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<td>Tax Increment/Project Area #2</td>
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<td>326</td>
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<tr>
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<td>1,380</td>
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<tr>
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<tr>
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<tr>
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<td>83.6%</td>
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<td><strong>Sub-Total - User Groups Program Revenue</strong></td>
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<td><strong>9,450</strong></td>
<td><strong>83.6%</strong></td>
<td><strong>17,000</strong></td>
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<tr>
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<td>Rec Dept Events</td>
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<tr>
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161
### Parks & Recreation - Continued 218

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## Parks & Recreation - Expenditures

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### Parks & Recreation - Recreation Division

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### Parks & Recreation - Facilities Division

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*Transferred to the Public Information Budget

**Maintenance Worker II - Civic Center Park - Funded October 2007 - June 2008 (9 months)

***Maintenance Worker I - Civic Center Park - Funded October 2007 - June 2008 (9 months)

Program Description: The Community Services Department has two divisions. The Facilities Division is responsible for managing the operations, maintenance, repairs and renovations of buildings in all Town parks including the James A. Woody Community Center, gymnasiums and the Civic Center Park Aquatic Center. The Recreation Division coordinates and implements a vast community recreation program servicing all ages and special populations within Apple Valley. Program areas include aquatic programs, special events, special interest classes, youth and adult sports, special interest camps, as well as youth and teen programs.

The Civic Center Park Aquatic Center budget reflects a year-round operating season including operational expenses for winter months, anticipating that the school district will rent the facility during those months once again.
Town of Apple Valley

Department Operating Statement

Budget Appropriation for Fiscal Year Ending June 30, 2009

Department: Municipal Services Grant Fund - Account Number 704 - Various Departments

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<td>403,806</td>
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187
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<td>Civic Center Park/Landscaping</td>
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<td>(620,763)</td>
<td>0.0%</td>
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<td>Dept. of Forestry - Trees Civic Center Park</td>
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<td>DOC - Non-competitive - Playground CCF</td>
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<td>Land &amp; Water Cons. Fund - Pool</td>
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<td>Dept of Trans. - Safe routes to school</td>
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</table>

| Total Expenditures | 695,250 | 705,956 | 1,643,060 | 3,088,982 | 1,223,103 | 403,806 | 1,653,303 |

188
Town of Apple Valley
Department Operating Statement
Budget Appropriation for Fiscal Year Ending June 30, 2009
Department: Parks & Recreation Quimby Fund - Account Number 232-406

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<td>727,996</td>
<td>800,000</td>
<td>111,837</td>
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<td>Total Revenues</td>
<td>600,000</td>
<td>1,815,147</td>
<td>2,325,861</td>
<td>727,996</td>
<td>800,000</td>
<td>111,837</td>
<td>14.0%</td>
<td>120,000</td>
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<td>Sycamore Rocks/Mendel Park Restrooms</td>
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<td>Civic Center Park - Lighting/Tennis</td>
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<td>0</td>
<td>0</td>
<td>-</td>
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<tr>
<td></td>
<td>Civic Center Pool</td>
<td></td>
<td></td>
<td></td>
<td>0</td>
<td>0.0%</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Brewster Park - Lighting</td>
<td></td>
<td></td>
<td></td>
<td>0</td>
<td>0.0%</td>
<td>-</td>
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<td>Pool Improvements</td>
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<td>0.0%</td>
<td>-</td>
<td>-</td>
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<td>Fencing - Pool</td>
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<td>Parking &amp; Dry Wells - Civic Center</td>
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<td>Future Grant Matching Funds</td>
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|      | Department Total           | 888,084                 | 134,197                | 3,632,399              | 440,000                | 440,000                    | 100.0%                    |        | 0                          |

|      | Ending Fund Balance        | 135,926                 | 1,062,989              | 3,254,653              | 350,250                | 710,250                    | 22,087                     | 142,087|                            |

189
Economic Development

Aerial view of the Apple Valley Commons, Civic Center and beyond
2008/09 Apple Valley Redevelopment Agency

