

**The TOWN OF APPLE VALLEY  
PARK AND RECREATION COMMISSION  
MINUTES  
December 2, 2010**

**CALL TO ORDER:**

Vice-Chairperson Raghada Khoury called the meeting of the Park and Recreation Commission of the Town of Apple Valley to order at 6:04 p.m. in the Town Council Chambers.

**ROLL CALL:**

Roll call was taken with the following members present: Vice-Chairperson Raghada Khoury, Commissioners Michael Martin, Donald Tatera and Richard Turnbull.

Absent: Chairman Hinkle

**PLEDGE OF ALLEGIANCE:** Commissioner Turnbull

**PUBLIC COMMENTS:**

Amanda Harris, a student with Victor Valley College stated that she was attending the meeting to observe the Commission as part of a school assignment. She also expressed interest in doing a community service project.

**1. Approval of Minutes for Park and Recreation Commission Meeting**

Motion by Commissioner Martin, seconded by Commissioner Turnbull to approve the minutes for the meeting of October 7, 2010 as amended. Motion carried by a 4-0-0-1 vote.

**2. Approval of Parks and Recreation Division Monthly Report**

Motion by Commissioner Tatera, seconded by Commissioner Turnbull to approve the monthly reports for September and October 2010. Motion carried by a 4-0-0-1 vote.

**3. Presentation on the Proposed Victor Valley Wastewater Reclamation Authority's Apple Valley Reclaimed Water Facility**

Logan Olds and Jim Headstrom with the Victor Valley Wastewater Reclamation Authority presented the proposed water reclamation facility in Apple Valley, which will be located at the Lenny Brewster Sports Center.

Commissioner Martin inquired about what the benefits and advantages are for the facility. Mr. Olds stated that the reclaimed water source would provide a savings in the water costs.

Commissioner Turnbull inquired about why the Lenny Brewster Sports Center was chosen. Mr. Olds stated that the existing pump station is the key reason for the location.

Commissioner Tatera inquired about the completion date. Mr. Olds stated that it will take approximately one year to 18 months to obtain the financing for this project.

Commissioner Tatera asked when the capacity of the facility would be outgrown. Mr. Olds explained that the facility is built oversized and it is not intended to process all of the wastewater that flows through.

Commissioner Tatera inquired about what the anticipated water savings for the Apple Valley Country Club would be. Mr. Wright stated that there would be a substantial cost savings, but he does not have the exact figure.

### **3A. Special Events Presentation**

Vice-Chairperson Khoury stated that a need has arisen to take action on an agenda item that occurred after the agenda was posted.

The item proposed is agenda item number 3A, "Special Events Presentation."

Kathie Martin, Marketing and Public Affairs Officer introduced a report on all of the special events that were held during 2010.

Julie Gilmer, Events Coordinator discussed the special events that were offered during 2010 including the Freedom Festival, Sunset Concert Series, Apple Valley Fall Festival, Community Clean-Up Day, Rockin' Flea Market, Concerts in the Courtyard, Equine Festival of Apple Valley, Holiday Craft Fair, Winter Wonderland and Tree Lighting.

Vice-Chairperson asked about the possibility of increasing the number of Sunset Concerts. Ms. Gilmer stated that nothing is finalized, but a decision to increase the series by two concerts would be made early next year.

Commissioner Martin asked for an estimate of how many people attended all of the events during 2010. Ms. Gilmer estimated approximately 40,000 attendees for the entire year. He also asked how many volunteers are utilized for events. Ms. Gilmer stated that she uses 3 – 4 teen volunteers per event and approximately 1,500 for the Community Clean-Up events.

Mr. Martin commended Ms. Gilmer on the quality of the events that are offered.

Commissioner Tatera suggested involving the Apple Valley Chamber of Commerce in the events.

### **4. Potential 2011-2012 Community Development Block Grant (CDBG) Projects**

Ralph Wright, Parks and Recreation Manager discussed current Community Development Block Grant (CDBG) projects including the renovation of the dugouts at James Woody Park. He also mentioned proposed 2011-2012 CDBG projects including shade structures for Civic Center Park Aquatic Center and a surveillance camera system for the James Woody Community Center.

He asked the Commission for suggestions on projects.

Commissioner Martin suggested park restrooms. Mr. Wright stated that a restroom building will be constructed at Civic Center Park.

## 5. Master Plan Update

The Commission was provided with the Strategic Planning Framework Memo and the Needs Assessment Memo for the Master Plan. Mr. Wright asked the Commission to review and provide input.

### **PARKS AND RECREATION MANAGER'S REPORT**

Mr. Wright updated the Commission on the bid process for the renovation and expansion of the skate park and the upcoming installation of the playground at Civic Center Park along with other amenities for the park. He discussed the new sheriff's substation at the James Woody Community Center, the recent Turkey Run, the upcoming Apple Valley's Most Talented Kid and Winter Wonderland and other holiday events.

### **PARK AND RECREATION COMMISSIONER COMMENTS**

Commissioner Tatera asked about the recent Healthy Living Workshops that were held with St. Mary Hospital. Mr. Wright stated that the event was successful with 40 participants and more events will be held.

Commissioner Turnbull suggested that staff look into offering a program similar to what San Francisco Parks and Recreation offers that helps autistic children.

### **SUGGESTED ITEMS FOR NEXT AGENDA**

Vice-Chairperson Khoury suggested that a tour of parks and facilities be scheduled in January. She requested that the tour occur before the February meeting with the Master Plan consultant.

### **ADJOURNMENT**

Motion by Commissioner Turnbull, seconded by Commissioner Tatera and unanimously carried to adjourn the meeting at 7:23 p.m.

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
TOWN CLERK