

**TOWN OF APPLE VALLEY  
TOWN COUNCIL – SPECIAL MEETING  
MINUTES –DECEMBER 11, 2007**

The Special Meeting of the Town of Apple Valley Town Council was called to order at 4:00 p.m. at Town Hall, 14955 Dale Evans Parkway, Apple Valley, California.

**ROLL CALL**

Roll call was taken with the following members present: Council Members Peter Allan; Scott Nassif; Mayor Pro Tem Tim Jasper; Mayor Rick Roelle. Absent: Councilman Sagona.

**PUBLIC COMMENTS**

None.

**1. Discussion of Recruitment Process for Town Manager**

James Cox, Interim Town Manager, presented the staff report as filed with the Town Clerk.

Discussion ensued regarding the process to be used to select the applicants for interviews once the formal applications have been submitted.

Mr. Cox stated that the firms submitted proposals and are available to meet with the Town Council regarding the recruitment process.

Mayor Pro Tem Jasper recommended that copies be made of the proposals and that a special meeting be held to meet with the consultants and make a selection at that time.

**RECESSED MEETING**

Mayor Jasper declared a recess of the Apple Valley Town Council Special Meeting at 4:30 p.m.

**MEETING RECONVENED**

Mayor Jasper reconvened the meeting of the Apple Valley Town Council Special Meeting at 4:44 p.m.

Discussion ensued regarding the level of education and experience necessary for qualified applicants.

The Town Council reviewed the proposals that were submitted by the four (4) firms and also reviewed a copy of Western Cities to obtain a general idea of how the advertisements are posted.

Mr. Cox recommended that the Town Council meet with the selected firm to establish a criteria and guideline for the recruitment process.

**MOTION**

Motion by Councilman Allan, seconded by Councilman Nassif, and unanimously carried, to hold a special meeting to meet and interview each of the firms that submitted proposals. The meeting will be scheduled at the earliest convenience for all parties involved.

**ADJOURNMENT**

Motion by Councilman Allan, seconded by Councilman to adjourn the Special Meeting at 4:57 p.m.

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Town Clerk

Mayor