

**TOWN OF  
APPLE VALLEY, CALIFORNIA**

**AGENDA MATTER**

**Subject Item:**

**AWARD CONTRACT FOR THE FURNITURE FOR TOWN HALL ANNEX AND THE ANIMAL SHELTER BUILDINGS**

**Summary Statement:**

On May 21, 2009, bids were received for the furniture, including the open floor plan partitions, for the Town Hall Annex and the Animal Shelter buildings. The bid package for both buildings was linked together by design in anticipation of cost savings that could be derived for one large project. These proposals were reviewed by staff and Betsy Dougherty, the architect for the Town Hall Annex building, for responsiveness, quality and comparisons in price.

The lowest and most responsive bidder was determined to be Systems Source. The bid amount includes the option for custom casework for the front counter of the Town Hall Annex building, which will be similar to the front counter in Town Hall. After review of the pricing and savings realized for both buildings, the custom casework was the only option added. The custom casework is an up charge of \$38,054.33 included in the contract amount recommended below, and will provide similar service and utility to employees and customers that is currently being provided by the Town Hall front counter. Systems Source, which represents Knoll office furniture, has had considerable experience in municipal projects and recently completed the City Hall expansion for the City of Victorville.

**Recommended Action:**

Award contract to Systems Source in the amount not to exceed, seven hundred thirty-two thousand two hundred eight dollars (\$732,208.00).

**Proposed by:**                      **Asst. Director of Community Development**    **Item Number** \_\_\_\_\_

**T. M. Approval:**                      \_\_\_\_\_ **Budgeted Item**     **Yes**     **No**     **N/A**