

**TOWN OF  
APPLE VALLEY, CALIFORN**

**AGENDA MATTER**

**Subject Item:**

**ACCEPTANCE OF WORK, NOTICE OF COMPLETION AND RELEASE OF RETENTION FOR THE TOWN OF APPLE VALLEY MUNICIPAL ANIMAL SHELTER PROJECT**

**Summary Statement:**

On December 09, 2008, the Town awarded contracts to 34 separate prime contractors for construction of the Town of Apple Valley Municipal Animal Shelter. The work has been completed for Bid Package #4 Site Concrete with Holtz Construction and has been accepted by the Town.

**Recommended Action:**

1. Accept the work of Holtz Construction Bid Package #4 Site Concrete for the work performed at the Municipal Animal Shelter and release the total retention in the amount of \$31,202.40
2. Direct the Town Clerk to file a Notice of Completion for their contract work, notify surety, exonerate bonds and notify prime contractors escrow account holders to release with held retention funds provide no claims are filed against the contractor or Town
3. Direct the Finance Director to release retained funds 30 days after the filing of the Notice of Completion, or notify prime contractors escrow account holders to release the withheld retention funds provided no claims are filed against the contractor or Town.

**Proposed by:** Municipal Operations **Item Number** \_\_\_\_\_

**T. M. Approval:** \_\_\_\_\_ **Budgeted Item**  **Yes**  **No**  **N/A**