

**TOWN OF  
APPLE VALLEY, CALIFORNIA**

**AGENDA MATTER**

**Subject Item:**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF APPLE VALLEY, CALIFORNIA, AMENDING RESOLUTION 2008-20 APPROVING A BUDGET APPROPRIATION AND ADOPTING THE BUDGET, INCLUDING THE OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2009-10**

**SUMMARY STATEMENT:**

On May 21, 2009, the Town Council reviewed the proposed budget for Fiscal Year 2009-10. The attached Resolution includes the modifications and adjustments as directed. After adoption of the budget a finalized document will be bound and available for distribution.

Sufficient revenues are available to provide services as outlined in the budget, including the Council's goal of adding police officers and other positions as well as other stated goals for a competitive workforce.

Staff would like to express their gratitude to the Town Council for their interest and assistance in the preparation of this document.

**Recommended Action:**

Adopt Resolution No. 2009-19, approving a budget appropriation and adopting the budget, including the Operating and Capital Improvement Budget for Fiscal Year 2009-10.

**Proposed by:** William B.Pattison Jr., Assistant Town Manager      **Item Number** \_\_\_\_\_

**T.M. Approval:** \_\_\_\_\_ **Budgeted Item:** Budgeted Item  Yes  No  N/A

**RESOLUTION NO. 2009-19**

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF APPLE VALLEY, CALIFORNIA AMENDING RESOLUTION 2008-20 APPROVING A BUDGET APPROPRIATION AND ADOPTING THE BUDGET, INCLUDING THE OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2009-10**

WHEREAS, the Town has been notified of funding for Capital Projects by the State and by San Bernardino Association of Governments, the following represents current funding levels and adjustments as necessary, and

WHEREAS, the Town Council of the Town of Apple Valley adopted a new employee classification plan and to better represent the cost to each department rather than funding all from one fund, and

WHEREAS, the Town Manager and Assistant Town Manager have heretofore submitted to the Town Council a proposed budget for the Town for Fiscal Year 2009-10, as the same may have been revised by the Town Council, a copy of which is attached, and copies of which are in the possession of and in the office of the Town Clerk and the Assistant Town Manager; and

WHEREAS, the said proposed budget contains estimates of the services, activities and projects comprising the budget, and contains expenditure requirements and the resources available to the Town; and

WHEREAS, the appropriations limit for the Town for Fiscal Year 2009-10 is \$28,401,804 (Twenty Eight Million Four Hundred One Thousand Eight Hundred Four Dollars), and the total annual appropriations subject to such limitation for Fiscal Year 2009-10 is estimated to be \$14,414,000; and

WHEREAS, the Town Council has made such revisions to the proposed budget as appears to be desirable; and

WHEREAS, the proposed budget, as herein approved, will enable the Town Council to make adequate financial plans and will ensure that Town officers can administer their respective functions in accordance with such plans,

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF APPLE VALLEY AS FOLLOWS:

SECTION 1: That the appropriation-expenditure budgeting system is hereby adopted. The system consists of:

A. Present Personnel Policies and Procedures, including salary schedules and benefits, except as hereinafter changed by resolution or ordinance of the Town Council.

B. An appropriation-expenditure system which will show budgetary categories by department.

C. This system will apply to Operating and Capital Improvement Budget expenditures as intended for use in Fiscal Year 2009-10.

D. The Town Manager is authorized to transfer Operating Budget Appropriation Balances between functions and/or programs when he deems it necessary to do so.

E. Budget system assumes existing service levels; Council approval will be required for any significant changes involving increased or decreased service levels.

F. The Assistant Town Manager shall be responsible for constant monitoring of the budget and shall establish and implement appropriate control mechanisms necessary for said purpose, after approval of the Town Manager.

G. A monthly report shall be prepared by each department and/or project indicating any changes in service levels and the progress each entity has achieved or failed to achieve and the reasons for said status, if they have not obtained results. Each manager shall be accountable for achieving results of his/her organization unit based upon the objectives set for each unit by the Town Manager and Town Council and shall be evaluated as to their performance in an annual performance appraisal conducted by the Town Manager.

H. A deflator procedure, to be administered by the Town Manager, is hereby established for reducing appropriations in the event that projected revenues are reduced due to a reduction in the State subventions or other revenues that may fluctuate downward due to changes in economic conditions. For Fiscal Year 2009-10, the amount of Total Operating and Capital Budget Appropriation shall be reduced, as determined by the Town Manager based on his assessment of total Town needs.

I. A monthly status report will be provided to the Town Council reflecting budget, year-to-date expenditures, and percentage used by each department and fund of the Town.

SECTION 2: The proposed budget for the Town of Apple Valley for the Fiscal Year 2009-10 is hereby approved and adopted, and the amounts of proposed expenditure as specified are appropriated for the budget programs and units as herein specified.

A. The 2009-10 Operating and Capital Improvement Budget programs are hereby adopted, establishing the following expenditure levels:

DEPARTMENT	2009-10 ADOPTED BUDGET
1. Town Council	\$ 158,158
2. Town Attorney	189,000
3. Town Manager	324,472
4. Finance	286,563
5. Town Clerk	268,373

6. Public Information	210,897
7. Administrative Services	246,044
8. Information Systems	231,548
9. General Government	322,665
10. Public Facilities	1,233,719
11. Public Safety/Police	9,882,000
12. Emergency Preparedness	91,500
13. Animal Control Services	1,535,645
14. Public Services/Administration	143,441
15. Code Enforcement	1,101,163
16. Building & Safety	580,500
17. Engineering Services	325,600
18. Planning Services	1,310,537
19. Street Maintenance Fund (Gas Tax)	1,821,540
20. Local Transit Fund	1,500,000
21. Capital Improvement Projects Fund	6,349,806
22. Waste Management Fund	10,127,905
23. Wastewater Enterprise Fund	4,048,000
24. General Gov't Facilities	10,115,556
25. Debt Service Fund	1,886,400
26. Golf Course Fund	1,892,850
27. Parks & Recreation	4,842,516

TOTAL OPERATING & CAPITAL EXPENDITURES \$63,111,160

B. Operating and Capital Budget Revenues are hereby adopted establishing a revenue base by which Town Expenditures will be Judged:

1. General Funds	\$18,441,825
2. Street Maintenance Funds (Gas Tax)	1,821,540
3. Local Transportation Funds	1,500,000
4. Capital Improvement Projects Fund	4,401,000
5. Waste Management Funds	10,127,905
6. Wastewater Enterprise Funds	4,048,000
7. General Gov't Facilities	60,000
8. Debt Service Fund	1,886,400
9. Golf Course Fund	1,410,000
10. Parks & Recreation Funds	4,224,710

TOTAL OPERATING AND CAPITAL REVENUES \$47,727,380

SECTION 3: Pursuant to Section 53901 of the California Government Code, within 60 days after the adoption hereof, the Town Clerk shall file a copy of this resolution with the Auditor of the County of San Bernardino.

SECTION 4: Within fifteen days after the adoption of this resolution, the Town Clerk shall certify to the adoption hereof and, as so certified, cause a copy to be posted in at least three public places within the boundaries of the Town.

APPROVED and ADOPTED by the Town Council of the Town of Apple Valley this  
9<sup>th</sup> day of June, 2009.

\_\_\_\_\_  
Mayor

ATTEST:

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Town Clerk