### ATTACHMENT C

#### ADMINISTRATIVE BUDGET FY: 2021 - 2022

<table>
<thead>
<tr>
<th>SUCCESSOR AGENCY NAME:</th>
<th>APPLE VALLEY</th>
</tr>
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<tbody>
<tr>
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</tbody>
</table>

#### ADMINISTRATIVE COSTS

<table>
<thead>
<tr>
<th>STAFF:</th>
<th>Description</th>
<th>% Allocated</th>
<th>Requested FY 2019-20</th>
<th>Actual FY 2019-20</th>
<th>= Variance</th>
<th>Requested FY 2020-21</th>
<th>Requested FY 2021-22</th>
<th>= Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Finance Director</td>
<td>Reviewing agenda items, research for ROPS, responding to OB, CAC, and DOF</td>
<td>12%</td>
<td>$41,000</td>
<td>$27,194</td>
<td>$13,806</td>
<td>$28,600</td>
<td>$28,600</td>
<td>$-</td>
</tr>
<tr>
<td>Finance/Administrative Analyst</td>
<td>Records and posts into general ledger, keeping records</td>
<td>12%</td>
<td>$21,000</td>
<td>$13,929</td>
<td>$7,071</td>
<td>$26,000</td>
<td>$23,500</td>
<td>$2,500</td>
</tr>
<tr>
<td>Administrative Analyst II</td>
<td>Assists with review and responses to information requests</td>
<td>5%</td>
<td>$17,000</td>
<td>$11,275</td>
<td>$5,725</td>
<td>$19,500</td>
<td>$12,500</td>
<td>$7,000</td>
</tr>
<tr>
<td>Accountant</td>
<td>Processes and reviews all invoices, payments, general ledger analysis</td>
<td>9%</td>
<td>$10,000</td>
<td>$6,633</td>
<td>$3,367</td>
<td>$19,500</td>
<td>$14,000</td>
<td>$5,500</td>
</tr>
<tr>
<td>City Manager</td>
<td>Oversees all Successor Agency activity</td>
<td>10%</td>
<td>$37,000</td>
<td>$24,541</td>
<td>$12,459</td>
<td>$15,600</td>
<td>$15,600</td>
<td>$-</td>
</tr>
<tr>
<td>City Attorney</td>
<td>Review staff reports, resolutions, provide legal services as needed</td>
<td>5%</td>
<td>$15,000</td>
<td>$9,949</td>
<td>$5,051</td>
<td>$9,100</td>
<td>$9,100</td>
<td>$-</td>
</tr>
<tr>
<td>City Clerk</td>
<td>Coordinates Successor Agency Agenda Items, Staff Reports, Resolutions</td>
<td>5%</td>
<td>$19,000</td>
<td>$12,602</td>
<td>$6,398</td>
<td>$11,700</td>
<td>$11,700</td>
<td>$-</td>
</tr>
<tr>
<td>Materials, Supplies, Travel, and Meetings</td>
<td>Staff use of City property, equipment, and materials</td>
<td></td>
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#### SUB-TOTAL PERSONNEL COSTS

- **Total 1**: $195,000
- **Actual**: $106,694
- **Variance**: $88,306
- **Requested FY 2020-21**: $130,000
- **Requested FY 2021-22**: $115,000
- **Variance**: $15,000

#### OTHER/INDIRECT

- **Consultants**: Prepare ROPS, PPA, staff reports, and resolutions; attend meetings, coordinate with staff on responses to OB, CAC, and DOF; project cash flow
  - **% Allocated**: 100%
  - **Requested FY 2019-20**: $20,000
  - **Actual FY 2019-20**: $14,833
  - **Variance**: $5,167
  - **Requested FY 2020-21**: $40,000
  - **Requested FY 2021-22**: $20,000
  - **Variance**: $20,000

#### TOTAL EXPENSES - SHOULD EQUAL "RPTTF TO SUCCESSOR AGENCY"

- **Total Expenses**: $215,000
- **Actual**: $121,527
- **Variance**: $93,473
- **Requested FY 2020-21**: $170,000
- **Requested FY 2021-22**: $135,000
- **Variance**: $35,000

### COMMENTS/NOTES ON VARIANCES:

- Subject to change based on analysis of 19-20 expenditures.
- Itemized "Expenses" should only reflect the portion paid by RPTTF, not General Fund or other funds.

#### BUDGET METHODOLOGY

- **Specify: Cost Allocation Plan, Time Study, etc.**
- **Time Study**
- **Methodology Implementation Date**