VVEDA Tax Increment (80%) 5,413,044
PA2 Tax Increment (80%) 28,441,959
VVEDA Tax Increment (20%) 263,286
PA2 Tax Increment (20%) 5,116,814
CDBG 1,108,889
Apple Valley HOME 410,490
Victorville HOME 343,578

Total-General Government 41,098,060
TOWN OF APPLE VALLEY
ECONOMIC DEVELOPMENT
ORGANIZATION CHART 2008-2009

Economic Development

- Business Attraction
- Redevelopment

- Business Retention
- Regional Economic Development Coordination

- Community Development Block Grant Administration
- Housing Preservation
RESOLUTION No. RDA 2008-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE REDEVELOPMENT AGENCY OF THE TOWN OF APPLE VALLEY, CALIFORNIA APPROVING A BUDGET APPROPRIATION AND ADOPTING THE AGENCY BUDGET FOR FISCAL YEAR 2008-09

WHEREAS, the Town Manager, Executive Director of the Redevelopment Agency (Agency), and Finance Director have heretofore submitted to the Board of Directors a proposed budget for the Redevelopment Agency for Fiscal Year 2007-08, as the same may have been revised by the Board of Directors, a copy of which is attached, and copies of which are in the possession of and in the office of the Secretary and the Finance Director; and

WHEREAS, the said proposed budget contains estimates of the services, activities and projects comprising the budget, and contains expenditure requirements and the resources available to the Agency; and

WHEREAS, the Board of Directors has reviewed the proposed budget and made such revisions to the proposed budget as appears to be desirable; and

WHEREAS, the proposed budget, as herein approved, will enable the Board of Directors to make adequate financial plans and will ensure that Agency members and staff can administer their respective functions in accordance with such plans,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE REDEVELOPMENT AGENCY OF THE TOWN OF APPLE VALLEY AS FOLLOWS:

SECTION 1: The Executive Director, upon approval of the Town Manager, is authorized to transfer Operating Budget Appropriation Balances between functions and/or programs when he deems it necessary to do so.

A. The Executive Director of the Agency and Director of Finance shall be responsible for constant monitoring of the budget and shall establish and implement appropriate control mechanisms necessary for said purpose, with such mechanisms to be approval by the Town Manager.

B. A monthly status report will be provided to the Agency Board reflecting budget, year-to-date expenditures, and percentage used by each project and fund of the Agency.
SECTION 2: The proposed budget for the Redevelopment Agency of the Town of Apple Valley for the Fiscal Year 2008-09 is hereby approved and adopted, and the amounts of proposed expenditure as specified are appropriated for the budget programs and units as herein specified.

A. The 2008-09 Operating and Capital Improvement Budget programs are hereby adopted, establishing the following expenditure levels:

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>2008/09 ADOPTED BUDGET</th>
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</thead>
<tbody>
<tr>
<td>Redevelopment Agency/CDBG</td>
<td>$41,098,060</td>
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</table>

TOTAL OPERATING & CAPITAL EXPENDITURES $41,098,060

B. Operating and Capital Budget Revenues are hereby adopted establishing a revenue base by which Agency Expenditures will be Judged:

<table>
<thead>
<tr>
<th>Redevelopment Agency/CDBG</th>
<th>$10,392,957</th>
</tr>
</thead>
</table>

TOTAL OPERATING AND CAPITAL REVENUES $10,392,957

SECTION 3: Pursuant to Section 53901 of the California Government Code, within 60 days after the adoption hereof, the Agency Clerk shall file a copy of this resolution with the Auditor of the County of San Bernardino.

SECTION 4: Within fifteen days after the adoption of this resolution, the Agency Board shall certify to the adoption hereof and, as so certified, cause a copy to be posted in at least three public places within the boundaries of the Town.

