



Town Council Agenda Report

Date: September 24, 2019 Item No. 7

To: Honorable Mayor and Town Council

Subject: PROGRAM YEAR (PY) 2018-2019 Community Development Block Grant (CDBG), Consolidated Annual Performance Evaluation Report (CAPER)

From: Douglas Robertson, Town Manager

Submitted by: Lori Lamson, Assistant Town Manager
Housing Department

Budgeted Item: Yes No N/A

RECOMMENDED ACTION

That the Town Council:

- A. Conduct a public hearing and accept public testimony on the Program Year 2018-2019 Consolidated Annual Performance Evaluation Report (“CAPER”).
- B. Approve the Program Year 2018-2019 CAPER.
- C. Authorize the Town Manager or his designee to submit the Program Year 2018-2019 CAPER to the U.S. Department of Housing and Urban Development (“HUD”), along with any public testimony and changes thereto as directed by the Town Council.

BACKGROUND

The U.S. Department of Housing and Urban Development requires the Town to prepare and submit a CAPER to describe the Town’s progress in meeting the goals established in the Program Year 2018-2019 Action Plan that was approved by the Town Council on April 24, 2018. The CAPER must be submitted to HUD on or before September 27, 2019, to comply with HUD regulations found at 24 Code of Federal Regulations 91.520. The Program Year 2018-2019 CAPER was prepared and made available for the HUD-required 15-day public review and comment period, which began on September 9, 2019 and concluded on September 24, 2019.

For the recently completed program year that began on July 1, 2018, and concluded on June 30, 2019, the Town received \$624,925 in Community Development Block Grant (CDBG) funds and the Consortium between the Town and the City of Victorville received \$772,659 in HOME Investment Partnerships (HOME) funds that were allocated in the Action Plan to activities designed to meet the Town’s Five-Year Consolidated Plan – Strategic Plan goals. This was the

second year of the five-year 2017-2021 Consolidated Plan cycle for the Town's CDBG and HOME programs.

ANALYSIS

Prior to the commencement of the 15-day public review period that began on September 9, 2019, the Town published a notice in the Daily Press (English and Spanish) informing the public that the Town had prepared the Draft 2018-2019 CAPER and its availability for review and comment until September 24, 2019. The public was informed of the opportunity to provide oral and/or written comments on the CAPER. To date, no public comments have been received.

The accomplishments for the program year 2018-2019 include:

- Providing clothing kits to a total of 453 unduplicated youths.
- Providing shelter and shelter services to a total of 111 unduplicated residents.
- Providing literacy services to a total of 37 unduplicated at-risk youths.
- Providing shelter and transitional shelter services to a total of 23 unduplicated residents suffering or fleeing from domestic violence.
- Providing transportation, welfare checks and minor home repairs to a total of 54 unduplicated seniors and/or disabled adults.
- Providing resources and referrals to a total of 307 unduplicated families.
- Providing fair housing and landlord tenant mediation services to a total of 580 unduplicated residents.
- Addressing a total of 878 code enforcement cases.
- Completion of the James Woody Park Playground Project which installed new playground equipment and four (4) foot security fence.
- Completion of the James Woody Park Americans with Disabilities Act (ADA) Walkway and Amenities Project which allowed for the construction ADA accessible pathways behind the homerun fence of baseball field one (1).
- Completion of the James Woody Park Picnic Structure Project allowed for the pouring of a concrete slab and an installation of a Steel Shelter.
- Rehabilitation of a total of nine (9) owner occupied eligible households under the Town's Residential Rehabilitation Loan Program (RRLP).
- Rehabilitation of one (1) owner occupied eligible senior household under the Town's Victor Valley Community Services Council Senior Minor Home Repair (SMHR) Program.

A more detailed explanation of accomplishments can be found in the attached Draft Program Year 2018-2019 CAPER.

FISCAL IMPACT

Presently, there is no fiscal impact. The Town is required to submit the 2018-2019 CAPER to HUD to report on the annual accomplishments and expenditures during the program year. Although the submittal of the CAPER has never resulted in a fiscal impact to the Town, failure to submit the CAPER to HUD in a timely manner could possibly result in non-compliance with CDBG regulations, which has the potential to lead to future financial sanctions.

ALTERNATIVE(S)

1. Provide alternative direction to staff.

ATTACHMENT(S)

1. Exhibit A: PY 2018-2019 Draft CAPER – on file in the Town Clerk's Office.