APPROVED and ADOPTED by the Board of Directors of the Redevelopment Agency of the Town of Apple Valley this 27th day of May, 2008.

s/s Timothy J. Jasper
Chairman

ATTEST: s/s LaVonda Pearson, Agency Clerk
## Town of Apple Valley

### Department Operating Statement

**Budget Appropriation for Fiscal Year Ending June 30, 2009**

**Department:** VVEDA Redevelopment Capital Projects - Account Number 405-502

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<td>General Fund Loan - FY 2004-05</td>
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</tr>
<tr>
<td></td>
<td><strong>Total Revenues</strong></td>
<td><strong>196,330</strong></td>
<td><strong>268,531</strong></td>
<td><strong>0</strong></td>
<td><strong>0</strong></td>
<td><strong>(7,878)</strong></td>
<td></td>
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### Operations & Maintenance

- **Office Supplies:** 2,071, 1,521, 1,355, 1,161, 2,500, 378, 15.1%, 1,800
- **Computer/Software Supplies/Exp:** 1,105, 2,250, 1,656, 1,800
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Town of Apple Valley  
Department Operating Statement  
Budget Appropriation for Fiscal Year Ending June 30, 2009  
Department: PA2 Redevelopment Capital Projects- Account Number 406-502

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Operations & Maintenance

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### Town of Apple Valley - Redevelopment Agency

#### Department Operating Statement

Budget Appropriation for Fiscal Year Ending June 30, 2009

**Department:** PA 2 RDA Redevelopment Tax Increment (80%) Fund 239-502

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<td>Salaries &amp; Wages - Permanent</td>
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**ENDING FUND BALANCE**

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Town of Apple Valley  
Department Operating Statement  
Budget Appropriation for Fiscal Year Ending June 30, 2009  
Department: VVEDA Low and Moderate Income Housing Fund (20% Set-Asides) Account 219-442

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### Town of Apple Valley

**Department Operating Statement**

**Budget Appropriation for Fiscal Year Ending June 30, 2009**

**Department: PA2 Low and Moderate Income Housing Fund (20% Set-Asides) Account 241-442**

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Budget Appropriation for Fiscal Year Ending June 30, 2009  
Department: Community Development Block Grant/CDBG - Account Number 204-410

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Housing & Community Development Spec I .50
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| Total             | 201,800 | 381,707 | 682,148 | 221,673 | 1,499,891 | 934,748 | 62.3% | 1,108,889 |
|----------|---------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------|--------|------------------------|
| 424.110  | AV HOME 2004-05                 | 0                      | 0                      | 29,160                 | 10,720                 | 343,689                | 268,689                  | 0      | 0                      |
| 424.120  | AV HOME 2005-06                 |                        |                        | 13,698                 | 306,256                | 277,449                | 0                        | 0      | 0                      |
| 424.130  | AV HOME 2006-07                 |                        |                        | 291,265                |                        |                        |                          | 0      | 0                      |
| 424.140  | AV HOME 2007-08                 |                        |                        | 459,724                |                        |                        |                          | 0      | 0                      |
|          | AV HOME 2008-09                 |                        |                        |                        |                        |                        |                          |        | 286,006                |
|          | Transfer 241-442-919            |                        |                        |                        |                        |                        |                          |        | 62,242                 |
|          | Transfer 219-442-919            |                        |                        |                        |                        |                        |                          |        | 62,242                 |
|          | Total Revenues                  | 0                      | 0                      | 29,160                 | 24,418                 | 1,400,934              | 546,138                  | 410,490 |

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|----------|---------------------------------|                        |                        |                        |                        |                        |                          |        |                        |
| 729      | Miscellaneous                   | 706                    | 16                     | -                      |                        |                        |                          |        | -                      |
|          | Public Notices &amp; related items  |                        |                        |                        |                        |                        |                          |        |                        |
| 740      | Contracted Services             | 397                    | 23,270                 | -                      |                        |                        |                          |        | -                      |
| 761      | Meetings &amp; Conferences          | 480                    | -                      | -                      |                        | 391                     | 200                       |        |                         |
| 762      | Mileage                         | 334                    | 600                    | 242                    | 963                    |                        |                          |        | 206                    |
| 763      | Local Mileage Reimbursement     | 496                    | 548                    | -                      | 939                    |                        |                          |        | 200                    |</p>
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## Town of Apple Valley
### Department Operating Statement
#### Budget Appropriation for Fiscal Year Ending June 30, 2009
**Department:** Victorville HOME Account 234-456

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